

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS

to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

September 17, 2009

Maple Hill High School Library

BOARD OF EDUCATION MINUTES – REGULAR

Present: Phyllis Weber Scannell, Paul Puccio, Andrew Fleck, President; George Warner, Kenneth Flood, Linda Underwood, Michael Hiser, Susan Megna, Vice President.

Absent: Seth Hendrick.

Also Present: Douglas Hamlin, Superintendent; Donna Watson, Director of Curriculum and Staff Development; Michael Bennett, MHMS; Liz Chipman, District Clerk.

1. Meeting called to order by President Fleck at 5:30 p.m.
2. Motion to enter executive session to discuss superintendent evaluation/contract, work history of specific employee, pupil personnel issue. Phyllis Weber Scannell moved to enter into executive session at 5:32pm. Paul Puccio seconded. All present in favor.
3. Motion to re-enter regular session – 7:00 p.m. Michael Hiser moved to re-enter regular session at 7:10pm. Paul Puccio seconded. All present in favor.
4. Approval of present agenda. Michael Hiser moved to approve present agenda with changes and additions. George Warner seconded. All present in favor.
5. Approval of minutes of regular meeting of August 20, 2009. Kenneth Flood moved to approve minutes of August 20, 2009. Paul Puccio seconded. All present in favor.
6. Meeting open for public discussion. Cyn Tomko expressed thanks and appreciation to Mary Mabb for her work on the new bus route schedule and configuration. Jeff Keller expressed his appreciation for his time spent in Schodack School District. BOE extended thanks and best wishes to Jeff in his new position with Berne-Knox-Westerlo. Parent asked about plans for 5th grade.
7. Board discussion
8. a. Reform audit committee/schedule meeting (5 min.) Doug Hamlin explained rationale behind proposal to reconfigure audit committee. Discussion. Linda Underwood moved to convene an audit subcommittee, made up of members of the board and community members. Susan Megna seconded. Discussion. Phyllis Weber Scannell amended motion to specify the number of board members on the audit subcommittee at 3 or 4. Discussion. Michael Hiser amended the motion to specify audit subcommittee to be comprised of 3 board members and 2 members of the public. Paul Puccio seconded. All present in favor. Final motion is to convene an audit subcommittee made up of 3 members of the Board of Education and 2 members of the public. All present in favor. Doug Hamlin offered resolution stating same. Paul Puccio moved to accept the resolution. Phyllis Weber Scannell seconded. All present in favor. Members of audit committee: Kenneth Flood, Susan Megna, Phyllis Weber Scannell.

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b. Retreat follow-up – BOE meeting efficiency/calendar/theme (10 min.) Andrew Fleck cited efficiencies in agenda layout. Four Transition Workshops will be scheduled during the year. They are: November 5, Technology in the Classroom; December 3, Data; February 4, Project-Based Learning; March 4, 21st Century Skills. Discussion. Transition workshop content and discussion will inform staff development decisions. Discussion about board retreat: strategic discussion absent from board retreat. Efficiency is an effort to facilitate substantive discussion. Need for workshop discussion on challenges to tax base and educational funding. Public budget forums may be platform for those discussions. Paul Puccio to prepare and present a report on Jim Baldwin letter/issues for next board meeting. Board extended thanks to entire transportation staff, faculty and building staff for collective effort in managing new bus routes/schedule under the stellar leadership of Mary Mabb.

