

Jason Chevrier
Superintendent
518-732-2297



Shelley Palmer
President
Board of Education

Thursday, October 16, 2025

Board of Education Agenda - Regular Meeting

Minutes are final and were approved at the November 20, 2025, board meeting.

Meeting Time: 6:00 pm

In-Person Meeting Location: 1477 South Schodack Road, Room 308

Members of the public wishing to listen/view remotely

<https://schodackk12.webex.com/schodackk12/j.php?MTID=md9575e3278596c782415bdf511d39e2d>

Join by telephone: 646-992-2010

Event/Access Number: 2333 766 9421

Present: Shelley Palmer, Blake Kush, Kurt Maier, Jennifer Rogowski, Mary Yurista, Angela Beber, Dr. Melissa Boles arrived at 6:02 pm, Marion Spar arrived at 6:11 pm, Tylea Gebbie arrived at 6:24 pm., and Addison Loszynski

Also present: Jason Chevrier, Ryan Palmer, Mary Sheedy, Robert Santarcangelo, Angela Tommasini, James Derby, Megan Sullivan, Jacqueline Hill and Michele Reickert

1. MEETING OPENING

A. **Shelley Palmer called** the meeting to order at 6:00 pm.

B. **Shelley Palmer asked** everyone to stand for the Pledge of Allegiance to the Flag.

C. **Mary Yurista moved for approval** of the Present Agenda, **Kurt Maier seconded, all present in favor.**

D. **Jennifer Rogowski moved to approve** the minutes of the September 18, 2025, meeting and the October 2, 2025, Workshop, **Mary Yurista seconded, all present in favor.**

2. RECOGNITION

A. School Board Recognition

Jason Chevrier read a sentiment to the board thanking them for their commitment to the students and school district.

3. REPORTS

A. Independent Audit Report - The Bonadio Group

Kylene Fitsik summarized the Audit of the 2024-2025 Fiscal Year. Questions were asked and discussion ensued.

B. Special Education

Jacqueline Hill shared about the changes to CES Continuum of Services, Maple Hill Continuum of Services, and the successes and challenges of the Special Education Program. Discussion ensued.

C. EV Bus Update

Ryan Palmer shared challenges from the February 2025 transition study, challenges that were brought forward at a webinar he attended, costs to obtain tools, a new mechanic bay, costs of training of mechanics and necessary certifications and challenges to pay for the infrastructure and purchase of buses. He talked about a waiver the state is proposing, districts must develop plans by December 30, 2025, yet the state has not released the form. Discussion ensued.

D. Reserve Plan Update

Ryan Palmer shared information updating the Reserve Plan previously approved by the Board of Education and asked the board to approve a revised plan later in the meeting.

4. PUBLIC COMMENT

None.

5. DISTRICT / BUILDING / STUDENT REPRESENTATIVE UPDATES

A. District Updates

- Fall Sports Weekend over long weekend, spirit week was fun leading up to fall sports weekend. Shout out to athletes.
- South Schodack Fire Department donation to "Pat Wood Backpack Program" donation goes directly to Regional Food Bank. Thank you to the fire department.
- YMCA there is talk about relocating the program to the elementary school.
- Letters of Support for the Village of Castleton have been delivered.
- School Speed Zone letters have been written to Rensselaer County Legislature members and to County Executive Steve McLaughlin, Legislator Wayne Gendron called and expressed that they are looking into it and the process is in motion.
- Senior Citizens & Disability Exemption (459c & 467) Ryan Palmer reached out to the County to find out the timeline and what the County has approved.
- Enrollment Report attached

B. Building Updates

- Castleton Elementary School PTO put on a fantastic Community Fair, well attended, more vendors than can remember, first responder participation was great, shout out to Kiwanis for cooking food, thanked the PTO for the hard work. Book Fair started today, student council is starting a fundraiser called Socktober, collecting socks.
- Maple Hill Jr./Sr. High School Portrait of a Graduate will be looked at through out the year, what are we doing as a school and student body. Spirit week was amazing, one thing to mention is a class saw Perry Tomlin, custodial worker cleaning and stopped him, got their peers and cleaned their hallway.

C. Student Representative Update

Student leadership meetings, class officers and student council, spirit week and pep rally has been the focus of meetings, recently talked about attributes of Portrait of a Graduate. Spirit week hall decorating was something new, each grade had a hallway to decorate, fall sports weekend was fun.

6. POLICY(IES)

Mary Yurista moved to approve items 6. A., Jennifer Rogowski seconded, all present in favor.

