

# COVID-19 SCHOOL REOPENING PLAN

## COMMUNITY TOWN HALL MEETING

August 17, 2020



# DEPARTMENT OF HEALTH GUIDANCE



Department  
of Health

**INTERIM GUIDANCE FOR IN-PERSON INSTRUCTION AT PRE-K TO  
GRADE 12 SCHOOLS DURING THE COVID-19 PUBLIC HEALTH  
EMERGENCY**

[New York State Department of Health Interim Guidance Document](#)



# NEW YORK STATE EDUCATION DEPARTMENT



## New York State Education Department Guidance Document

**RECOVERING, REBUILDING, AND RENEWING:  
THE SPIRIT OF NEW YORK'S SCHOOLS**

*REOPENING GUIDANCE*



# NEW YORK STATE EDUCATION DEPARTMENT

- ❑ Communication/Family Engagement
- ❑ Health & Safety
- ❑ Facilities
- ❑ Child Nutrition
- ❑ Transportation
- ❑ Social Emotional Well-Being
- ❑ School Schedules
- ❑ Budget & Fiscal Matters
- ❑ Attendance & Chronic Absenteeism
- ❑ Technology Connectivity
- ❑ Teaching & Learning
- ❑ Career & Technical Education
- ❑ Athletics & Extra-Curricular Activities
- ❑ Special Education
- ❑ Bilingual Education & World Languages
- ❑ Staffing
- ❑ Teacher and Principal Evaluation
- ❑ Student Teaching



# SCHODACK CSD REOPENING PLAN



Schodack Central School District Reopening Plan



# WHAT HAPPENS NOW THAT THE PLAN IS SUBMITTED?

## Plans pivot from conceptual to operational

- Surveys - Parents & Employees
- Logistics and details need to be flushed out
  - Drop-off & Pick-up
  - Screening tools
- Scheduling
  - Daily schedules
  - A/B rotations
- Transportation scheduling
- Staffing
- Professional Development
- Training
- Communication
- Changes from Governor



# PLAN COMPONENTS



# COMMUNICATIONS/FAMILY AND COMMUNITY ENGAGEMENT

## Communication and Family and Community Engagement is Essential

- **Advisory Committees** (Communications, Instruction, Operations, and Budget/personnel) represented by 211 stakeholders
- **Steering Committee** - an additional 46 stakeholders
- This is the fourth scheduled **Community Town Hall Forum**- Ranged from approximately 150-200 participants.
  - Fifth Town Hall scheduled for tomorrow August 18 @ 6:00 pm
- Grateful for the participation - outstanding commitment

## How the district intends to communicate with its stakeholders regarding

- Expectations and Safety
- Public Service Announcements
- Protocols
- Personal Responsibility
- Procedures





# HEALTH AND SAFETY

COVID-19 Safety Coordinator: Jason Chevrier email: [COVID@schodack.k12.ny.us](mailto:COVID@schodack.k12.ny.us)

## Section describes how the district will:

- Required signage, communication, tracking logs, and responsibilities with a positive COVID test
- Facilities Entry
- **Daily Screenings**
- **Social Distancing**
- **Mask Wearing**
- Personal Hygiene
- Visitor and Vendor Practices
- Trainings Required - Screeners, Staff, and Substitutes
- Space Design and Capacities
  - Nurse Stations - Isolation Rooms
- Ventilation, Cleaning, and Disinfecting
- **Protocols for Suspect or Confirmed COVID cases**
  - Contact Tracing
  - Return to School Protocols



- How the district plans to provide instruction if **any type of in-person instruction** is allowed
- Also describes the **optional full remote** instructional model for parents

[illegible]



## OPTIONAL FULL REMOTE INSTRUCTION

For parents and families not comfortable having their child/children return to in-person instruction, the Schodack Central School District will allow parents the opportunity to self-select a remote learning option. If this option is selected, instruction will not replicate the in-person, hybrid model of instruction. While classes will be taught by certified teachers, fully remote students may not be instructed by the same teacher(s) of the in-person or hybrid models. The component districts in the Questar III BOCES are **exploring options to pool resources** and assign certified teachers from across our BOCES to assist families who may elect this option. This means that your child could be assigned to work with a teacher from Schodack or be assigned to work with a certified teacher from one of the other component districts.

