

Minutes are draft until approved at the August 9, 2018 meeting.

Board of Education Agenda - Reorganizational Meeting and Regular Meeting (Monday, July 2, 2018)
Generated by Shelli Reickert on Monday, July 2, 2018

Present: Christian Olsen, Charles Peter, Mary Yurista, Bruce Romanchak, Michael Charsky

Absent: Michael Tuttle, Michael Hiser, Daniel Grandinetti and Paul Puccio

Also Present: Jason Chevrier, Brian Carey, Jacqueline Hill, Jodi Sullivan and Michele Reickert

1. REORGANIZATIONAL MEETING

A. Superintendent Jason Chevrier called the meeting to order at 6:08 pm.

B. Superintendent Jason Chevrier asked everyone to stand for the Pledge of Allegiance to the Flag.

C. **Charles Peter** moved to approve the present agenda for the Reorganizational Meeting and Regular Meeting. **Michael Charsky seconded, all present in favor.**

2. APPOINTMENT/ELECTION AND OATHS

A. **Christian Olsen** moved to appoint Michele Reickert as District Clerk, per M/C agreement for the period of July 1, 2018 through June 30, 2019. **Charles Peter seconded, all present in favor.**

B. Oaths of Office: Michele Reickert took the Oath of Office for District Clerk and Michael Charsky took the Oath of Office for Board Member.

C. **Bruce Romanchak nominated** Christian Olsen for President of the Board of Education for 2018-2019 school year, **Mary Yurista seconded, all present in favor.**

D. **Christian Olsen nominated** Michael Tuttle for Board of Education Vice President for the 2018-2019 school year. Mary Yurista seconded, all present in favor.

E. Oaths of Office: Christian Olsen took the Oath of Office for President of the Board of Education.

3. 2018-2019 REORGANIZATIONAL MEETING

Bruce Romanchak moved to approve section 3. 2018-2019 Reorganizational Meeting, Michael Charsky seconded, all present in favor.

a. Approval of the following appointments effective July 1, 2018 through June 30, 2019:

1. District Treasurer - Jill Filkins, per M/C Agreement
2. Deputy Treasurer - Brian Carey - \$0 annual stipend
3. Central School Treasurer - Brian Carey - \$0 annual stipend
4. Claims Auditor - Sandra Hall, per M/C Agreement
5. Student Activity Auditor - Sandra Hall - \$0 annual stipend
6. Tax Collector - Town of Schodack, Receiver of Taxes
7. Attendance Officer - Michael Bennett - \$0 annual stipend
8. Health and Safety Officer - Matthew LaClair - \$0 annual stipend
9. School Physician - William Kostun, per contract agreement
10. School Attorney(s) - Whiteman, Osterman & Hanna, LLP and Honeywell Law Firm, PLLC
11. Insurance Agent - Rose & Kiernan, Inc.
12. Insurance Carrier - Utica National Insurance Group & Gerber Life Insurance Company
13. Risk Management Consultant - Needham Risk Management Resource Group, LLC, per contract
14. Bond Counsel - Fiscal Advisors
15. Workers Compensation Consortium Designee - Brian Carey
16. Federal and State Grant Coordinators - Jason Chevrier and Michael Bennett
17. Section 504 Compliance Officer - Michael Bennett
18. Medicaid Compliance Officer - Michael Bennett
19. Information Security Program Designee - James Yox
20. Chief Emergency Officer - Jason Chevrier
21. Title 1 Coordinator - Michael Bennett
22. Liaison for Homeless Children and Youth - Michael Bennett
23. Purchasing Agent - Brian Carey
24. Deputy Purchasing Agent - Jason Chevrier
25. Records Access Officer - Jason Chevrier
26. Records Management Officer - Brian Carey
27. Title IX Officer - Michael Bennett
28. Asbestos Designee - Matthew LaClair
29. Toxic Substances Coordinator - Matthew LaClair
30. Integrated Pest Management Coordinator - Matthew LaClair
31. Chief Information Officer - Jason Chevrier

B. Appointment of the following:

- Dignity Act Coordinators: Jason Chevrier, Michael Bennett, James Derby, Jacqueline Hill, Jodi Sullivan and Castleton Elementary School Assistant Principal
- District-wide Dignity Act Coordinators: Jason Chevrier and Michael Bennett

