

Approved at the February 8, 2018 meeting.

Board of Education Agenda - Regular Meeting (Thursday, January 18, 2018)

Generated by Shelli Reickert on Monday, January 22, 2018

Present: Michael Tuttle, Mary Yurista, Michael Hiser, Daniel Grandinetti, Paul Puccio, Bruce Romanchak, Charles Peter, and Michael Charsky (arrived at 6:12 pm)

Absent: Christian Olsen

Also Present: Jason Chevrier, Brian Carey, Michael Bennett, Jacqueline Hill, Jodi Sullivan, James Derby, Karen Harris and Michele Reickert

1. MEETING OPENING

A. Meeting called to order by Vice President, Michael Tuttle at 6:07 pm.

B. Vice President, Tuttle asked everyone to stand for the Pledge of Allegiance to the Flag.

C. Mary Yurista moved to approve the present agenda. Michael Hiser seconded, all present in favor.

D. Mary Yurista moved to approve the minutes of regular meeting: December 19, 2017. Michael Hiser seconded, all present in favor.

2. REPORTS

A. District Treasurer - Jason Chevrier and Brian Carey presented a plan to increase the responsibilities of the District Treasurer. Discussion ensued and the board was supportive of the change.

B. 2018-2019 Budget Planning / Middle School Reconfiguration - Jason Chevrier and Brian Carey presented the planning that has gone into the 2018-2019 Budget and the planning that still has to take place. Mr. Chevrier shared a plan to reorganize the district office staff and to house all administrative offices in the middle school after the middle school is vacated next year. There was discussion of whether the district has a plan in place if enrollment increases and the middle school is needed for educating students.

C. Program Presentation - Information Technology - Jim Yox shared with the board, the projects completed by the IT Department over the summer of 2017 and through the 2017-18 school year to date. Future needs were presented and there was discussion about the Smart Schools Bond Fund and that the district will need to look at the technology plan and use of the funds.

3. DISTRICT / BUILDING / COMMITTEE UPDATES

A. District Updates:

- Enrollment - a report was shared with the Board attached to the agenda.
- New Vision Government Class – Mr. Chevrier shared about an upcoming competition for the New Visions Class. Cassidy Berger shared information about the competition she and her classmates are participating in and where the next competition will be if they win in February.
- Letter regarding Town of Schodack Sewer District – a letter was shared with the board which approved the Sewer district for the School.
- Rensselaer County IDA letter – Servidone, Inc. has applied for an IDA, the letters were shared with the board, and the Board will be updated as information is received.
- Capital Project Fiscal Consultant – Mr. Carey shared that the district has hired a consultant to go through the Capital Project funds to be sure the funds are properly accounted for.
- Comptroller's Audit – The district has submitted all required information and are now waiting for the Comptroller's office to contact with a date.
- A4LE Event – Mr. Chevrier shared that the district will be holding an event at the high school to showcase the building to other school officials and talk about the planning and process that has gone into it.

B. Building Updates

- Castleton Elementary School – Mr. Derby talked about recent author visits and skypes with authors and how they gave our students such an opportunity and experience, field trips to MiSci and Thinkubator space in Troy. Planning reorganization to bring 6th grade to the elementary school, a visit of 6th grade teachers to orient them with the building, climate & culture.
- Maple Hill Middle School – Wildcat Pride character traits are being reintroduced in the building, the Spelling Bee was a great event, Mrs. Harris is working with CES to work on bringing 6th grade into the building as well as the High School for the introduction of 7th and 8th grade into the building. Greek plays were successful again this year, Allison Streeter revamps classroom and it is a fun day for kids and parents, great job.
- Maple Hill High School – Guest speaker for history classes, JJ Jennings, he has spoken with students before, it is always a good presentation possibly being live streamed. TED Talks are coming up, inspiration topical speeches put on by students, they put a lot of time into their projects and they are always good to watch. The Variety show is coming up and is always fun to watch.

