

## **REGISTERED PROFESSIONAL NURSE**

### **(SCHOOL)**

**GENERAL STATEMENT OF DUTIES:** Performs professional nursing services at one or more schools in the maintenance of acceptable health standards, school health records and the emergency treatment of student and employee health problems; does related work as required.

**DISTINGUISHING FEATURES OF THE CLASS:** This is a professional nursing position involving responsibility for giving care and treatment to students and for performing related nursing services such as pupil health appraisal and follow-through and communicable disease control requiring specialized judgment and skills. This position differs from the certificated position of School Nurse-Teacher in that there is no responsibility for either classroom instruction or guidance involved. The work is performed under the general direction of a School Physician or School Nurse-teacher. Supervision may be exercised over the work of clerical assistants.

### **EXAMPLES OF WORK:** (Illustrative Only)

Assists the School Physician in physical, visual and auditory screening examinations of students and employees;  
Administers first aid and emergency treatment to students and employees;  
Prepares, maintains and interprets health records to school authorities, teachers and parents on health and hygiene problems, such as reasons for absenteeism;  
Assists at school immunization clinics;  
Arranges to transport sick or injured students or employees to hospital, home, doctor's or dentist's office in cases of emergency;  
Inspects the school plant, playground and cafeteria and reports on general safety and sanitary conditions;  
Orders, inventories and oversees the storage of first aid and related health supplies and equipment;  
Assists physical education teachers with height and weight measurement of students;  
Consults with attendance teachers, staff members and school nurse-teachers concerning a variety of health factors related to non-attendance and communicable disease;  
Prepares records and reports as required.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Good knowledge of nursing principles and techniques and their relation to medical and surgical practices and skill in their application; working knowledge of materia-medica, dietetics, sanitation and personal hygiene; skill in the application of nursing techniques and practices; ability to understand and follow technical, oral and written instructions; ability to keep records and make reports; ability to get along with

students, teachers parents and others; ability to carry out successfully the therapeutic measures prescribed; ability to plan and supervise the work of sub-professional and non-technical personnel; good observation; mental alertness; firmness; initiative, cheerfulness, patience; emotional stability; sympathetic attitude toward the sick, good moral character; good physical condition.

**ACCEPTABLE EXPERIENCE AND TRAINING:** Graduation from a school of nursing approved by the State Education Department from a course approved by such department as qualifying for registered Professional Nurse.

**SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATIONS:** Eligibility for a license issued by the State of New York to practice as a Registered Professional Nurse. Possession of the license at the time of appointment.

Adopted:                      Rensselaer County  
                                        Civil Service Commission  
                                        January 30, 1973

CLASSIFICATION: NC