C. Approval of the appointment of members of the Board of Education to the following committees and/or task forces:

CES Building Planning Committee – Michael Charsky and Charles Peter
Jr./Sr. Building Planning Committee – Paul Puccio and Michael Tuttle
Professional Development Planning Committee – Bruce Romanchak
Technology Committee – Mary Yurista
NYSSBA Legislative Liaison – Michael Hiser
Health and Safety / SAVE Committee – Michael Tuttle and Michael Hiser
Audit Committee – Daniel Grandinetti, Mary Yurista, and Christian Olsen
Policy Committee – Bruce Romanchak and Charles Peter
Building Visitation Committee – All members as a whole
Capital Project Representation Committee – Michael Tuttle, Christian Olsen, Michael Charsky, Michael Hiser and Paul Puccio
Schodack Wildcat Foundation, Inc. – Paul Puccio

D. Approval of a resolution to designate Board and Community members to serve on the Internal Audit Committee, effective July 1, 2018, as required by Statute, committee members: Daniel Grandinetti-Board Member, Mary Yurista-Board Member and Christian Olsen-Board Member, Scott Schulz and Christopher Stephens

E. Designation of Board of Education Workshop/Meeting Schedule for the 2018-19 School Year, as indicated in the attached document.

F. Designations:

1. Official newspaper for the school district - The Troy Record and the Times Union
2. Signatures on checks - Jill Filkins, Brian Carey and/or Jason Chevrier
3. Depository Banks - presently TD Bank (maximum deposit \$20,000,000) and MBIA Class (maximum deposit amount \$20,000,000)

G. The Board of Education authorizes the following:

1. Superintendent to certify payroll to Treasurer for payment
2. District Treasurer or Deputy Treasurer to sign school Lunch Claims and Reports
3. District Treasurer or Deputy Treasurer to sign Form SA300, Federal Commodities
4. District Treasurer or Deputy Treasurer to sign district checks with facsimile
5. District Treasurer or Deputy Treasurer to execute transfers of funds by wire among authorized district bank accounts
6. Director of Business and Support Services to approve hand drawn payments
7. Superintendent to approve budget transfers
8. Superintendent to approve attendance at conferences, conventions, workshops, etc.

H. Approval of a resolution establishing the standard workday for appointed employees for reporting to NYS Employees' Retirement System and New York State Teachers' Retirement System.

I. Establishment of 2018-19 mileage reimbursement rate for use of personally owned vehicles while on official business at IRS Rate - currently \$.545 per mile.

J. Approval of \$100,000 (per employee) and \$1,000,000 Faithful Blanket Bond for the 2018-2019 school year, for the following positions: 1. Treasurer 2. Claims Auditor 3. Tax Collector 4. Director of Business and Support Services.

K. Approval of job titles requiring district-owned cellular phones per attached list.

L. Approval of \$40.00 per month cellular phone reimbursement or the use of a district-owned cellular telephone for the following individuals:

1. Jason Chevrier
2. Jacqueline Hill
3. Jodi Sullivan
4. Matthew LaClair
5. Rhonda Greenway
6. Jim Yox
7. Matthew Purificato
8. Brian Carey
9. James Derby
10. David Austin
11. Michael Bennett
12. Sandra Hall

M. Authorization of petty cash allotments and custodians as follows:

\$100 - Business Office - Janis Clarke
\$100 - Jr./Sr. High School Office - E. Lisa Nichols

\$100 - Castleton Elementary School Office - Ruth Gregware

N. Authorization of 403(b) vendors for the 2018-2019 school year:

1. American Fund
2. Ameriprise financial (River Source)
3. AXA Equitable Life Insurance Company
4. Fidelity Investments
5. ING/VOYA
6. Mass Mutual
8. MetLife of CT (Travelers)
7. Oppenheimer Funds
8. Primerica Financial
9. Thrivent Financial
10. Vanguard Fiduciary Trust Co.

O. Approval of the facilities use rates for the 2018-2019 school year. (document attached in BoardDocs)

P. Approval of 2018-2019 rates for substitutes, chaperones, scorekeepers and timers, sports officials, election inspectors, continuing education instructors, tutors, mentors, summer school, curriculum development, photocopier use, and extension of regular work duties beyond teacher contract day, as indicated on the attached document.

