

SCHODACK CENTRAL SCHOOL DISTRICT  
1216 Maple Hill Road, Castleton, New York 12033-1699

October 4, 2007

Maple Hill High School Library  
BOARD OF EDUCATION MINUTES - SPECIAL

**Meeting Preceded by Reception for  
Retired Staff, Newly Tenured Staff and New Staff  
Maple Hill High School Auditorium - 6:30 p.m.**

Present: Paula Noll, President; Paul Puccio, Susan Megna, Vice President; Seth Hendrick, Beth Nichols Hesse.

Absent: Phyllis Scannell, Robert Hamilton, George Warner, Ricardo Cosgrave.

Also Present: Doug Hamlin, Superintendent; Sherri Fisher, Director of Business and Support Services; Donna Watson, Director of Curriculum and Staff Development; Jason Chevrier, CES; Roger Gorham, MHMS; Lori Calistra, Director of Pupil Personnel Services; Liz Chipman, District Clerk.

1. Meeting called to order by President Noll at 6:45 p.m. Board honored retirees with the following resolution:

"Whereas (teacher) has served the students and the families of the District for xx years as teacher;

Whereas she/he has been recognized for her/his commitment to students and to teaching and for her/his excellence as a teacher; and

Whereas having distinguished herself/himself in her/his career, she/he has retired from teaching in the Schodack Central Schools;

Now it is resolved that the Board of Education expresses its deep appreciation to (teacher) for he/his long and excellent service and extends the warmest wishes of the community for a happy and productive retirement."

Retirees included: Marie Barrington, 23 years teaching English; Lynne Fiore, 20 years in Elementary Education; Paul Maher, 32 years teaching high school science.

Robert Burnap, bus driver; Russell LaCasse, building maintenance mechanic were honored with resolutions with the following alternate wording:

"Whereas Russell LaCasse has served the school district and community for 24 years as building maintenance mechanic; and

Whereas he is appreciated for his dedication to his work and contribution to the school district;"

"Whereas Robert Burnap has served the school district and community for 4 years as bus driver; and

Whereas he is recognized for his commitment to children and for his excellence as a driver;"

Following presentation of resolutions, meeting was moved to the library.

2. Approval of present agenda. Seth Hendrick moved to approve present agenda with additions. Paul Puccio seconded. All present in favor.

3. Meeting open for public discussion. None.

4. Workshop

a. Audit Committee/Review of Draft 2006-07 External Audit Report - Jim Amell. Heather Lewis also present to report. Jim Amell highlighted the Financial Report to board. Commended Diane Topple and Sherri Fisher for preparing financial statements this year. No significant issues with internal controls and compliance. Assets/liabilities. Questions, comments from board members. GASB regulations impact on District. Heather highlighted the single audit report and the extra-classroom activity funds.

b. Middle School Transformation and Leadership Development - Roger Gorham. Ken Malloy introduced the discussion. Roger Gorham presented update on middle school transformation and leadership development. Reviewed charge to the school principal. Lead process to change school environment and culture. Plan of action. Develop new promotion and grading procedures. Improve middle school schedule. Progress toward goals. Roger introduced team leaders from the middle school. Jim Farrell addressed "Wildcat Pride." Maureen Carreau and Ed Finney addressed initiatives to build community among faculty, staff and students. Monthly breakfasts, penny harvest. Carole Lovelett addressed the efforts to examine student achievement data and provide leadership with regard to program delivery. Ken Malloy addressed developing recommendations regarding the availability and distribution of scarce resources. Karen Harris addressed providing direction to teachers with regard to the

Annual Professional Performance Review process. Discussion, questions, comments from board members. Board extended thanks to Roger and the middle school team leaders.

c. Reading Staff Development for Grades 5-6 and FILS Program - Donna Watson. Rationale for middle level reading program. Professional Development Plan goals. Goals of the middle level reading initiative. Three-pronged approach for learning. Questions, comments, discussion from board members.

5. Consent agenda

a. Paul Puccio moved approval of resolution to waive RFP process as outlined in Board Policy 4-202 for Staff Development services at Maple Hill Middle School. Seth Hendrick seconded. All present in favor.

b. Paul Puccio moved approval of Staff Development Agreement with LMS Development (dba) Strong Associates for completion of staff development services at Maple Hill Middle School at a rate of \$1,000 per day for a total of twelve (12) seven hour days during 2007-08 school year. Seth Hendrick seconded. All present in favor.

c. Paul Puccio moved acceptance of RFP from Questar III for Internal Auditing Services for fiscal year ending June 30, 2008 with option of performing similar services for each of two subsequent fiscal years, based on following rates per day: 2007-08 - \$560; 2008-09 - \$580; 2009-10 - \$610. Seth Hendrick seconded. All present in favor.

d. Paul Puccio moved approval of Bond Anticipation Note (BAN) in the amount of \$78,548.46 for renewal of existing Bond Anticipation Note pursuant to Serial Bond Resolution dated August 19, 2004 with Key Bank at an annual interest rate of 3.6%. Seth Hendrick seconded. All present in favor.

e. Paul Puccio moved approval of Bond Anticipation Note (BAN) in the amount of \$34,820 for renewal of existing Bond Anticipation Note pursuant to Serial Bond Resolution dated August 21, 2003 with Key Bank at an annual interest rate of 3.6%. Seth Hendrick seconded. All present in favor.

f. Paul Puccio moved acceptance of donation from Maple Hill Middle School PAC Extracurricular Club in the amount of \$500 to support a portion of the cost associated

with purchase of an audio visual mixer for Maple Hill Middle School instructional program. Seth Hendrick seconded. All present in favor.

g. Paul Puccio moved approval of a Change Order (# 002) for the construction contract of Williams Scotsman, Inc. (CES Modular Village) in the amount of \$16,000, increasing the total contract amount to \$820,600. Seth Hendrick seconded. All present in favor.

