

Minutes are draft until approved at January 17, 2019, board meeting.

Board of Education Agenda - Regular Meeting (Thursday, December 20, 2018)

Generated by Shelli Reickert on Thursday, December 20, 2018

Present: Christian Olsen, Mary Yurista, Bruce Romanchak, Michael Tuttle, Daniel Grandinetti, Michael Charsky, Michael Hiser, and Charles Peter (arrived at 6:04)

Absent: Paul Puccio

Also present: Jason Chevrier, Brian Carey, Michael Bennett, James Derby, Keri Rosher, Jodi Sullivan, Jacqueline Hill, and Michele Reickert

1. MEETING OPENING

A. President Olsen called the meeting to order at 6:01 pm.

B. President Olsen asked everyone to stand for the Pledge of Allegiance to the Flag.

C. Michael Hiser moved to approve the present agenda, Bruce Romanchak seconded, all present in favor.

D. Michael Charsky moved to approve the minutes of November 15, 2018 board meeting, Bruce Romanchak seconded, all present in favor.

2. REPORTS

A. Multiyear Financial Planning - Jason Chevrier and Brian Carey

Mr. Chevrier and Mr. Carey shared a financial plan projecting revenues, expenses and reserves through 2021-22. Mr. Carey shared that the district will reduce the reliance of appropriated fund balance within the yearly budget, forecast tighter budgets and explore additional cooperatives and services. Mr. Carey further expressed that this is a plan with a lot of unknowns and will continue to look forward into future years. There was discussion about how the district will handle increases in Special Education needs as they arise.

B. Assessment Review – Administration Mr. Chevrier talked about the data that was shared and expressed that the presentation will summarize the reports, he shared information about ESSA (Every Student Succeeds Act) and how the district will use this data to assess changes to instruction. Mr. Derby shared the areas of strength, areas for improvement at the elementary school as well as a plan for improvement. There was discussion about opt-outs and how this district will work on reducing the number of students opting out. Ms. Hill spoke to the areas of strength, areas for improvement as well as an improvement plan for grades 7-12. There was discussion about the methods and philosophy of grading and training that will take place to help faculty utilize ESchool better in grading.

3. PUBLIC COMMENT: None.

4. DISTRICT/BUILDING/COMMITTEE UPDATES

A. District Updates

- Enrollment Report attached – homeless students have decreased to zero, it does fluctuate.
- Donations under minimum amount set for board approval in district policy 1800 and/or scholarships a spreadsheet was shared showing two donations.
- State Comptroller - the audit of the district begun, auditors could be here for up to 6 months.
- Tabletop exercise with Needham Risk Management and Schodack Police Department. The focus of the exercise was what comes next after a lockdown, who is in charge, how do administrators get let out of a lockdown situation and continue right up through reunification of students with parents.
- Second community forum took place on Vaping, turnout was not as much as hoped for, the timing of the forum may have been too close to the holidays, but it will be held again.
- Capital project punch list items are being worked on.
- Work on the Sewer hookup will take place and it is hopeful that by next week, the sewer will be working.
- The state will be auditing our School Lunch program by an Administrative Review on January 17.

B. Building Updates

- Castleton Elementary School – Grade 5 & 6 concert was a great night, the progress is great in both band and chorus. A presenter spoke on preventing bullying with age-appropriate materials to the students, it was well received.
- Maple Hill Jr./Sr. High School – Makaila Maier shared about a bullying assembly that took place at the high school. It taught students how to deal with bullying, how to see it and what to do. Concerts were successful and students were involved in selling Bells for Life.

C. Committee Updates

- Technology Committee – Mary Yurista – The committee went through surveys and talked about rolling them out at the January faculty meeting as well as the next steps.
- NYSSBA Legislative Committee – Mr. Hiser informed everyone of a conference on February 10, 2019, at the Renaissance Hotel in Albany - The Commissioner of Education will be there, there will be round table discussions followed by a lobbying day at the capital.

5. ACTION ITEM FOLLOW UP/BOARD DISCUSSION

A. Action Item Follow-up

- Parking Lot Follow Up – Faculty has been encouraged to use crosswalks and set an example to students to use crosswalks. A letter will go to the County and the Village to get school zones put in at the Jr./Sr. High School and on Campbell Avenue at the Elementary School.

B. Board Discussion – President Olsen shared that he had talked with Mr. Puccio and that he expressed that he welcomes visitors and encouraged the board members to reach out to him and visit. There was discussion about the Teaching Assistant scheduling

and considering a schedule that keeps a Teaching Assistant with the same teacher for 4 hours instead of moving them around during their 4 hours. Mr. Hiser welcomed Mikaila Maier as the student representative to the board and expressed that is impressed with her contribution.

