

Minutes are draft until approved at the February 14, 2019 board meeting

Board of Education Agenda - Regular Meeting (Thursday, January 17, 2019)

Generated by Shelli Reickert on Thursday, January 17, 2019

Present: Christian Olsen, Michael Hiser, Bruce Romanchak, Michael Charsky, Charles Peter, Daniel Grandinetti, Michael Tuttle, and Mary Yurista

Absent: Paul Puccio

Also Present: Jason Chevrier, Brian Carey, Michael Bennett, James Derby, Keri Rosher, Jacqueline Hill and Michele Reickert

1. MEETING OPENING

- A. President Olsen called the meeting to order at 6:04 pm.
- B. President Olsen asked everyone to stand for the Pledge of Allegiance to the Flag.
- C. Mary Yurista moved to approve the present agenda, Charles Peter seconded, all present in favor.
- D. Mary Yurista moved to approve the minutes of the regular meeting: December 20, 2018, Michael Hiser seconded, all present in favor.

2. REPORTS

A. 2019-20 Rollover Budget and Program / Department Presentations - Jason Chevrier explained the new process that will be taken in the budget preparation and presentation for the 2019-2020 budget, he talked about how the Governor's budget and closing out the capital project will affect State Aid. A brief overview of the knowns and unknowns of the district revenues and expenses was shared. Administrators and department heads presented on the highlights and accomplishments, potential challenges and opportunities and potential elimination or additions for programs and buildings. There was discussion about the differences in cost of purchasing a propane, diesel or gasoline bus as well as the cost of the fuel to run the buses, whether there is State Aid for purchasing IT equipment and computers through BOCES, the Smart Schools Bond Act funds and where the funding stands. A brief overview of the next steps in the budget were shared with Draft 1 to be presented at the February meeting.

Bruce Romanchak moved to change the order of item 3. and 4., Michael Hiser seconded, all present in favor.

4. BOARD DISCUSSION / ACTION ITEM FOLLOW UP

- A. Board Discussion
 - Discussion about the school resource officer and whether the district hires a resource officer over an AIS Math Teacher.
 - The new process change was good, all the needs may not be added into the budget this year but it allows thought for future budget items.
 - Retirements - will we replace each one, will there be cost savings and how much? Mr. Chevrier expressed that there is a need to replace the vacant positions from retiring teachers.
 - Natural Gas and Electric are not a choice of the district, it isn't something we can eliminate from the budget. It was deliberately put on so the board could see the increase.
- B. Action Item Follow-up - None.

3. DISTRICT / BUILDING / COMMITTEE UPDATES

- A. District Updates
 - There was discussion about the passing of a graduate of the district to a violent crime. The week has been difficult for faculty, staff, and students. The victim has siblings still in the district. Mr. Chevrier expressed that the crisis team at the Jr./Sr. High School handled the situation in a respectful manner. He shared the dates and times of the services.
 - An enrollment report was shared as an attachment.
 - Donations under minimum amount set for board approval in district policy 1800 and/or scholarships - a list was shared.
 - Comptroller's Audit - an update was shared on what has been audited so far.
 - Child Nutrition Program Audit - The State completed an Administrative Review today of the School Lunch program, there was one finding that the district does not have a committee in place to review menus and minor technical items, such as the font size on a letter that will not be findings on the report.
 - Staffing 2019-2020 - what do retirements mean in terms of replacement. The positions are needed and will need to be filled. The district would like to post in the next few weeks to be ahead of the other districts.
 - Michael Bennett - Mr. Bennett submitted an article on mental health recovery relating to the shooting at Columbia High School where he previously taught. He has been asked to be part of a think-tank on helping schools deal with a tragedy like this in their schools and to begin conversations and leverage power to speak with law makers in their states and the federal government. He will be traveling to another state to participate. The district is supporting his participation.
 - Plaque for Paul Puccio - a draft was shared with the Board and a member of the Puccio family. Once everyone is comfortable with the draft, the plaque will be finalized.
 - Workshop for Aspiring Leaders - Mr. Chevrier and building administrators were guest speakers at a presentation at Questar talking with classroom teachers that are looking to advance their careers to become building leaders. The topic was communication.
- B. Building Updates
 - Castleton Elementary School - Mental health/mindfulness is being taught to students in Physical Education class and literary and technology opportunities through the Newberry Project have begun, skypes with authors and a lot of cross-

curricular opportunities.

