

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS

to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

October 16, 2008

Maple Hill High School Library

BOARD OF EDUCATION MINUTES - REGULAR

Reception for New Staff, Newly Tenured Teachers & New Retirees @ 6:30 p.m. in the MUF

Present: Paula Noll, President; Sue Megna, Vice President; Seth Hendrick, George Warner, Beth Nichols Hesse, Andrew Fleck.

Absent: Paul Puccio, Phyllis Weber Scannell.

Also Present: Doug Hamlin, Superintendent; Sherri Fisher, Director of Business and Support Services; Donna Watson, Director of Curriculum and Staff Development; Lori Calistra, Director of Pupil Personnel Services; Jason Chevrier, CES; Michael Bennett, MHMS; Rober Horan, MHHS; Liz Chipman, District Clerk.

1. Meeting called to order by President Noll at 7:20 p.m.
2. Approval of present agenda. Beth Nichols Hesse moved to approve agenda with additions and changes. George Warner seconded. All present in favor.
3. Approval of minutes. Andrew Fleck moved to approve minutes of September 18, 2008 with revision, and revision to the minutes of August 21, 2008. George Warner seconded. All present in favor.
 - a. Approval of minutes of regular meeting of September 18, 2008 with revision:
 - (8n) Approval of change in assessment due to "error in essential fact" for Colin M. & Sharon Campbell, 54 Scott Avenue, Castleton, NY for property located on Scott Avenue (198.16-5-65) from \$26,800.00 to \$25,593.00 resulting in 2005-06 property tax refund of \$84.86; 2006-07 property tax refund of \$87.39; 2007-08 property tax refund of \$89.95
 - b. Revision to minutes of regular meeting of August 21, 2008:
 - (9g) Approval of one-year contract extension with Chartwells from July 1, 2008 through June 30, 2009 for food service management at a rate of \$2.4018 per meal for Breakfast and Lunch (\$2.2420 direct cost per meal and \$.16 administrative cost per meal), and approval of the following reimbursable meal prices: Full price breakfast \$.85; Full price Elementary lunch \$1.65; Full price Secondary lunch \$1.85; Reduced price breakfast and lunch \$.25; A La Carte prices based on the attached list
4. Meeting open for public discussion. High school parent portal. Appreciate addition of public discussion periods.
5. Reports
 - a. Construction Report - Ed Goodwill reported. Landscaping done at new building. Blacktop finished next week. Tennis/basketball courts finished. Outside caulking continues. Classroom cabinets continue to be installed. Classroom doors being installed. Boiler room work should be done by middle of next week. Plumbing fixture installation has started. Fire alarms, sound system wiring. Lighting in all corridors. Phase III, bus garage, waiting for two catch basins. Drainage, blacktop toward middle of next week. Middle school: work continues on second shift. High school: new boiler in place. Change orders on consent agenda. Transition to new building still scheduled for February.
 - b. 2008-09 Expenditure reductions - Doug Hamlin reported. Distributed draft of possible

targeted savings for 2008-09. Goal is to not cut programs that are already in progress. Possible mid-year cut in state aid. Doug highlighted itemized possible areas of reduction. Total of approx. \$300k in potential reductions. Questions, comments, discussion. Seth Hendrick moved to add second public discussion session following reports. Andrew Fleck seconded. All present in favor.

c. Communication Plan Revisions - Doug Hamlin/Jason McCord. Doug Hamlin and Jason McCord present to discuss revisions to plan. Doug highlighted additions/changes to communication plan. Discussion.

d. Community Survey and Forums - Doug Hamlin. Approximately 150 responses to online survey. This exceeds 120 needed to identify common themes. Doug outlined survey results and forum planning, preliminary steps, next steps. Community forum meeting dates: 11/6, 11/12, 11/19.

Meeting open for public discussion. Fear the program in high school will be cut. CES looks wonderful, however, concern regarding additional plowing and maintenance needed for new building. Effect of staff reductions on morale of other staff. Grass treatments for soccer fields possible area for reduction. Kim Chi, a doctoral student at Sage, introduced himself. He will be observing board meetings this semester.

6. Acceptance of Independent Audit Report. Sherri Fisher highlighted changes, which have been emailed to board members. Seth Hendrick moved to accept independent audit report. Sue Megna seconded. All present in favor. Discussion. Board extended thanks to Sherri.

7. Board Discussion. George Warner: excellent fiscal reports. Constuction on time and under budget. Ranking of school districts. Distributed graph comparing consumer price index versus increase in local tax base. Need to increase commercial tax base. Discussion. Letter to the community? Sherri Fisher: Schodack Landing Fire District is interested in purchasing a bus from the district. Jason Chevrier: CES community fair. Tours of new building with faculty and staff. Child associate position is grant funded. Mike Bennett: Fire safety day, flag football tournament; 7/8 grade dance; Funtastic Friday; students in D.C. for People to People. Bob Horan: Spirit Week, bonfire, DL classroom doing well, Chinese continuing ed.; sports weekend. Seth Hendrick: commended athletic booster club for well run tourney on sports weekend.