Q. Approval of a resolution authorizing the district to participate in cooperative bidding arrangements as approved by purchasing agent.

R. Re-adoption of the following:

1. All policies and codes of ethics in effect during 2017-2018
2. All academic curriculum in effect during 2017-2018
3. All textbook series in effect during 2017-2018

4. CLOSE REORGANIZATIONAL MEETING / OPEN REGULAR MEETING

A. Bruce Romanchak moved to close the reorganizational meeting and open the regular meeting, Michael Charsky seconded, all present in favor.

5. DISTRICT / COMMITTEE UPDATES

A. District Updates

- Backpack program – Brian Carey shared information about a grant that the district was awarded, which will fund filling 30 backpacks with food for students to take home over weekends. There is also the opportunity for additional support in the future. He thanked Patricia Wood and Americo Frese for their hard work in getting the program up and running.
- Graduation / Close of School – Mr. Chevrier talked about the school year and stated that it does not wind down it winds up, with awards nights and graduation ceremonies. He spoke of the weather, and the guest speaker, Sherri Gibson, an alum of Schodack, who did an amazing job with her speech. It was a special night for him seeing this class off. Excellent job closing the school year at all buildings. Thanked the support of the board through his first year. Mr. Olsen also expressed his appreciation of how the ceremony went and that it was well done. There was brief discussion about plans to accommodate the threat of inclement weather by having seating set up in the gymnasium and outside.

6. BOARD DISCUSSION / ACTION ITEM FOLLOW UP

A. Action Item Follow-up – The Board will plan a tour of the Bus Garage in early fall, and a presentation will be held at the August 9, 2018, board meeting to share information about the research into a School Resource Officer.

B. Board Discussion – Board Retreat, a poll will go out to look for availability, board members were asked to complete the Superintendent Evaluation in the evaluation program.

7. PUBLIC COMMENT – Timothy Ryan asked what was being done to protect the network equipment that is in the basement at that end of the building, which is open during construction.

8. POLICIES

Michael Charsky moved to approve section 9. Policies, Bruce Romanchak seconded, all present in favor.

A. Approval of the 2nd reading and adoption of the following policy:

- 8505 Charging School Meals and Prohibition of Shaming

B. Approval of a Prohibition Against Meal Shaming Plan.

9. FINANCE

Michael Charsky moved to approve section 10. Finance, Bruce Romanchak seconded, all present in favor.

A. Approval of a Cooperative Agreement between Hudson Valley Community College and Schodack Central School District for the 2018-2019 school year.

B. Acknowledgement of a grant award from Seymour Fox Memorial Foundation in the amount of \$6,012.00 in support of the Maple Hill Backpack Program.

C. Approval of 2018-2019 salary for Management Confidential Employee - Business Office Secretary

D. Approval of Change Orders in accordance with Turner Construction's potential change order approval log attached.

10. OTHER ACTION

Bruce Romanchak moved to approve section 10. OTHER ACTION, Charles Peter seconded, all present in favor.

A. Approval of the recommendations of the District Committee on Special Education and District Committee on Preschool Special Education regarding Special Education Services for students in accordance with the attached list.

B. Approval of members of Committees on Preschool Education for the 2018-19 school year: Parents of the preschool child; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; CPSE Chairpersons: Michael Bennett and Jacqueline Hill; Additional Parent Members at the request of parent; An individual who can interpret the instructional implications of evaluation results; Other persons having knowledge or special expertise regarding the student; For a child in transition from early intervention to CPSE, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and Special Education Coordinator for Rensselaer County (invited – not required) Anne Hansen.

C. Approval of members of Committee on Special Education for the 2018-19 school year: Parent or persons in parental relationship to the student; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student: Kaitlyn Castle, Laura Christensen, Andrea Hanna, Mary Mosher, Wendy Nolan, Sarah Loszynski, Tammy Seres, Kelly Halpin, Jennifer Sober, Marlene Macri, Lucas Ashby, Sandra Silva, Shana Feinberg, Erica Pincher, Stacy Herron, Kerry Kakule, Jamie Colloton, Lauren MacDonald, Lori Clesceri, Michelle Stilson; School Psychologist: Lauren Simon-Friedfel, Jennifer Delaney; CSE Chairpersons: Michael Bennett and Jacqueline Hill; An Individual who can interpret the instructional implications of evaluation results; School Physician, if requested: Community Care Physicians, P.C.; Additional Parent Members at the request of the parents; Other persons having knowledge or special expertise regarding the student; and if appropriate, the student.

