

Minutes are draft until approved at the September 20, 2018 board meeting.

Board of Education Agenda - Regular Meeting (Thursday, August 9, 2018)

Generated by Shelli Reickert on Thursday, August 9, 2018

Present: Michael Hiser, Paul Puccio, Bruce Romanchak, Daniel Grandinetti, Mary Yurista, Charles Peter and Michael Tuttle via Videoconference

Absent: Michael Charsky and Christian Olsen

Also Present: Jason Chevrier, Michael Bennett, James Derby, Keri Rosher, Jacqueline Hill, Jodi Sullivan, and Michele Reickert

1. MEETING OPENING

A. The meeting was called to order by Superintendent Chevrier at 6:02 pm.

B. Superintendent Chevrier asked everyone to stand for the Pledge of Allegiance to the Flag.

C. Bruce Romanchak moved to elect a Pro Tem President for the August 9, 2018 Board Meeting, Paul Puccio nominated Michael Hiser and seconded the motion, all present in favor. Michael Hiser took over as President from this point forward.

D. Bruce Romanchak moved to approve the present agenda, Charles Peter seconded, all present in favor.

E. Bruce Romanchak moved to approve the minutes of June 14, 2018, Paul Puccio seconded, Mary Yurista abstained, all others present in favor.

F. Mary Yurista moved to approve the minutes of July 2, 2018, Bruce Romanchak seconded, Michael Tuttle and Michael Hiser abstained, all others present in favor.

2. REPORTS

A. School Resource Officer Report – Michael Needham, Chief Belardo and Lieutenant Reickert

Michael Needham shared information about School Resource Officers (SRO) and benefits of having them in the schools. He expressed that he strongly supports the SRO program. There was discussion about the training the SRO would need and how the SRO would work with administration to support students and the district. There was discussion about the selection of the officer and the interview process. Chief Belardo suggested that School and Police Department work together to interview and select a SRO. He shared that his vision of the role of the SRO would be primarily for educational, mentoring, and mediator purposes. Lieutenant Reickert spoke to the existing relationship between the school and police department and expressed that a SRO would be a great benefit in supporting and helping students. There was discussion of whether there was already a police officer in mind, Chief Belardo replied that there is more than one officer in the department that would be good candidates. The Board expressed that they are in favor of getting more information about the program and that the board is interested in the conversation and exploration of options to continue.

B. SAVE Plan – Michael Needham and Matthew LaClair

It was shared that the district has made enhancements to the safety at the buildings, safety film has been added to some windows, blue lights outside that will tell if the building is in a lockdown, a program will allow lockdown to be activated by entering a code from a district phone. The program will make announcements and close and lock fire doors during the lock down. Transportation personnel will be trained in bus safety, medical emergencies, hazardous materials on the road, suspicious people and other topics. There was discussion about the various threats and hazards facing students. There was an discussion of the district-wide safety plan and why certain information is in the plan.

C. Professional Development Plan – Jodi Sullivan and Michael Bennett, Lucas Ashby and Diane Duffy

Mr. Chevrier shared that the State requires districts to present their Professional Development Plan annually. The district committee meets throughout the year to discuss areas that need to be revised. The district has expanded Professional Development to include Teaching Assistants that require professional development to maintain their Level III certification. Changes were made to align with the State's Every Student Succeeds Act (ESSA). There was discussion about how professional development will be planned, how teachers can develop their own professional development and what role the committee will hold in approving an individual plan.

3. DISTRICT / BUILDING / COMMITTEE UPDATES

A. District Updates

- Capital Project – Mr. Chevrier encouraged board to look at the changes that have taken place, the project is on time and should not interfere in the start of school. Finishing touches will be done after hours so it does not interfere with classes. At the September 13th back to school night the district may include an open house with invites to local representatives and others. The sewer line work is underway. The pump station will be between the middle school and high school. The work is moving along well. The bus garage work is underway and going well. There was discussion about the work at CES for the sign and parapet.
- August 21st part 2 of the retreat.
- Oaths of Office were given to the following individuals on the dates indicated:
 - Michael Tuttle, Board Member on July 10, 2018
 - Michael Tuttle, Vice President on July 10, 2018
 - Michael Hiser, Board Member on July 11, 2018
 - Jill Filkins, District Treasurer on July 11, 2018
 - Sandra Hall, Claims Auditor on July 13, 2018

- Donations under minimum amount set for board approval in district policy 1800 - See attached list.

B. Committee Updates

There was discussion about how the buildings have introduced the integration of the additional grades into the buildings and how they will inform students of the changes.

- CES Building Planning Committee – Michael Charsky and Charles Peter – no meeting.
- Jr./Sr. Building Planning Committee – Paul Puccio and Michael Tuttle – no meeting.
- Professional Development Planning Committee – Bruce Romanchak – no meeting.
- Technology Committee – Mary Yurista – no meeting.
- NYSSBA Legislative Liaison – Michael Hiser – no meeting.
- Health and Safety / SAVE Committee – Michael Tuttle and Michael Hiser – no meeting.
- Audit Committee – Daniel Grandinetti, Mary Yurista, Christian Olsen and Michael Charsky – Mary Yurista expressed that the committee met with auditors as a kick off meeting to discuss the district's external audit what will take place in the August audit.
- Policy Committee – Bruce Romanchak and Charles Peter – no meeting.
- Building Visitation Committee – All members as a whole – no meeting.
- Capital Project Representation Committee – Michael Tuttle, Christian Olsen, Michael Charsky, Michael Hiser and Paul Puccio – no meeting.
- Schodack Wildcat Foundation, Inc. – Paul Puccio – no meeting.

