

Jason M. Chevrier  
Superintendent  
518-732-2297



Michael Tuttle  
President  
Board of Education

**June 25, 2020- Board of Education Agenda - Special Meeting**  
**Minutes are draft until approved at the July 7, 2020 meeting.**

To join as attendee use this link (copy & paste in your browser):  
<https://schodackk12.webex.com/schodackk12/onstage/g.php?MTID=eee1a2100b6f710952b5c9f07cd762726>

By Phone: 1-408-418-9388

If asked for Event number (access code) or event password they are as follows:

Event number (access code): 129 149 8535

Event password: VCq45SydWP4

Time: 6:00 p.m.

**Present: Michael Tuttle, Christian Olsen, Michael Hiser, Michael Charsky, Sherri Gibson, Daniel Grandinetti, Charles Peter and Mary Yurista**

**Absent: Shelley Palmer**

**Also Present: Jason Chevrier, Brian Carey, Michael Bennett, James Derby, Keri Rosher, Jacqueline Hill, Jodi Sullivan and Michele Reickert**

### **1. MEETING OPENING**

- A. President Michael Tuttle called the meeting to order at 6:11 pm
- B. President Michael Tuttle asked everyone to stand for the Pledge of Allegiance to the Flag
- C. **Michael Hiser moved** to approve the Present Agenda, **Christian Olsen seconded, all present voted in favor. (Mary Yurista did not vote, mistakenly omitted), a majority of the board voted, motion passed.**

**Christian Olsen moved to approve items D. through I., Michael Charsky seconded, all present in favor. (Mary Yurista did not vote, mistakenly omitted), a majority of the board, voted motion passed.**

- D. Approval of Minutes of the Regular Meeting of April 21, 2020.
- E. Approval of Minutes of the Regular Meeting of April 23, 2020.
- F. Approval of Revised Minutes of the Regular Meeting May 7, 2020.
- G. Approval of Minutes of the Regular Meeting of May 19, 2020.
- H. Approval of Minutes of the Public Hearing and Regular Meeting of June 2, 2020.
- I. Approval of Minutes of the Regular Meeting of June 16, 2020.

### **2. PUBLIC COMMENT**

None.

### **3. REPORTS**

#### **A. Top Ten Seniors**

Mr. Tuttle read the following proclamation:

*WHEREAS, academic excellence is exemplary of the mission of the Schodack Central School District;  
and*

*WHEREAS, {name} has earned the distinction of being named a Top Scholar of the Class of {year};  
and*

*WHEREAS, this distinction is earned through diligent and sustained effort, dedication and will power;  
and*

*WHEREAS, the school and community have enjoyed, benefited and celebrated his/her success.*

*THEREFORE, the Board of Education now extends congratulations and appreciation to {name} for  
his/her efforts and success and adds best wishes for his/her continued success.*

Mr. Chevrier spoke about the graduating class and the top ten seniors.

Jacqueline Hill introduced each top ten senior, spoke about their successes at Schodack CSD and what their plans are after school. Each student talked about their experience at Schodack and what their favorite memory of Schodack was.

### **B. Administrative Reorganization**

Mr. Chevrier shared a plan and recommended a 1 year leave of absence in the Assistant Superintendent position and take on a K-12 School Building Administrator to help fill in and assume some of the duties created by Assistant Principal Jodi Sullivan resigning to take a position in another district and also to assist at the elementary school as needed should Mr. Derby need to take an extended leave. The position will be re-evaluated at the end of the year.

### **C. Claims Auditor Annual Report**

Sandra Hall reported on what she audited for the 2019-20 school year. She checks for proper Purchase Orders, signatures, proper check amount, etc. Payroll audits auditing payroll checks, comparing the contract to the salary being paid, attendance and Petty Cash boxes were audited periodically throughout the year, no findings. Student Activity audits of the different clubs in the district, looking to be sure sales tax was not being paid and there were no errors in the ledgers. A plan was made in the business office during the closure, to reduce her time in the office, auditing accounts payable and payroll one the same week instead of coming in every week all procedures and required checks were conducted throughout the closure.

### **D. COVID-19 Update**

Mr. Chevrier updated the board on where the district is with the closure and what the future looks like. We are still waiting for guidance from the Governor. There is work being done by a Regional Task Force, and as a district we are developing our own task force with subgroups and town hall style meetings engaging teachers, administrators, students, parents and members of the community to help plan for reopening.

## **4. PUBLIC COMMENT**

None.

## **5. BOARD DISCUSSION / ACTION ITEM FOLLOW UP**

### **A. Board Discussion**

- Michael Charsky asked about Kindergarten enrollment numbers. Jason Chevrier answered that it was right around 50 as of today.