D. Approval of members of Subcommittees on Special Education for the 2018-19 school year: Parents of the student; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; Sub-CPSE and Sub-CSE Chairperson: Michael Bennett, Lauren Simon-Friedfel, Jennifer Delaney; a school psychologist, whenever a new psychological evaluation is reviewed or a change to a more intensive staff/student ratio; an individual who can interpret the instructional implications of evaluation results; other persons having knowledge or special expertise regarding the student; and if appropriate, the student.

E. Approval of Committee on Special Education Surrogate Parents for 2018-19: Father Thomas Krupa, Sacred Heart Church, Castleton; Barbara Gershman, Castleton.

F. Approval of Independent Evaluators: Dr. Alan J. Barnett, Clifton Park; Dr. Tobie Ann Dorn, Albany; Dr. Carol Possin, Niskayuna; Karner Psychological Associates, Guilderland; Dr. Alison Curley, Niskayuna; Children's Neuropsychological Services, PLLC-Dr. Andrew Labarge/Dr. Paula Zuffante, Slingerlands; Campbell House, Schenectady

G. Approval of a list of impartial hearing officers for 2018-19: All Impartial Hearing Officers on the Rotational Selection List of IHO's established by the State Education Department.

H. Approval of library books on attached lists, to be declared surplus and to be disposed of by the district in accordance with district policy.

12. RESIGNATIONS / APPOINTMENTS

Michael Charsky moved to approve section 12. Resignation / Appointments, Mary Yurista seconded, all present in favor.

A. Acceptance of the resignation of Amy McGarvey-Roe as 4 hour Teaching Assistant and 6 hour Teaching Assistant effective August 31, 2018.

B. Motion to approve a (4) four year probationary appointment of Amy McGarvey-Roe, (certification: Nursery, Kindergarten & Grades 1-6 and Special Education), commencing on September 1, 2018, as Elementary Education Teacher, in the tenure area of Elementary Education, at a salary of MA Step 2, provided that, except to the extent required by law, in order to be granted tenure, she shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

C. Motion to approve a (4) four year probationary appointment of Brittany Gonzalez-Barone, (certification: English Language Arts 7-12), commencing on September 1, 2018, as English Teacher, in the tenure area of English 7-12, at a salary of MA Step 1,

provided that, except to the extent required by law, in order to be granted tenure, she shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

D. Approval of a (4) four year probationary term of Keri Rosher, (certification: School Building Leader, Literacy (Birth-Grade 6), and Childhood Education (Grades 1-6)) commencing on July 1, 2018, as Assistant Principal, in the tenure area of Assistant Principal.

E. Approval of the following co-curricular advisor(s):
Newspaper (MS) - Christine Fowler
Student Council (MS) - James Farrell and Everett Finney
8th Grade - Karen Sweet
7th Grade Co-Advisory - Everett Finney and Christine Fowler
Builders Club - Maureen Squier
National Junior Honor Society - Nichole Brasie
Memorial Day Supervision (1) - Scott Hanrahan
Art Club (MS) - Rachael Kerner
Student Council (HS) - Scott Hanrahan
National Honor Society Co-advisors - Bridget Archer and Renee Egan
Newspaper Editorial (HS) - Heather Flood
Senior Class Co-Advisors - E. Lisa Nichols and Kaitlyn Castle
Junior Class Co-Advisors - Jennifer Delaney and Kaitlyn Castle
Sophomore Class Advisor - April Smith
Freshman Class Co-Advisors - Kerry Kakule and Michelle Stilson
Memorial Day Supervision (1) - Scott Hanrahan
Stage Band - Scott Hanrahan
Swing Choir - Christina Gibney
Key Club Co-Advisors - Kaitlyn Castle and Maureen Squier
SADD (HS) - Jennifer Delaney
Science Olympiad (HS) - Leonard Bacon and Jeffrey Smith
Yearbook Editorial Co-Advisors - Patty Racz and Kerry Kakule
Yearbook Business Co-Advisors - Patty Racz and Kerry Kakule
All County Music-Winter - Scott Hanrahan and Christina Gibney
All County Music- Fall - Scott Hanrahan and Christina Gibney
Wildcat Video News - Bryce Bachus
Performing Arts- Director - Regina Maier
Performing Arts-Scenery Director - Rachael Kerner
Book Club Co-Advisors - Christine Fowler and Maureen Squier
6th Grade Advisor - Allison Streeter
Intramurals (1) - Christopher Murphy
Art Club - Janel Gregoire
K-Kids Co-Advisors - Jennifer Sober and Stacey Rattner
Yearbook Photo - Allison Streeter
Yearbook Photo - Sandra Silva
All-County Music-Winter - Adam Streeter