# TEACHING AND LEARNING

- Communication plan
- Survey to indicate intention - needed for planning
- Professional development and identification of instructional priorities
- Assessment and grading
- Provide details regarding, **in-person, hybrid, and remote learning**





## The primary goals when developing the instructional models include:

- ❑ **Safety** for all students and staff is at the forefront of all decisions. When evaluating facilities, capacity was determined based on 6ft social distancing between individuals and keeping small cohorts together.
- ❑ **Equity** in accessibility to instruction, support services, accommodations and modifications for students with IEP and 504 plans, English language learners, and students at risk in areas such as academics, social-emotional development, etc.
- ❑ **Consistency** in communication and scheduling for students, families and staff.
- ❑ **Programming** that aims to maintain our high-quality instructional program and offerings as safely and effectively as possible throughout all learning models (in-person, hybrid, remote).



## CES LEARNING MODEL OPTIONS K-6



### GRADES K-3 IN-PERSON

- In-person classes 5 days a week
- Required social distancing (6ft) and use of face masks with breaks provided
- Class cohort sizes range from 10-22, depending on room size
- Most classes will be split into two smaller cohorts. Teachers will switch between groups to provide direct instruction to one cohort while support teachers and/or teaching assistants facilitate practice and activities with the other cohort.
- Cohorts stay in their classrooms for all classes, breakfast and lunch
- Special area teachers will travel to cohort rooms
- Outdoor classes encouraged
- Use of an K-12 online learning management system for communication and assignments

### GRADES 4-6 HYBRID



- 2-3 days in-person learning, 2-3 days remote learning each week
- In-person schedules: Cohort A: Monday/Thursday, Cohort B: Tuesday/Friday
- Wednesdays: In-person option for students with services: special education, 504, ELL, and students at risk
- Required social distancing (6ft) and use of face masks with breaks provided
- Class cohort sizes range from 12-14 students
- Cohorts stay in their classrooms for all classes, breakfast and lunch
- Subject area and special area teachers will travel to cohort rooms
- Outdoor classes encouraged
- On remote days, students follow a schedule with assignments accessible on our K-12 online learning management system



### K-6 REMOTE ONLY

- 100% remote instruction for core curriculum areas and physical education
- Certified instructors (SCSD or BOCES)
- Communication and assignments using our K-12 online learning management system
- Developmentally appropriate schedule ranging approximately 3-4.5 hours per day, based on grade level
- Commitment by semester







# MAPLE HILL JR/SR HIGH SCHOOL LEARNING MODEL OPTIONS



## GRADES 7-12

- 50% of students will attend on Mondays and Thursdays
- 50% of students will attend on Tuesdays and Fridays
- Wednesdays will be used to provide support to students under CSE, ELL and for students who are at risk for failing
- Class sizes approx. 10-12 students with small cohorts
- Required social distancing (6ft) and use of face masks
- In-person core subjects with opportunities for electives when possible
- Remote classes will primarily include electives and be taught on opposite instructional days
- Students will be expected to attend and engage in all remote and in-person classes
- Students must maintain a minimum of 5 classes plus Physical Education within their schedule
- Utilize an online learning management system for assignments and communication



## REMOTE ONLY OPTION

- 100% remote instruction for core subjects and most electives/special area classes
- Certified instructors (SCSD or BOCES)
- Communication and assignments using our K-12 online learning management system
- Students will be scheduled into classes throughout the school day
- Commitment by semester



## **ALL REMOTE LEARNING MODEL K-12 (Due to closure or by order)**

- Students will follow a provided schedule and routine that will closely align to the minutes of instruction required in school.
- Classes will be scheduled throughout their day to allow for structure and consistency.
- Students will be required to participate in all remote learning activities and classes and will be required to complete assignments. Student expectations will be determined by the teacher within parameters established by the district.
- Google meets will be utilized for full group instruction, small group instruction and one to one support.
- Attendance will be taken on all virtual learning days.
- Student work, participation, and effort will be graded.