A. Motion to approve the 1st reading of the following policies:

0100 Prohibition of Discrimination, Harassment and Equal Opportunity
0110.2 Sexual Harassment in the Workplace
0111 Formal Title IX Complaint Procedure
0111-E Formal Title IX Complaint Procedure Exhibit landing page
0111-E Formal Title 9 Complaint Form
0115 Student Harassment and Bullying Prevention and Intervention
0115-E Student Harassment and Bullying Prevention and Intervention landing page
0115-E Student Harassment and Bullying Prevention and Intervention Complaint Form
0115-R Student Harassment and Bullying Prevention and Intervention Regulation
4772 Graduation Ceremonies
4773 Diploma and Credential Options for Students with Disabilities
5500 Student Records
5500-R Student Records Regulation
7150 Naming of School Fields and Facilities
8130-E Workplace Violence Prevention Landing page

8410 Student Transportation
 8411 School Bus Scheduling and Routing
 8411-R School Bus Scheduling and Routing Regulation

7. FINANCE

Kurt Maier moved to approve items 7. A. through 7. D., Tylea Gebbie seconded, all present in favor.

A. Acceptance of the Treasurer's Report for the month of August 2025.

B. Acceptance of the Claims Auditor Report for the month of August 2025.

C. Acceptance/Acknowledgement of Donation(s):

Schodack Central School District				
Gifts & Donations for Acceptance (Increasing General Fund) at Board Meeting Date: October 16, 2025				
DONOR NAME	DONATION AMOUNT	PURPOSE	CODE	ADDITIONAL INFORMATION
None.				
Schodack Central School District				
Gifts & Donations to be Acknowledged (CM) at Board Meeting Date: October 16, 2025				
DONOR NAME	DONATION AMOUNT	PURPOSE	CODE	ADDITIONAL INFORMATION
Castleton Schodack Kiwanis Club	\$300.00	Glover Memorial Track Invitational		
South Schodack Volunteer Fire Company Auxiliary Kitchen	\$2,000.00	Backpack Program		Funds directly sent to the Regional Food Bank of Northeastern NY - See attached

D. Approval of Contract(s):

Schodack Central School District				
Contract / Lease Approvals for Board Meeting: October 16, 2025				
CONTRACTOR / VENDOR NAME	TERM OF CONTRACT	PURPOSE	RATE/RETAINER	ADDITIONAL INFORMATION
CASDA Agreement CO-#07-25-26	7/1/2025 - 6/30/2026	Administrative Coaching	\$6,775	
Achievements, PLLC	7/1/2025 - 6/30/2026	Orientation & Mobility Services Orientation & Mobility Evaluations	\$150 - Hour Rate (31-60 minutes) \$125.00 - Half Hour Rate (0-30 minutes) \$500	Not included: Additional meeting requested by SCSD or client (billed at \$50/half hour; \$75/hour) Services/requests made outside the IEP approved services (billed at \$50/half hour; \$75/hour)
TENANT NAME				

Mary Yurista moved to approve items 7. E. through 7. F., Kurt Maier seconded, all present in favor.

E. RESCIND the Following Resolution adopted at September 18, 2025 Board of Education Meeting; Section 6: Finance, Item F: Approval Reserve Fund Plan.

Motion to rescind approval of the 2025-2026 Reserve Fund Plan as presented in this meeting (September 18, 2025).

F. RESCIND the Following Resolution adopted at September 18, 2025 Board of Education Meeting; Section 6: Finance, Item G: Approval of a Resolution - Reserves Appropriation:

RESOLVED that the Treasurer is authorized and directed to transfer \$553,000.00 to the Capital Reserve Fund 2022 (A878-22) prior to the final close-out of the 2024-2025 fiscal year.

RESOLVED that the Treasurer is authorized and directed to transfer \$700,000 to the Employee Benefits Reserve Fund (A889) prior to the final close-out of the 2024-2025 fiscal year.

Mary Yurista moved to approve items 7. G. through 7. H., Jennifer Rogowski seconded, all present in favor.

G. Motion to approve the Amended 2025-2026 Reserve Fund Plan as presented in this meeting.

H. RESOLVED that the Treasurer is authorized and directed to transfer \$680,000.00 to the Capital Reserve Fund 2022 (A878-22) prior to the final close-out of the 2024-2025 fiscal year.

RESOLVED that the Treasurer is authorized and directed to transfer \$300,000 to the Workers' Compensation Reserve (A814) prior to the final close-out of the 2024-2025 fiscal year.

RESOLVED that the Treasurer is authorized and directed to transfer \$200,000 to the Unemployment Reserve (A815) prior to the final close-out of the 2024-2025 fiscal year.

RESOLVED that the Treasurer is authorized and directed to transfer \$50,000 to the Employees' Retirement System (ERS) Reserve (A827) prior to the final close-out of the 2024-2025 fiscal year.

RESOLVED that the Treasurer is authorized and directed to transfer \$23,000 to the Teachers' Retirement System (TRS) Reserve (A828) prior to the final close-out of the 2024-2025 fiscal year.

Mary Yurista moved to approve items 7. I. through 7. J., Marion Spar seconded, all present in favor.