F. Approval of the following unfunded club advisor(s):
Open Source Computer Club - Christopher McDermith
Gay Straight Alliance (GSA) - April Smith

G. Approval of the appointment of Leonard Bacon as Chemical Hygiene Officer for the 2018-19 school year.

H. Approval of the appointment of the following Computer Specialists and Visual Aides for the 2018-2019 school year:
CES Co-Computer Specialists - Stacey Rattner and Brenda Kelliher
MS Co-Computer Specialists - James Farrell and Everett Finney
HS Computer Specialist - Timothy Ryan
CES Co-Visual Aides - Stacey Rattner and Brenda Kelliher
MS Co-Visual Aides - James Farrell and Everett Finney
HS Visual Aide - Timothy Ryan

I. Approval of the following coaches for the 2018-19 school year:

GOLF:

Boys Varsity- Patrick Austin

TENNIS:

Boys Varsity- Timothy Ryan

Girls Varsity- Timothy Ryan

BASKETBALL:

Boys Varsity- Scott Hanrahan

Boys JV- Kolby Flach

Girls Varsity- Seth Hendrick

Girls JV- Jacklyn Martin

Boys 7th/8th Grade - Nathan Porter

WRESTLING:

Varsity- Thomas Gibbons

7th/8th Grade- Joseph Garavelli

BASEBALL:

Varsity- Americo Frese JV- Eric Biehler

SOFTBALL:

Varsity- Patrick Austin

JV- Regina Maier

7th/8th Grade - April Smith

TRACK:

Boys Varsity- Daniel Gillespie

Girls Varsity- Sheila Golden Boys

7th/8th Grade - Scott Charlebois

INDOOR TRACK:

Boys & Girls Varsity- Andrew Charsky

SOCCER:

Boys Varsity- Daniel Gillespie

Boys JV- Kolby Flach

Girls Varsity- Sheila Golden

Girls JV- Renee Egan Boys

Boys 7th/8th Grade - William Monty

Girls 7th/8th Grade - Andrea Cavagnaro

BOWLING:

Boys & Girls Varsity- Sheila Golden

VOLLEYBALL:

Girls Varsity- Leonard Bacon

Girls JV - April Smith

CROSS COUNTRY:

Varsity- James Farrell

7th/8th Grade - Jillian Austin

J. Approval of the following volunteer assistant coach(es):

Boys and Girls Soccer (All Levels) - Scott Charlebois

Girls JV Basketball - Jared Martin

Wrestling (All Levels) - Joseph McCabe

Varsity Baseball - James Canonica and Scott Monuteaux

Varsity Softball - Alissa Pryde

Boys and Girls Varsity Track - James Farrell and Lee Wetherby

Boys Varsity Soccer - Lee Wetherby

Boys and Girls Varsity Indoor Track - Andy Basile

Girls Varsity Soccer - Jacklyn Martin

Boys and Girls Varsity Cross Country - James Gibbons

K. Approval of the appointment of the following substitute teacher(s): Jacqueline Brathwaite

13. PUBLIC COMMENT – Amy McGarvey-Roe was congratulated and welcomed as an Elementary Education Teacher, and Keri Roshier was congratulated and welcomed as the new Assistant Principal for Castleton Elementary School.

14. ACTION ITEMS – Substitute rate research, Poll for Board Retreat, Open Area at front of Building, and the Superintendent evaluation.

15. ADJOURNMENT

A. Mary Yurista moved to adjourn to Executive Session to discuss the employment matter of a particular person, Bruce Romanchak seconded, all present in favor.

B. Mary Yurista moved to reconvene to open session and adjourn the meeting at 7:32 pm, Michael Charsky seconded, all present in favor.