MAPLE HILL Jr./Sr. HIGH SCHOOL

1216 Maple Hill Road Castleton-On-Hudson, New York 12033

JACQUELINE HILL PRINCIPAL (518) 732-7701 FAX (518) 732-0494 MICHAEL BENNETT ASSISTANT SUPERINTENDENT (518) 732-7701 FAX (518) 732-0494

December 22, 2020

To the Parents/Guardians of «Student_FirstName» «Student_LastName» «Addr_Ln1» «City», «State» «Zip»

Dear Parents and Guardians,

Since the initial planning of opening school, we have promised to continue to evaluate and make changes when possible to increase instructional opportunities while keeping safety at the forefront of our decision making. When we originally began the planning, we allotted extra time for arrival and dismissal, and now that a routine is established, we feel that we can gain back some instructional time throughout the week by shortening that timeframe. In turn, we are going to increase our instructional time on Wednesdays and change the instructional format. This will impact our daily schedule for arrival and dismissal as well.

When will the new schedule be in effect?

The new schedule will begin on January 11th.

What will be changing?

The biggest change will take place on the Wednesday format of classes. Students will log in remotely for required class periods on Wednesdays. Wednesdays will rotate weekly as either an A-Day schedule or a B-Day schedule of classes. There is an opportunity for students to receive academic support every Wednesday for all classes whether or not it is on your scheduled day. Please see the attached letter day calendar for reference. Attendance is mandatory for all five days of instruction. In addition, arrival and dismissal times will be changing for all days slightly.

Why are we making this change?

This change allows for students to have more contact time with their teachers. There is time within Wednesday afternoons for all students to connect with their teachers for extra support regardless if they have their class that day. In addition, it increases instructional time in all classes throughout the month.

How will arrival and dismissal change?

Bus riders will receive a new pick up and drop off time to accommodate these changes. The transportation department will be communicating these changes through a letter. It is imperative that students arrive at school in time for their first block class.

Student drop off for grades 6-12: Last Names A-O 7:23-7:28, Last Names P-Z 7:28-7:33 Student pick up for grades 6-12: Last names A-O 2:00-2:05, Last Names P-Z 2:05-2:10 Student Driver arrival: 7:25-7:33 (Student drivers are expected to be punctual or driving privileges may be revoked)

What will the new schedule look like?

Grade 6 Schedule

Monday-Friday(5 days a week)

7:25-7:33 Arrival 2:00-2:10 Dismissal

Grades 7-12 Schedule

Monday, Tuesday, Thursday, Friday	Wednesday(remote for 7-
12)	
7:25-7:33 Arrival	
7:35-8:35 Block 1	7:35-8:30 Block 1
8:40-9:40 Block 2	8:35-9:30 Block 2
9:45-10:45 lunch/study block/Block 3	9:35-10:30 Block 3
10:50-11:50 Block 3/lunch/studyblock	10:35-11:05 LUNCH
11:55-12:55 Block 4	11:10-12:05 Block 4
1:00-2:00 Block 5	12:10-1:05 Block 5
2:00-2:10 Dismissal	1:10-2:00 Office hours

Who should you contact if you have any questions?

Please feel free to contact the high school main office or guidance office with any questions and we will be happy to help! We can be reached at 518-732-7701.

We continue to be very grateful for all of the support and flexibility that our parents, guardians, students and community have provided. We are looking forward to a great start to the new year!

Sincerely,

Jacqueline Hill Principal, Maple Hill Jr./Sr. High School