9. Reports

- a. Functional Consolidation – October 3 Meeting (15 min.) Doug Hamlin reported. Highlighted needs and issues that are driving the move to functional consolidation. Discussions with Ichabod Crane regarding possible areas for collaboration between Ichabod Crane and Schodack Central. There are no plans whatsoever for the two districts to merge. Saturday, October 3, is a planned joint meeting of the two boards of education from each district to discuss possible functional consolidations. This would initiate research to see what might be possible. Three desired outcomes: 1) to find organizational sharing efficiencies that result in absolute savings, 2) to increase the educational opportunities for students in each district, 3) to maintain the culture and identity of each district. Organizational Leadership Services will be contracted to write a grant to fund the research. Grant proposal will be submitted to the Department of State. Questions, discussion from board members. Kenneth Flood moved that the Schodack Central Schools Board of Education attend the meeting with Ichabod Crane Central Schools Board of Education on October 3, 2009. George Warner seconded. All present in favor.
- b. Maple Hill Youth Lacrosse (15 min.) Doug Hamlin reported. He contacted the Office of Civil Rights in an attempt to get a ruling and more information. There are three options for the board regarding establishing boys' lacrosse at the school: 1) accept the funds from Maple Hill Youth Lacrosse for a one year provisional period and earmark funds in the 2010-11 budget to add a girls sport; 2) postpone for one year the decision, while examining the 2010-11 budget to see if it will support addition of a girls sport; 3) deny the opportunity for Maple Hill Youth Lacrosse because the budget will not support the addition of a girls sport. Mark Bubniak reported on estimated budget for addition of girls' indoor track. Questions, discussion, comments from board members. Michael Hiser moved to deny the implementation of additional sports opportunities due to budget constraints, for now and in the future. Phyllis Weber Scannell seconded. Discussion. Voting yes: Paul Puccio, Michael Hiser, Phyllis Weber Scannell, Kenneth Flood, Linda Underwood. Voting no: Andrew Fleck, George Warner, Susan Megna. Motion carries.

10. Meeting open for public discussion. Maple Youth Lacrosse representative expressed dissatisfaction at the board's decision, and outlined his opinion of the ramifications of the board decision. Andrew Fleck to write letter to Maple Hill Youth Lacrosse on behalf of the board.

11. Policies

- a. Revisions to Cellular Telephone Policy Regulations 3-222R – 1st Reading. Policy moved by consensus to second reading.

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- b. Revisions to Policy 7-102 Sexual and Other Unlawful Harassment Policy – 1st Reading. Policy moved by consensus to second reading.

12. Consent agenda

- a. Kenneth Flood moved acceptance of Treasurer’s Report for the month of July 2009. Susan Megna seconded. All present in favor.
- b. Kenneth Flood moved acceptance of Claims Auditor’s Report for the month of July 2009. Susan Megna seconded. All present in favor.
- c. Kenneth Flood moved acceptance of Revenue and Budget Status Reports for the month of July 2009. Susan Megna seconded. All present in favor.
- d. Kenneth Flood moved acceptance of Extra-Classroom Activity Report for the month of July 2009. Susan Megna seconded. All present in favor.
- e. Kenneth Flood moved approval of resolution authorizing District Treasurer to transfer an amount of \$50,000 from the Retirement Contribution Reserve to the General Fund, in support of the 2009-10 budget. Susan Megna seconded. All present in favor.
- f. Kenneth Flood moved approval of contract with Community Care Physicians, P.C. for the period July 1, 2009 through June 30, 2010 for the provision of school physician and health services based on the following fee schedule:

Nurse Practitioner (On-Site at District)	\$106.00/hr
Physician Assistant (On-Site at District)	\$110.00/hr
Physician (On-Site at District)	\$164.00/hr
Physical Exams at Physician Office	\$ 56.00
19A Driver Physicals (On-Site at District)	\$ 69.00
19A Driver Physicals (at Physician Office)	\$ 55.00
Hepatitis B Vaccine (per dose)	\$ 90.00
Flu Vaccination (per dose)	\$ 24.00
Employee Physical Exams done at Physicians Office	\$ 51.00

Susan Megna seconded. All present in favor.

- g. Kenneth Flood moved approval of contract for special education services with Wildwood Programs for one (1) pupil for the period September 9, 2009 through June 25, 2010 in the amount of \$42,817 (based on 2008-09 SED tuition rate; 2009-10 tuition rate pending). Susan Megna seconded. All present in favor.
- h. Kenneth Flood moved approval of recommendations of district Committee on Special Education regarding 2009-10 special education services for students #000113480, 000011207, 000010813. Susan Megna seconded. All present in favor.
- i. Kenneth Flood moved approval of recommendations of district Committee on Preschool Special Education regarding 2009-2010 special education services for students #000113549, 000113665, 000113522. Susan

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Megna seconded. All present in favor.