C. Committee Updates

- CES Building Planning Committee – Michael Tuttle and Charles Peter – No meeting, committee will pick up again at the end of January.
- MS/HS Building Planning Committee – Paul Puccio and Michael Charsky – The committee worked on the student handbook and spent a lot of time on the Code of Conduct, cleaning it up and updating.
- Professional Development Planning Committee – Bruce Romanchak – There is a half day in March may be used to discuss the relocating of employees, the district is working on the possibility of providing professional development for the Teaching Assistants. The Committee will be working on re-evaluating the professional development practices using a rubric to assess the committee.
- District Communication Committee – Paul Puccio and Bruce Romanchak: Delete from future agendas.
- Technology Committee – Mary Yurista – Review of Technology Survey created for K-6 teachers. The results will be used to assess where people feel we are with our scope and sequence and make changes as necessary.
- NYSSBA Legislative Liaison – Michael Hiser - Mr. Hiser talked about the different legislative priorities NYSSBA will be supporting. There is an upcoming spring conference for Board Members in February at the State Museum, he encouraged board members to sign up and attend.
- Health and Safety / SAVE Committee – Michael Tuttle and Michael Hiser – No meeting in January.
- Audit Committee – Daniel Grandinetti, Mary Yurista, and Christian Olsen – No meeting.
- Policy Committee – Bruce Romanchak and Charles Peter – Policies are on the agenda for 1st reading and others for 2nd reading and adoption. Mr. Romanchak made mention of the policy for Student Representative to the Board. Mr. Chevrier expressed that once the policy is adopted, the administration will work with student council to move forward.
- Building Visitation Committee – All members as a whole, tours will start up in the Sprint.
- Capital Project Representation Committee – Michael Tuttle, Christian Olsen, Michael Charsky, Michael Hiser and Paul Puccio – Recent meeting, the meat of the construction is mostly behind us and the transitions will begin over Regents week so contractors can get working on currently occupied space. There was discussion about the parking and changes that will take place to the two parking lots. People are using the old route for exiting and driving over grass, Mr. Chevrier explained that there will be a fence.
- Schodack Wildcat Foundation, Inc. – Paul Puccio – A meeting needs to be scheduled for the Foundation.

4. BOARD DISCUSSION / ACTION ITEM FOLLOW UP

A. Board Discussion The District received a letter from a resident. The District has prepared a response explaining small school districts and the challenges they face. Mr. Chevrier expressed that he felt they answered all the questions addressed in her letter.

B. Action Item Follow-up

Completed:

- Homeless Students - District of Origin – An enrollment report was shared with the board that referenced the district of origin of homeless students.
- Averill Park substitute teacher pay rate for retired teachers - As of 1/10/18 Pay rate for a Retired Teacher (from any district) is: \$175.00 per day.
- Student Board Member - Policy included in the policies for 1st reading in item 6.A. below.
- Assessment Data Comparison – There was brief discussion about the information attached.

Pending: None

5. **PUBLIC COMMENT:** There was discussion about the drama production taking place on Friday and Sunday, the competition of the New Visions Government class going to States finals, if they win states they move on to National competition and tomorrow the New Visions class is meeting with Deputy Director of NYSSBA.

6. POLICIES

A. Bruce Romanchak moved for approval of 1st Reading of the following Policies, Michael Hiser seconded, all present in favor, moved by consensus to 2nd reading:

1230 Public Participation at Board Meetings
2245 Student Representative to the Board of Education
5210 Student Organizations
5252 Student Activities Fund Management

B. Bruce Romanchak moved for approval of the 2nd reading and adoption of the following policies, Paul Puccio seconded, all present in favor:

5000 - Student Policy Goals
5020.3 - Rights of Students with Disabilities under Section 504
5030 - Student Complaints
5100 - Student Attendance
5130 - Compulsory Attendance Ages
5150 - School Admissions
5151 - Homeless Children
5152 - Admission of Non-Resident Students
5162 - Student Dismissal Precautions

C. Bruce Romanchak moved for approval to rescind the following policies which are being replaced by policies adopted in item 6. B. of this agenda, Michael Hiser seconded, all present in favor:

5-108 Rights of Students under Section 504 of the Rehabilitation Act of 1973
6-200 Attendance Policy
6-203 Immunization of Students
6-300 Documentation of Residency, Non-Resident Students, and Tuition

7. FINANCE

Paul Puccio moved to approve item A., Bruce Romanchak seconded, all present in favor.

A. Acceptance of the Treasurer's Report for the month(s) of: November 2017

Bruce Romanchak moved to approve items B. – D., Charles Peter seconded, all present in favor.

B. Acceptance of the Claims Auditor's Report for the month(s) of: November 2017

C. Approval of Change Orders in accordance with Turner Construction's potential change order dated January 19, 2018.

D. Approval of a resolution authorizing a transfer of funds from unallocated fund balance.

WHEREAS, the Board of Education wishes to transfer an amount not to exceed \$65,399.53 from unappropriated fund balance to General Fund account code A9060 800 to fund payment required in accordance with said Memorandum of Understanding between Schodack Central School District and the Schodack Faculty Association;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Schodack Central School District hereby authorizes and directs the District Treasurer to transfer an amount not to exceed \$65,399.53 from unappropriated fund balance to General Fund account code A9060 800. This transfer is necessary to fund required payments in accordance with a Memorandum of Understanding between Schodack Central School District and the Schodack Faculty Association.