I. Acceptance of the results of the independent audit of Bonadio & Co, LLC, Certified Public Accountants for the 2024-2025 Audit report as presented at the October 16, 2025, meeting.

J. Approval of the corrective action letter for the 2024-25 Audit and approval for the President of the Board of Education to sign on behalf of the Board of Education.

Tylea Gebbie moved to approve items 7. K. through 7.L., Marion Spar seconded, all present in favor.

K. Approval of the Amended 2025 tax warrant for the Town of Schodack in the amount of \$15,406,204.48 and for the Town of Stuyvesant in the amount of \$150,170.21 (Total Tax Levy of \$15,556,374.69), accurately reflecting the 2025 tax warrant.

L. Approval of the Amended 2025 tax warrant for the Town of Schodack in the amount of \$157,465.12 and for the Town of Stuyvesant in the amount of \$1,534.88 (Total Tax Levy \$159,000.00), accurately reflecting the 2025 Tax Warrant.

8. OTHER ACTION

Marion Spar moved to approve items 8. A. through 8. B., Angela Beber seconded, all present in favor.

A. Approval of the recommendation of the District Committee on Preschool Special Education and/or Committee on Special Education regarding Special Education Services for student(s) as indicated on attached Executive Content reports.

B. Motion to approve a resolution authorizing the RIC ONE Risk Operations Center to enter into Data Privacy Agreements with vendors and third-party contractors that include the requirements of, and compliance with, NYS Education Law Section 2-d and Part 212 regulations related to Personally Identifiable Information and certain Teacher and Principal APPR data.

9. RESIGNATIONS / APPOINTMENTS

Angela Beber moved to approve items 9.A., Tylea Gebbie seconded, all present in favor.

A. Approval of Staffing Action(s):

Schodack Central School District				
Staffing Actions for Board Meeting Date: October 16, 2025				
RESIGNATIONS	POSITION	EFFECTIVE DATE	REASON	COMMENT
Denise Prinzo	Secretary 1	June 26, 2026	Retirement	
Theresa Burl	School Monitor	October 3, 2025	Resignation	To take 4 hour TA position at CES
Nicholas Servidone	Coach - Girls Varsity Wrestling	2025-2026 Season	Resignation	To coach Boys modified wrestling, appointment below.
Madeline Gibney	Teaching Assistant - 4 hours per day	October 3, 2025	Resignation	
SUBSTITUTE APPOINTMENTS	SUBSTITUTE AREA			RATE
Jennifer Schanck	Custodial Worker	September 10, 2025		Rate set at the July 10, 2025 Organizational Meeting
APPOINTMENT	AREA / TYPE		EFFECTIVE DATE	RATE
Theresa Burl	Teaching Assistant - part-time 4 hours per day		October 6, 2025	CSEA Uncertified Teaching Assistant Rate
Kylie Lill	Teaching Assistant - part-time 4 hours per day		October 14, 2025	CSEA Uncertified Teaching Assistant Rate
Amalia Melendez	Account Clerk/Typist - Provisional appointment, 6 hours per day		October 20, 2025	CSEA Start Rate
Diedre Harwick	School Social Worker - part-time		September 22, 2025	MA Step 5
CHANGE TO APPOINTMENT	AREA / POSITION	CURRENT RATE	NEW RATE	
None.				
ADVISOR / COACH	ACTIVITY	DURATION	RATE	
Jason Clark - Coach	Boys Modified Basketball	2025-2026 Season	Stipend per Appendix C	
Nicholas Servidone - Coach	Boys Modified Wrestling	2025-2026 Season	Stipend per Appendix C	
Alexandra Stuto - Coach	Girls Varsity Wrestling	2025-2026 Season	Stipend per Appendix C	

10. PUBLIC COMMENT

None.

11. END BUSINESS MEETING

A. Agenda Planning

Data presentation will take place on November 5th, a Wednesday.

B. Board Member Comment

Blake Kush talked about school safety and gave a shout out to the district for the safety of the students.

Angela Beber 2nd annual Trunk or Treat October 29, 2025, at 5:30 pm.

Jason Chevrier shared that Amy Fink will be managing the Alum group on Parent Square through the Newspaper Club. Music Parents, Booster Club and the CES PTO will have groups as well.

Shelley Palmer expressed that it would be good to hear public comment at meetings helping the board make decisions.

Kurt Maier talked about energy contracts, he feels the district should explore looking at solar panels.

12. ADJOURNMENT

A. **Mary Yurista moved** to adjourn into executive session at 8:24 pm. to discuss employment history of particular employees, **Kurt Maier seconded, all present in favor.**

B. **Mary Yurista moved** to reconvene to open session and adjourn the meeting at 9:19 pm., **Kurt Maier seconded, all present in favor.**

Respectfully submitted,

Michele A. Reickert
District Clerk