- j. Kenneth Flood moved approval of final payment to Johnson Controls, Inc. in the amount of \$5,290.00 for completion of installation of temperature control system, completion date August 25, 2009 (Phase II-CES) Project #49-15-01-04-0-001-014. Susan Megna seconded. All present in favor.
- k. Kenneth Flood moved approval of a Bond Anticipation Note (BAN) in the amount of \$80,869.46 for the renewal of an existing Bond Anticipation Note pursuant to a Serial Bond Resolution dated August 3, 2006 with Key Bank at an annual interest rate of 2.43%. Susan Megna seconded. All present in favor.
- l. Kenneth Flood moved approval of a Bond Anticipation Note (BAN) in the amount of \$34,401.20 for the renewal of an existing Bond Anticipation Note pursuant to a Serial Bond Resolution dated August 18, 2005 with Key Bank at an annual interest rate of 2.43%. Susan Megna seconded. All present in favor.
- m. Kenneth Flood moved approval of a change in assessment for David & Laurie Quinn for real property located 1027 VanHoesen Road, Castleton, NY (209.-11-42.31) from \$353,000 to \$329,000, and reduction in taxes payable of \$439.24, pursuant to Small Claims Assessment Review Case 2009-048. Susan Megna seconded. All present in favor.
- n. Kenneth Flood moved approval of a change in assessment for Laura Gutta for real property located 921 Stony Point Road, Castleton, NY (188.-7-12) from \$227,000 to \$215,000, and reduction in taxes payable of \$219.62, pursuant to Small Claims Assessment Review Case 2009-090. Susan Megna seconded. All present in favor.
- o. Kenneth Flood moved acceptance of donation from Christmas Wish Campaign (c/o Clear Channel Radio) in the amount of \$250.00, in support of Maple Hill Middle School Community Charities Account. Susan Megna seconded. All present in favor.
- p. Kenneth Flood moved approval of Consulting Agreement with Needham Risk Management Resource Group, LLC for consultation and maintenance of health and safety programs, and for personnel and human resource management services, effective October 1, 2009 through December 31, 2009, at the rate of \$2,125.00 per calendar month for up to 26.65 hours per month; authorized services in excess of total hours for three-month period at a rate of \$65.00 per hour. Susan Megna seconded. All present in favor.

13. Resignations/Appointments

- a. Phyllis Weber Scannell moved approval of tenure appointment of Rebecca Blais as School Psychologist, effective October 2, 2009. Michael Hiser seconded. All present in favor.

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- b. Phyllis Weber Scannell moved approval of appointment of Jaclyn Dunn (certification: Physical Education) as Physical Education teacher (.5 FTE), effective September 1, 2009. Salary for the 10-month position is BA Step 1 (pro-rated). Michael Hiser seconded. All present in favor.
- c. Phyllis Weber Scannell moved approval of appointment of Michele Hall (certification: Business and Dist. Education) as extended term substitute (.5 FTE business job share with Mark Bubniak), effective September 1, 2009 through June 30, 2010. Salary for the 10-month position is MA Step 1 (pro-rated). Michael Hiser seconded. All present in favor.
- d. Phyllis Weber Scannell moved approval of substitute teachers: Willis Hatfield, Holly Teal, Katie Tittlemore, Kyle Pogemiller, Steven Zito, Tricia Zito, Koren Mapes, Carey Mizenko. Michael Hiser seconded. All present in favor.
- e. Phyllis Weber Scannell moved approval of extracurricular advisors/coaches for 2009-10:
- (1) Mark Hoyt – Senior Class Advisor; MHHS International Club Advisor
 - (2) Timothy Ryan – MHHS Math League Advisor; MHHS Computer Specialist
 - (3) Wilfred Segarra and Susan Wollner – MHHS Student Council Co-Advisors
 - (4) Jeffrey Smith – Science Olympiad Advisor
 - (5) Karen Sweet – MHMS Math League Advisor
 - (6) James Farrell and Everett Finney – MHMS Visual Co-Aides
 - (7) Bryon Lewis – Boys Varsity Volleyball Coach
 - (8) Zachary Miller – MHHS Visual Aide
 - (9) Susan Wollner – MHHS Newspaper Editorial Advisor
- Michael Hiser seconded. All present infavor.
- f. Phyllis Weber Scannell moved approval of probationary, emergency conditional appointment of Mary Southard, Secretary II, for 7.5 hours/day at a rate of *\$17.49, effective August 27, 2009 through February 27, 2010, pursuant to Civil Service Law (*Based on 2008-09 contract start rate). Michael Hiser seconded. All present in favor.
- g. Phyllis Weber Scannell moved approval of appointment of Mary Southard as Interim Claims Auditor effective September 18, 2009, to serve on an as needed basis . Michael Hiser seconded. All present in favor.
- h. Phyllis Weber Scannell moved approval of Kelly Travers-Main as substitute School Bus Driver. Michael Hiser seconded. All present in favor.
- i. Phyllis Weber Scannell moved approval of change in hours for School Bus Drivers, from 4.5 hours/day to 5.0 hours/day, effective September 8, 2009: Tina Martino, Tracy Sukup, Dorothy VanDeWal. Michael Hiser seconded. All present in favor.
- j. Phyllis Weber Scannell moved approval of change in hours for Kathy Matrese, School Bus Driver, from 5.0 hours/day to 4.5 hours/day, effective September 8, 2009. Michael Hiser seconded. All present in favor.
- k. Phyllis Weber Scannell moved approval of change in hours for Darlene Hotaling, School Bus Driver, from 7.0