## 6. Resignations/Appointment

a. Paul Puccio moved acceptance of resignation of Maria Kleinhans, School Bus Driver, effective end of workday October 12, 2007. Sue Megna seconded. All present in favor.

b. Paul Puccio moved acceptance of resignation of Maria Kleinhans, Driver/Trainer, effective October 12, 2007. Sue Megna seconded. All present in favor.

c. Paul Puccio moved acceptance of resignation of Lisa Clevenger, School Bus Attendant, effective October 5, 2007. Sue Megna seconded. All present in favor.

d. Paul Puccio moved approval of change in hours for Lisa Clevenger, Teacher Assistant, from 6.5 hours/day to 6.0 hours/day, effective October 5, 2007. Sue Megna seconded. All present in favor.

e. Paul Puccio moved approval of change in hours for Joann Clynes, Teacher Assistant, from 6.0 hours/day to 6.5 hours/day, effective October 5, 2007. Sue Megna seconded. All present in favor.

f. Paul Puccio moved approval of change in hours for Richard McLoughlin, School Bus Driver, from 4.5 hours/day to 5.0 hours/day, effective October 5, 2007. Sue Megna seconded. All present in favor.

g. Paul Puccio moved approval of probationary appointment of Bruce Smith, School Bus Driver, for 4.5 hours/day, at a rate of \$18.18/hour effective October 5, 2007 through April 5, 2008. Sue Megna seconded. All present in favor.

h. Paul Puccio moved approval of substitute teachers: Karin Baldauf, Victor Capelli, Theresa Rodrigue, Michele Such, Allison Blake, Mary Krug. Sue Megna seconded. All

present in favor.

i. Paul Puccio moved emergency conditional approval of substitute teachers: Geoffrey Flynn, John Tulloch Sue Megna seconded. All present in favor.

j. Paul Puccio moved emergency conditional three-year probationary appointment of Marisol Bermudez-Ellis, teaching assistant, for 6 hours/day at a rate of \$14.18/hour, effective September 4, 2007 (emergency conditional re-appointment effective October 2, 2007). Sue Megna seconded. All present in favor.

k. Paul Puccio moved emergency conditional approval of substitute teachers (emergency conditional re-appointment effective October 2, 2007): Patricia Canestro, Alan Dellehunt, Matthew Krug, Heather LaMountain, Sabine Murphy, April Nelson, Dawn Perreault, Charles Silberman, Jaroslaw Skalij, William Strang, Christine Zimmerman. Sue Megna seconded. All present in favor.

l. Paul Puccio moved emergency conditional approval of non-instructional substitutes (emergency conditional re-appointment effective October 2, 2007): Janice Dikant, Gloria Shook. Sue Megna seconded. All present in favor.

m. Paul Puccio moved approval of Middle School Team Leaders for 2007-08: Maureen Carreau, James Farrell, Everett Finney, Karen Harris, Carole Lovelett, Kenneth Malloy. Sue Megna seconded. All present in favor.

n. Paul Puccio moved approval of extracurricular coaches/advisors for 2007-08:

1) Caitlin Donahue - Freshman Class Co-Advisor

2) Melissa Golden - Freshman Class Co-Advisor

3) Mikey Dady - Volunteer Soccer Assistant; Volunteer Basketball Assistant

4) Seth Hendrick - Volunteer Basketball Assistant. Sue Megna seconded. All present in favor.

7. Board discussion. Doug Hamlin: audit items. Letter from board in response to draft audit to office of State Comptroller. Sherri Fisher: should board consider public relations regarding audit report. Corrective action plan, executive summary. Susan Megna: CES PTO meeting. Seth Hendrick: CES village corner distance from soccer field.

8. Meeting open for public discussion. Suzanne Paziienza spoke to need for bringing in next middle school principal to be part of the present process so that momentum can be sustained.

Discussion.

9. Action items.

10. Motion to go into executive session to discuss work history of specific employee, Superintendent evaluation. By consensus, no executive session.

11. Adjournment. Having no other business before the board, meeting adjourned at 10:00pm.

Respectfully Submitted,

Elizabeth Chipman  
District Clerk

[BOE\AGENDA OCT 4 07]

## ADDITIONS/CHANGES TO 10/4/07 BOARD AGENDA

### Consent

Approval of a Change Order (# 002) for the construction contract of Williams Scotsman, Inc. (CES Modular Village) in the amount of \$16,000, increasing the total contract amount to \$820,600

-

### Resignations/Appointments

H. Approval of substitute teachers: Allison Blake, Mary Krug