6. POLICIES Bruce Romanchak moved to approve items A. & B., Michael Hiser seconded, all present in favor.

A. Approval of the 1st reading for the following policies:

- 6600 Fiscal Accounting and Reporting
- 6640 Fixed Assets and Inventory Management
- 6650 Claims Auditor
- 6660 Independent - External Audits
- 6670 Petty Cash Accounts
- 6680 Internal Audit Function
- 6690 Audit Committee

B. Approval to rescind the following policy:

- 4-201 Budget Transfers replaced by policy 6150 Budget Transfers

7. FINANCE:

Bruce Romanchak moved to approve items A. through E., with an expected amendment to item B. at the next meeting. Michael Charsky seconded, all present in favor.

A. Acceptance of the Treasurer's Report for the month(s) of October 2018 and November 2018

B. Acceptance of the Claims Auditor's Report for the month(s) of October 2018

C. Approval of Change orders in accordance with Turner Construction's Potential Change Order Approval Logs dated December 20, 2018.

D. Acknowledgment of a donation from Turner Construction of a \$200.00 Staples Gift Card in support of the Pat Wood Backpack Program.

E. Approval of a contract with Bay State Elevator for preventative maintenance of the elevator at Castleton Elementary School.

8. OTHER ACTION:

Bruce Romanchak moved for approval of items A. through C., Michael Tuttle seconded, all present in favor.

A. Approval of the recommendation of the District Committee on Preschool Special Education and the District Committee on Special Education regarding Special Education Services for student(s) as indicated on the attached report(s):

B. Approve of a resolution authorizing a merger with the Ichabod Crane Central School District for the formation of a Boys' Lacrosse Team in Section II for Spring 2019 season.

C. Authorization of petty cash allotment and custodian as follows: \$100.00 - Athletic Department - Elise Britt.

9. RESIGNATIONS/APPOINTMENTS:

Bruce Romanchak moved for approval of items A. through E., with regret of losing great resources and appreciation of long service for retiring teachers, Michael Charsky seconded, all present in favor.

A. Motion to approve a (4) four year probationary appointment of Dylan Larkin, (certification: Physical Education), commencing on December 10, 2018, as Physical Education Teacher, in the tenure area of Physical Education, at a salary of BA Step 1, provided that, except to the extent required by law, in order to be granted tenure, he shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if he receives an ineffective composite or overall rating in the final year of the probationary period, he shall not be eligible for tenure at that time.

B. Approval and/or Acceptance of the following personnel actions:

a. Resignations

Name	Assignment	Effective Date	Purpose
Maureen Carreau	Secondary Science Teacher	June 30, 2018	Retirement
Kathy Malloy	Elementary Education Teacher	June 30, 2018	Retirement
Sid Reischer	Elementary Education Teacher	June 30, 2018	Retirement
Andrew Charsky	Indoor Track Coach	December 7, 2018	Resignation
April Smith	Gay-Straight Alliance Advisor	2018-2019 school year	Resignation

b. Advisor/Coach Appointments

Name	Assignment	Effective Date	Rate
Amy Fink	Gay-Straight Alliance Advisor	2018-2019 school year	unfunded club
Tara O'Grady-Day	Student Council Advisor (CES)	2018-2019 school year	Stipend – Appendix C
Andrew Basile	Indoor Track Coach	December 8, 2018	Stipend – Appendix C
Leonard Bacon	Boys Bowling Coach	2018-2019 school year	Stipend – Appendix C
Andrew Charsky	Volunteer Assist Coach – Indoor Track	December 8, 2018	N/A

c. Instructional Appointments

Name	Assignment	Effective Date	Rate
Leonard Bacon	AP Chemistry Online Coordinator	2018-2019 school year	Professional hourly rate

d. Non-Instructional Appointments

Name	Assignment	Appointment Type	Effective Date
Kelly Travers-Main \$19.20/hour	School Bus Driver-Courier	6 Month Probationary	November 19, 2018

C. Approval of the appointment of the following substitute teacher(s):

- Kathleen Treffiletti
- Michele Kayser

D. Approval of the appointment of the following non-instructional substitute(s):

- Kathleen Treffiletti
- Michele Kayser

E. Approval of Superintendent, Jason Chevrier as pro-tem District Clerk on an as-needed basis for the remainder of the 2018-2019 school year.

10. PUBLIC COMMENT: None.

11. ACTION ITEMS: Internal Audit.

12. ADJOURNMENT

A. Mary Yurista moved to adjourn to executive session to discuss a personnel matter of a particular person and SFA Negotiations at 8:11 pm., Michael Tuttle seconded, all present in favor.

B. Michael Charsky moved to adjourn the meeting at 8:55 pm, Michael Hiser seconded, all present in favor.