4. BOARD DISCUSSION / ACTION ITEM FOLLOW UP

A Action Item Follow-up

- Substitute Rate Analysis – A rate analysis was included in BoardDocs, the district researched surrounding districts rates to see how the district compared. There was discussion about whether increasing the district's substitute rate would create a larger pool of candidates. The district will hold a training session for the current pool of substitutes.
- Exit Poll Follow-up will be addressed at a later meeting.

B. Board Discussion

Minutes and Robert's Rules of Order on abstaining.

5. PUBLIC COMMENT – Diane Duffy asked about the SRO and who holds insurance on the person. Matt LaClair explained that both the district and police department carry insurance. The district has reached out to their insurance agent to research.

6. FINANCE

Bruce Romanchak moved to approve items A. – I. minus G. (G. to be voted on separately), Paul Puccio seconded, all present in favor.

A. Acceptance of the Treasurer's Report for the month(s) of: April, May and June 2018.

B. Acceptance of the Claims Auditor's Report for the month(s) of: April, May and June 2018.

C. Approval of a Tutorial Contract with Four Winds Saratoga for the 2018-2019 school year at a rate of \$32.00 hours for ten (10) hours per week for Middle School and High School students and for five (5) hours per week for elementary students.

D. Approval of an Initial Contract for Cooperative Educational Services with Questar III for the 2018-2019 school year in the amount of \$1,377,738.29.

E. Approval of a contract for special education services with Wildwood Education for the 2017-2018 extended summer program and the 2018-2019 regular school year. (Note: rate is based on an interim 2017-18 tuition rate, subject to change once 2018-19 tuition rates set by the State Education Department are released)

F. Approval of a Lease Agreement with Questar III for the rental of (5) five classrooms at 1477 South Schodack Road for the 2018-2019 school year at a rate of \$3,500.00 per month for (10) ten months plus ancillary costs.

Paul Puccio moved to approve Item G. removing PCO Number 243 for BCI Construction for Front entrance canopy ceiling/soffit in the amount of \$14,387.83 from the log, Bruce Romanchak seconded, all present in favor.

G. Approval of Change Orders in accordance with Turner Construction's potential change order approval log attached.

H. Authorization of 457(b) Deferred Compensation Plan.

I. Approval of the 2018 tax warrant for the Town of Schodack in the amount of \$13,177,877.02 and for the Town of Stuyvesant in the amount of \$127,984.98 (Total Tax Levy \$13,305,862).

7. OTHER ACTION

Bruce Romanchak moved to approve items A. – F., Daniel Grandinetti seconded, all present in favor.

A. Approval of the recommendation of the District Committee on Preschool Special Education and the District Committee on Special Education regarding Special Education Services for student(s) as indicated on the attached reports.

B. Approval for the District to use GovDeals to auction district-owned items declared by the Board of Education as surplus.

C. Approval of a Memorandum of Agreement with CSEA reducing one Secretary I position from 12 months to 12 months less (5) five days for the 2018-2019 school year.

D. Designation of the revised Board of Education workshop/meeting schedule for the 2018-2019 school year as indicated in the attached document.

E. Approval of the appointment of Board Member, Michael Charsky to the Audit Committee.

F. Approval of an Inter-municipal Agreement with Rensselaer School District to establish a shared service arrangement for the 2018-19 school year for Special Trips and to jointly authorize the Transportation Supervisor or the Head Bus Driver to assign and dispatch a single driver and bus from either district to transport students from both school districts for a Special Trip.

8. RESIGNATIONS / APPOINTMENTS

Bruce Romanchak moved to approve items A. – G., Paul Puccio seconded, all present in favor.

A. Acceptance of the resignation of Heather Flood, as English Teacher, and Newspaper Editorial (HS) Advisor, effective July 13, 2018.

B. Acceptance of the resignation of Clarence Lebrecht, Laborer - Seasonal Grounds effective August 10, 2018.

C. Acceptance of the resignation of Lori Kolb, School Bus Attendant, effective August 13, 2018.

D. Motion to approve a (4) four year probationary appointment of Amy Fink, (certification: English Language Arts 7-12), commencing on September 1, 2018, as English Teacher, in the tenure area of English Education, at a salary of MA Step 1, provided that, except to the extent required by law, in order to be granted tenure, she shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time.

E. Approval of the appointment of Tara O'Grady, .5 FTE School Counselor, salary for the position MA 2, effective September 1, 2018. This is a part-time, non-tenure track position.

F. Approval of the appointment of the following advisor(s) for the 2018-2019 school year:

- International Club - Patricia Racz

G. Approval of the appointment of the following Volunteer Assistant Coach(es) for the 2018-2019 school year:

- Girls Varsity and JV Soccer - Melissa Morse
- Varsity Golf - Jerry Austin

9. PUBLIC COMMENT: None.

10. ACTION ITEMS: SRO Information, look into railing on right side of front steps at Jr. / Sr. High School.

11. ADJOURNMENT

A. Mary Yurista moved to adjourn to executive session to discuss the disciplinary matter of a particular person, Bruce Romanchak seconded, all present in favor.

B. Mary Yurista moved to return to open session and adjourn the meeting at 9:11 pm., Bruce Romanchak seconded, all present in favor.