- Maple Hill Jr./Sr. High School – Teachers received training from ESchool on grading, how to use grade book formulas, and taking the information to decide what is important to the district in calculating grades. All County Music will be taking place and the student-led Cabaret will be held. Board members were encouraged to attend.

C. Committee Updates

- CES Building Planning Committee – Discussion on surveys and getting people to participate in the surveys.
- Jr./Sr. High School Planning Committee – Handbook work continued, there was conversation about separating the code of conduct from the athletic handbook, as well as possibly having one per sport and handing out to each athlete on the team instead of handing to students once a year.
- Professional Development Planning Committee – Mental Health committee updates were shared at the meeting, discussion about a Wellness day, Opportunities for teachers to present on topics they are passionate about and share with other members of the faculty.
- NYSSBA – The State budget came out and it was not as much as the Board of Regents or schools wanted, there is discussion about Tax Cap changes and the increase of the reserve balance limit currently 4%. Board members were encouraged to attend a conference at the Capital in February.

5. PUBLIC COMMENT – None.

6. POLICIES

Michael Hiser moved to approve items A. through C., Michael Charsky seconded, all present in favor.

A. Approval of the 1st reading for the following policies:

6700 Purchasing
6710 Purchasing Authority
6740 Purchasing Procedures
6741 Contracting for Professional Services
6800 Payroll Procedures
6900 Disposal of District Property

B. Approval of the 2nd reading and adoption of the following policies:

6600 Fiscal Accounting and Reporting
6640 Fixed Assets and Inventory Management
6650 Claims Auditor
6660 Independent - External Audits
6670 Petty Cash Accounts
6680 Internal Audit Function
6690 Audit Committee

C. Approval to rescind the following policies which are being replaced by policies adopted in item 6. B. of this agenda:

4-135 Fixed Assets and Inventory Management
4-404 Internal Claims Auditor
4-312 Petty Cash Funds

7. FINANCE

Michael Charsky moved to approve items A. through B., Michael Hiser seconded, all present in favor.

A. Acceptance of an amended Claims Auditor Report for the month of October 2018.

B. Acceptance of a donation from BCI Construction, Inc. of folding chairs, folding tables, office chairs, desks, file cabinets and whiteboards valued at \$2,962.00.

8. OTHER ACTION

Michael Tuttle moved to approve items A. through B, Daniel Grandinetti seconded, all present in favor.

A. Approval of the recommendation of the District Committee on Preschool Special Education and the District Committee on Special Education regarding Special Education Services for student(s) as indicated on the attached report(s).

B. Approval of an overnight field trip for the Class of 2023 (8th grade) to Philadelphia, Pennsylvania from May 29 through May 31, 2019.

9. RESIGNATIONS / APPOINTMENTS

Michael Hiser moved to approve item A., Michael Charsky seconded, all present in favor.

A. Approval and/or Acceptance of the following personnel actions:

a. Resignations

Name	Assignment	Effective Date	Purpose
John E. Carl	School Bus Driver	December 28, 2018	Retirement
Gary Schultz	School Bus Driver	January 1, 2019	Resignation
Tracy Sukup	School Bus Driver	January 30, 2019	Retirement
Lindsay Becker	Teaching Assistant	January 9, 2019	Resignation

b. Instructional Appointments

NONE

c. Non-Instructional Appointments

Name	Assignment	Appointment Type	Effective Date	Rate
Samantha Tedford	Teaching Assistant	Part-time 4 hrs/day	January 22, 2019	\$17.64/hour
Douglas Earle	School Bus Driver	Probationary 4.25 hrs/day plus .5 late bus run as needed	January 18, 2019	\$22.59/hour

d. Advisor/Coach Appointments

NONE

e. Substitute Appointments

Substitute compensation based on rates set at July 2, 2018, Organizational Meeting

Name	Substitute Area
Carol Walkley	Teacher and Teaching Assistant
Kristy Kelly	Teaching Assistant
Madison Bryda	Teaching Assistant
Austin Kendrick	Teacher and Teaching Assistant
Lindsay Becker	Teaching Assistant

10. PUBLIC COMMENT: None

11. ACTION ITEMS: Costs for maintenance on propane busses.

12. ADJOURNMENT

- A. Michael Charsky moved to adjourn to executive session to discuss contract negotiations with Schodack Faculty Association, Michael Hiser seconded, all present in favor.
- B. Michael Charsky moved to reconvene to regular session and adjourn the meeting at 9:23 pm., Michael Hiser seconded, all present in favor.