- Michael Tuttle asked what the district felt about the enrollment. Jason Chevrier answered that it is not a typical year and the closure could have held some people from coming to the buildings to register their child. The district is keeping communication open to the families that have enrolled.
- Mary Yurista asked if the district thought some parents may be hesitant and are holding kids back since they do not have to start school until they are six. Mr. Chevrier expressed that it could be a possibility.
- Michael Hiser expressed that the board never really addresses the public directly; and asked if the board would want to do something to thank the administration and faculty what they have done through this COVID emergency and address a statement to the community about what the district, students and community has gone through, how the year went and what we want to address as a board moving forward.
- Christian Olsen thanked the public for entrusting him to serve on the board for the past 6 years; it has been an honor and a privilege to serve with the board. It is an incredible team and he is proud to have been a part of it.
- Michael Tuttle thanked Mr. Olsen for his service and expressed hope that he would be back.
- Makaila Maier thanked the board for the privilege to serve on the board as a Student Representative and share her voice. She will come back in the fall and visit.
- Mr. Chevrier thanked Makaila for her service to the board and for her input and positive perspectives in the meetings. He also thanked Mr. Olsen for his 6 years of service and expressed that he will be missed.
- Mr. Tuttle thanked Mary Yurista for coming back to the board; he thanked Jodi Sullivan for her time here at Schodack and wished her well.
- Retreat dates will be July 15<sup>th</sup> and July 29<sup>th</sup> a survey will be sent out for potential topics.
- Jacqueline Hill thanked Jodi for all her work and that it was a pleasure, she was a tremendous help to Jacqueline and congratulated her on her new role.
- Adding a board meeting August 20<sup>th</sup> and September 10<sup>th</sup> and 24<sup>th</sup> not holding the meeting on the 17<sup>th</sup>.
- There was discussion about removing the workshop meeting in November, discussion continued about workshops supporting the need to keep them and utilize the time.
- In person meetings of up to 25 can take place. The board can meet with the administrative staff, Mr. Tuttle asked the board input on in person meetings. Mr. Tuttle proposed meeting in person starting July 7<sup>th</sup>. Mr. Hiser expressed that he is not ready to start meeting in person. The board will consider at a later date.

#### **B. Action Item Follow-up**

- Community Advisory Committee – Mr. Chevrier expressed that there is a massive community project underway and a lot will be learned during this process. We will leave this on as an action item follow up until we are ready to revisit. Mr. Hiser suggested putting this on hold until December.

### **6. DISTRICT / BUILDING / COMMITTEE UPDATES**

#### **A. District Update**

- Kudos to the Administrative team for a good close to the school year.

### **7. FINANCE**

#### **Christian Olsen moved to approve items A. through G., all present in favor.**

A. Treasurer's Report for the month of April 2020.

B. Claims Auditor's Report April 2020.

C. Approval of salaries for Management Confidential and Undesignated Employees, District Clerk, District Treasurer and Claims Auditor.

D. Approval of a change in rates or Election Inspector and

E. Approval of Contract(s)

F. Acceptance/Acknowledgement of Donation(s)

G. Approval of a Resolution - General Fund Transfer Intent

## 8. OTHER ACTION

**Michael Hiser moved to approve A. through C., Michael Charsky seconded, Michael Hiser then moved to approve A. through B. and vote on C. separately, Michael Charsky seconded, a vote took place and all present members voted in favor. Michael Hiser then withdrew his original motion to approve items A. through C., Michael Charsky withdrew his second to cancel the original motion and vote on item C. separate.**

A. Approval of the recommendation of the District Committee on Preschool Special Education

B. Approval of Code of Conduct

**Michael Hiser moved to approve item C., Daniel Grandinetti seconded, all present in favor.**

C. Approval of Student-Athlete Code of Conduct

## 9. RESIGNATIONS/APPOINTMENTS

**Mary Yurista moved to approve items A. through D., Christian Olsen seconded, all present in favor.**

A. Approval of Staffing Action(s)

RESIGNATIONS	POSITION	EFFECTIVE DATE	REASON	COMMENTS
Jodi Sullivan	Assistant Principal	June 26, 2020	Resignation	
Christopher McDermith	Technology Teacher	June 30, 2020	Resignation	

SUBSTITUTE APPOINTMENTS	SUBSTITUTE AREA	DURATION	RATE
Brett Lauterbach	Long Term Substitute Teacher for Melissa Yeager	2020-2021 School Year	Rate will be set at July 7, 2020 Organizational Meeting.

ADVISOR	ACTIVITY	DURATION	RATE
Christina Gibney	Summer Honors Choir	2019-2020 School year	Stipend in accordance with Appendix C - CESAP Garden Club stipend not used in 2019-2020 school year.

B. Approval of a Leave of Absence – Bridget Archer

C. Approval of Tenure Appointment – Kaitlyn Castle

D. Approval of Tenure appointment – Crystal Martin

## 10. PUBLIC COMMENT

Kaitlyn Castle, thanked the board for approving her tenure. She loves working for Schodack and is proud to work here. Thanked everyone for the hard work and work to come preparing for the Fall.

**11. ACTION ITEMS.** Revisit Athletic Code of Conduct and move community advisory committee to December additional board meeting to be added to the calendar of upcoming board meetings.

## 12. ADJOURNMENT

A. **Michael Hiser moved** to adjourn to Executive Session at 8:24 pm (Sherri Gibson was unable to attend) to discuss the evaluation of a particular employee, **Christian Olsen seconded, all present in favor.**

B. **Christian Olsen moved** to reconvene to Open Session and adjourn the meeting at 8:38 pm. **Michael Hiser seconded, all present in favor.**

Respectfully submitted,

*Michele Reickert*

District Clerk

DRAFT