8. OTHER ACTION:

Paul Puccio moved for approval of items A. – C., Bruce Romanchak seconded, all present in favor.

A. Acceptance of \$1.00 from Castleton Fire Department for the purchase of surplus bus #101 (2005 IC / International, 65 passenger - VIN#4DRBUAFN65A981308) pursuant to Board Policy 4-106 Disposal of Property.

B. Approval of the recommendation of the District Committee on Special Education regarding Special Education Services for the following students: 000115040, 000115065, 000115013, 000114962, 000115060, 000115064, 000115032, 000115033, 000114862, 968789621, 000114888, and 000115061.

C. Approval of the recommendation of the District Committee on Special Education regarding Special Education Services for the following student(s): 000113440, 000114800, 000114065, 000114860, 000115080, 000114581, 000114640, 000114795, and 000114942.

9. RESIGNATIONS / APPOINTMENTS

Paul Puccio moved to approve items A. – B. and items D – L., Bruce Romanchak second, all present in favor.

A. Approval to amend minutes of December 19, 2017 as follows:

1. Amend to reflect a change to the Leave of Absence of Katherine Matrese to reflect a Leave from both the School Bus Driver and School Bus Driver Trainer positions. The original language did not include the School Bus Driver position.
2. Amend to change the effective date of the appointment of Devon Wade (a/k/a Devon Longobardi) /.as Regular Substitute Teacher for Kimberly Donato to October 2, 2017.

B. Acceptance of the resignation of the following employee(s):

Name: Samantha Ayala
Position: Modified Track Coach
Effective date: January 3, 2018

Name: Carissa Zuniga
Position: ESOL Teacher and Teaching Assistant
Effective: January 19, 2017

Name: Kristopher Navratil
Position: Technology Education Teacher
Effective Date: January 26, 2018

Mary Yurista moved to approved item C. with regrets and appreciation for long service, Michael Hiser seconded, all present in favor.

C. Acceptance of resignation for the purpose of retirement of the following employee(s):

Name: Deborah Sweet
Position: School Nurse
Effective Date: June 30, 2018

Name: Cheryl Petilli
Title: School Guidance Counselor
Effective Date: June 30, 2018

Paul Puccio moved to approve items A. – B. and items D – L., Bruce Romanchak second, all present in favor.

D. Approval of a change in hours for the following employee(s):

Name: Tracy Sukup
Position: School Bus Driver
Change in hours: from 6.75 hours per day to 7.25 hours per day
Effective date: January 19, 2018

Name: Deborah Hammond
Position: School Bus Attendant
Change in hours: from 6.50 hours per day to 7.00 hours per day
Effective date: January 19, 2018

E. Approval of the appointment of the following (4) four hour Teaching Assistant(s):

Name: Logan Samarija
Hours per day: (4) Four
Effective Date: January 2, 2018
Rate: \$17.29 per hour

F. Approval of the appointment of the following coach(es) for the 2017-2018 school year:

Rachael Kerner - Girls Modified Track and Field

G. Approval of the appointment of the following Advisor(s):

Courtney McKnight - HS Drama

H. Approval of a request for a Leave of Absence from Jill Filkins as Account Clerk Typist for the remainder of the 2017-2018 school year, to assume additional duties under the District Treasurer title.

I. Approval the appointment of Bryce Bachus as a temporary technology teacher, effective January 22, 2018, at a salary of BA Step 1. Such temporary appointment will expire no later than June 30, 2018, but may be sooner terminated by the District. This is a non-tenure track, at-will employment position.

J. Motion to approve the following non-instructional substitute(s):

Carly Carpenter

K. Approval of the appointment of the following Regular Substitute Teacher:

Name: Karen Harris
Teacher on Leave: Kimberly Donato
Effective: September 6, 2017 through September 29, 2017

L. Approval of the appointment of the following volunteer assistant(s):

Emma Myers - HS Drama

10. **PUBLIC COMMENT: None.**

11. **ACTION ITEMS:**

Building Capacity numbers, Comparison of Schodack's Business/District office staff sizes to Lake George, Chatham and Voorheesville schools, Give BOE information on the NYSSBA 2018 Conference in February
Forward emails to BOE members that were sent to President and Vice President, Pamphlet from Comptroller's Office for Extracurricular Funds.

12. **ADJOURNMENT**

A. Having no further business before the board, Vice President, Michael Tuttle adjourned the meeting at 9:25 pm.