hours/day to 5.0 hours/day, effective September 8, 2009. Michael Hiser seconded. All present in favor.

- l. Phyllis Weber Scannell moved approval of change in hours for Jennifer Campbell, School Bus Driver, from 6.0 hours/day to 6.25 hours/day, effective September 8, 2009. Michael Hiser seconded. All present in favor.
 - m. Phyllis Weber Scannell moved approval of change in hours for Valerie Camper, Teacher Assistant, from 6.0 hours/day to 6.25 hours/day, effective September 8, 2009. Michael Hiser seconded. All present in favor.
 - n. Acceptance of resignation of Brian Keller as Varsity Girls Tennis Coach, effective September 14, 2009. Michael Hiser seconded. All present in favor.
 - o. Acceptance of resignation of Brian Keller, Secondary Social Studies Teacher, effective September 18, 2009. Michael Hiser seconded. All present in favor.
 - p. Phyllis Weber Scannell moved approval of David Austin as Varsity Girls Tennis Coach for 2009-10, effective September 15, 2009. Michael Hiser seconded. All present in favor.
 - q. Acceptance of resignation of Patrick Austin as extended term substitute teacher for Brianne Collins, effective September 18, 2009. Michael Hiser seconded. All present in favor.
 - r. Phyllis Weber Scannell moved approval of three-year probationary appointment of Patrick Austin (certification: Social Studies 7-12) as Secondary Social Studies Teacher, effective September 21, 2009. Salary for the 10-month position is BA Step 2. Michael Hiser seconded. All present in favor.
 - s. Phyllis Weber Scannell moved approval of request by Brianne Collins to rescind leave of absence granted for 2009-10, effective September 21, 2009. Michael Hiser seconded. All present in favor.
 - t. Phyllis Weber Scannell moved approval of elimination of one (1) 12-month, Secretary I position at 7.5 hours/day, effective September 18, 2009. Michael Hiser seconded. All present in favor.
 - u. Phyllis Weber Scannell moved approval of creation of one (1) 10-month, Secretary I position at 7.5 hours/day, effective September 18, 2009. Michael Hiser seconded. All present in favor.
 - v. Phyllis Weber Scannell moved approval of provisional appointment of Jill Hanrahan, Secretary I, for 7.5 hours/day, at a rate of *\$16.19/hour, effective September 18, 2009, subject to compliance with Rensselaer County Civil Service Commission requirements (*Based on 2008-09 contract start rate). Michael Hiser seconded. All present in favor.
14. Action items. Paul report on Jim Baldwin letter. Transportation kudos letter. Letter to lacrosse group. Internal audit. Schedule/number of community budget meetings.
15. Executive session to discuss work history of specific employee. Phyllis Weber Scannell moved to enter into executive session at 9:55pm. Kenneth Flood seconded. All present in favor.

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16. Adjournment. Having no other business before the board, meeting adjourned at 10:15pm.

Respectfully Submitted,
Elizabeth Chipman
District Clerk

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