# TRANSPORTATION

- Transport students safely following guidance documents
- **Cleaning and disinfecting** requirements of buses
- Protocols for a reported case of COVID-19
- Requirements for students/families taking advantage of district transportation
- Required training for transportation personnel
- Required PPE
- Communication plan
- **Density Reduction, social distancing, and bus capacity**
- Routing
- Loading/unloading and pick-up/Drop-off protocols
- Transporting to BOCES



# THE REST OF THE PLAN



# SOCIAL-EMOTIONAL WELL-BEING

- Social-Emotional Learning Advisory Team formation - Stakeholders
- **Support the mental and emotional well-being of students and staff**
- Continued focus on building **relationships and human connections**
- Focus on **community resources** and helping families access
- Leverage strengths - current programs as the foundation
- Provide training



# ATHLETICS AND EXTRACURRICULAR ACTIVITIES

## Athletics:

- Postponed until **September 21** - Awaiting further guidance
- No Fall Regional/State Championship
- **Possible three shortened seasons**
  - Season I (Jan 4-March 13): Basketball, bowling, indoor track & field, and \*wrestling
  - Season II (March 1-May 8): Cross country, soccer, volleyball
  - Season III (April 5-June 12): Baseball, softball, golf, track & field, tennis, \*lacrosse

## Extracurricular Activities:

- Important aspect of student life
- **Virtual to start** the school year
- Opportunities for in-person activities will be reviewed quarterly



# FACILITIES

- Conduct Emergency Response Protocols
  - Shelter-In-Place, Hold-In-Place, Evacuation, Lockout, Lockdown
- Requirements for any changes or alterations to the facilities
  - Ensures, when needed, the district will submit changes to the Office of Facilities Planning (OFP) and will fill out all appropriate paperwork
  - Use of **Tents or temporary quarters**
  - Ensures compliance with building code



# CHILD NUTRITION

- Follow all guidelines set forth by the School Food Administration
- Who to contact regarding food service and applications for free and reduced programs
- **Ensure proper safety measures** are in place for food prep and while eating
- Locations in which students will eat
- Importance of proper hand hygiene
- Availability of **meals to off-site students**



# ATTENDANCE AND CHRONIC ABSENTEEISM

- **Take attendance** and deal with issues of chronic absenteeism
  - Culture of attendance
  - **Early Identification and Interventions**
  - Positive School Culture and Engagement

ATTENDANCE  
MATTERS

Missing Just 2 Days Per  
Month Can Affect Your  
Academic Success!



## TECHNOLOGY AND CONNECTIVITY

- Monitor and gather data to understand **issues surrounding technology and connectivity** of students and staff.
- Procure appropriate **resources to assist with virtual/remote learning**
- Provide professional learning opportunities to staff to improve instruction
- Provide technical support and hardware repair





# CAREER AND TECHNICAL EDUCATION

- Students will participate to the fullest extent possible
- Provide **in-person experiences** as designed and developed
- All safety guidelines will be required to be followed

CTE programs prepare students to contribute to industries vital to NY State's economy, such as:

- |   |  |
|---|--|
| • Agriculture, Food & Natural Resources | • Hospitality & Tourism                    |
| • Architecture & Construction           | • Human Services                           |
| • Arts, A/V Technology & Communications | • Information Technology                   |
| • Business Management & Administration  | • Manufacturing                            |
| • Education & Training                  | • Marketing                                |
| • Finance                               | • STEM                                     |
| • Government & Public Administration    | • Transportation, Distribution & Logistics |
| • Health Science                        |  |



## SPECIAL EDUCATION

- Ensure that special education students have **access to resources and opportunities**
- Design programmatic opportunities to ensure access and **equity**
  - Accommodations, modifications, supplementary aids & services, and technology
- Ensure **meaningful parent engagement** and open communication with families
- Ensure compliance and responsibilities regarding CPSE and CSE and other regulations
- Grades K-3 in person daily; Grades 4-12 A/B schedule and Wednesday support



# BILINGUAL EDUCATION AND WORLD LANGUAGES

- Ensure that **English Language Learners (ELLs)** receive the necessary instruction to meet the NYS Learning Standards and receive the required Units of Study
- Ensure that **identification testing for services** is provided within the required time period
- Maintain regular communication with families to ensure engagement and participation
- Provide staff professional development to best support ELLs in the classroom
- Continue instruction in Mandarin Chinese (last year) and Spanish regardless of instructional model



# STAFFING

## Teacher and Principal Evaluation System

- All teachers and principals are required to be evaluated based on approved APPR plan
- May need to revisit the plan with faculty
- Trainings for evaluators continues to be required

## Certification

- All teachers will hold valid and appropriate certificates except where allowable

## Student Teachers

- Allow opportunities for student teachers under the supervision of fully certified teachers
- Student teachers will be required to follow all safety protocols and guidelines



# CONTACT INFORMATION

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