

N.C. 87

REGISTERED PROFESSIONAL NURSE

(SCHOOL)

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DISTRICT BUSINESS OFFICE
SCHODACK CENTRAL SCHOOLS

GENERAL STATEMENT OF DUTIES: Performs professional nursing services at one or more schools in the maintenance of acceptable health standards, school health records and the emergency treatment of student and employee health problems; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is a professional nursing position involving responsibility for giving care and treatment to students and for performing related nursing services such as pupil health appraisal and follow-through and communicable disease control requiring specialized judgment and skills. This position differs from the certificated position of School Nurse-Teacher in that there is no responsibility for either classroom instruction or guidance involved. The work is performed under the general direction of a School Physician or School Nurse-Teacher. Supervision may be exercised over the work of clerical assistants.

EXAMPLES OF WORK: (Illustrative only)

Assists the School Physician in physical, visual and auditory screening examinations of students and employees;
Administers first aid and emergency treatment to students and employees;
Prepares, maintains and interprets health records to school authorities, teachers and parents on health and hygiene problems, such as reasons for absenteeism;
Assists at school immunization clinics;
Arranges to transport sick or injured students or employees to hospital, home, doctor's or dentist's office in cases of emergency;
Inspects the school plant, playground and cafeteria and reports on general safety and sanitary conditions;
Orders, inventories and oversees the storage of first aid and related health supplies and equipment;
Assists physical education teachers with height and weight measurement of students;
Consults with attendance teachers, staff members and school nurse-teachers concerning a variety of health factors related to non-attendance and communicable disease;
Prepares records and reports as required.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Good knowledge of nursing principles and techniques and their relation to medical and surgical practices and skill in their application; working knowledge of materia-medica, dietetics, sanitation and personal hygiene; skill in the application of nursing techniques and practices; ability to understand and follow technical, oral and written instructions; ability to keep records and make reports; ability to get along well with students, teachers, parents and others; ability to carry out successfully the therapeutic measures prescribed; ability to plan and supervise the work of sub-professional and non-technical personnel; good observation; mental alertness; firmness; initiative; cheerfulness; patience; emotional stability; sympathetic attitude toward the sick; good moral character; good physical condition.

Registered Professional Nurse (School) -- contd.

ACCEPTABLE EXPERIENCE AND TRAINING: Graduation from a school of nursing approved by the State Education Department from a course approved by such department as qualifying for Registered Professional Nurse.

SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATIONS: Eligibility for a license issued by the State of New York to practice as a Registered Professional Nurse. Possession of the license at the time of appointment.

Adopted: Rensselaer County
Civil Service Commission
January 30, 1973