8. Consent agenda

a. Seth Hendrick moved acceptance of Revised Revenue Status Reports for the months ending June 2008 and July 2008. Andrew Fleck seconded. All present in favor.

b. Seth Hendrick moved acceptance of anonymous donation in the amount of \$200.00 in support of Maple Hill Middle School Community Charities Account. Andrew Fleck seconded. All present in favor.

c. Seth Hendrick moved acceptance of proposal from Shield Engineering, Inc./Action Environment Group for a Phase I Environmental Site Assessment (ESA) of district property located at 1943 Brookview Road, Castleton, NY 12033, at an estimated cost of \$2,800. Andrew Fleck seconded. All present in favor.

d. Seth Hendrick moved approval of Letter of Engagement with The Goldstein Law Firm, P.C. relative to the legal review of District's 403(b) plan document for compliance with IRS regulation 403(b). Rate for service will be \$365/hour at a cost not to exceed \$2,500. Andrew Fleck seconded. All present in favor.

e. Seth Hendrick moved approval of Intermunicipal Agreement with Rensselaer City School District for Internal Audit Services effective July 1, 2008 through June 30, 2009 at a cost of \$650.00 per day for up to 10 days. Discussion. Andrew Fleck seconded. All present in favor.

f. Seth Hendrick moved appointment of Stacy Meisner-Mackey as Internal Auditor, effective for the 2008-09 school year. Andrew Fleck seconded. All present in favor.

- g. Seth Hendrick moved approval of resolution accepting the Independent Audit Report of the Financial Statements for the fiscal year ended June 30, 2008. Andrew Fleck seconded. All present in favor.
- h. Seth Hendrick moved approval of change in assessment for Wayne R. & Mary C. Peper, for real property located on 4 Crimson Ct., Castleton, NY (188.-6-16.13) from \$529,000 to \$497,000 pursuant to Real Property Tax Law Section 550 (2a) and approval of reduction in taxes billed of \$585.66. Andrew Fleck seconded. All present in favor.
- i. Seth Hendrick moved approval of change in assessment for Nicole C. Pittleloud, for real property located at 62 First Street, Castleton, NY (198.15-1-38) from \$77,500 to \$7,500 pursuant to Real Property Tax Law Section 50 (3b) and approval of reduction in taxes billed of \$1,281.12. Andrew Fleck seconded. All present in favor.
- j. Seth Hendrick moved approval of change in assessment for Ronald H. & Diane Krug, for real property located on 1463 Maple Hill Road, Castleton, NY (199.-4-4.20) from \$415,000 to \$365,000 pursuant to Small Claims Assessment Review Case 2008-41 and approval of property tax refund in the amount of \$915.09. Andrew Fleck seconded. All present in favor.
- k. Seth Hendrick moved approval of change in assessment for Betty Rice & Jean Johnson, for real property located on 11 Vista Way, Castleton, NY (199.-3-20) from \$340,000 to \$318,000 pursuant to Small Claims Assessment Review Case 2008-038 and approval of property tax refund in the amount of \$402.64. Andrew Fleck seconded. All present in favor.
- l. Seth Hendrick moved approval of change in assessment for Douglas M. & Abby J. McCormick, for real property located on 861 VanHoesen Road, Schodack, NY (209.-11-42.1) from \$385,000 to \$355,000 pursuant to Small Claims Assessment Review Case 2008-036 and approval of reduction in taxes billed of \$549.05. Andrew Fleck seconded. All present in favor.
- m. Seth Hendrick moved approval of change in assessment for Kevin & Tracy Condon, for real property located on 56-58 Seaman Avenue, Castleton, NY (198.16-5-7) from \$325,000 to \$300,000 pursuant to Small Claims Assessment Review Case 2008-54 and approval of property tax refund in the amount of \$457.54. Andrew Fleck seconded. All present in favor.
- n. Seth Hendrick moved approval of change in assessment for Joseph Downey, for real property located on 652 River Road, Schodack Landing, NY (128.3-3-17) from \$139,000 to \$120,000 pursuant to Small Claims Assessment Review Case 2008-082 and approval of property tax refund in the amount of \$347.73. Andrew Fleck seconded. All present in favor.
- o. Seth Hendrick moved approval of Bond Anticipation Note (BAN) in the amount of \$39,274.23 for renewal of an existing Bond Anticipation Note pursuant to Serial Bond Resolution dated August 19, 2004 with Key Bank at an annual interest rate of 3.36%. Andrew Fleck seconded. All present in favor.
- p. Seth Hendrick moved approval of recommendations of district Committee on Pre-School Special Education regarding 2008-09 special education services for students #000113521, #000113522, #000113523, #000113524, #000113515. Andrew Fleck seconded. All present in favor.
- q. Seth Hendrick moved approval of recommendations of district Committee on Special Education regarding 2008-09 special education services for students #082470000, 000113468, 000113274, 082520000, 082590002, 082400000, 082410000, 082410002 and 000113229. Andrew Fleck seconded. All present in favor.

- r. Seth Hendrick moved acceptance of donation from Schodack Castleton Community Partnership (SCCP) - (Council of Community Services of NYS, Inc.) in the amount of \$2,000 in support of CES AIS Homework Program. Andrew Fleck seconded. All present in favor.
 - s. Seth Hendrick moved approval of resolution authorizing an increase in the 2008-09 General Fund Budget in the total amount of \$3,937.60 to support the cost associated with the AIS Homework Program at Castleton Elementary School, to be offset by the following gifts/donations: \$250 from Hannaford Brothers; \$250 from Schodack PBA; \$437.60 from NYS Fraternal Order of Eagles; \$1,000 from Castleton Kiwanis Club; \$2,000 from Schodack Castleton Community Partnership (SCCP). Andrew Fleck seconded. All present in favor.
 - t. Seth Hendrick moved approval of revision to 60-month installment plan approved on 9/18/08 with Capital Region BOCES/NERIC for rental and maintenance of nine Xerox Work Centre copiers/network printers, NYS Contract #PC59472 [(2) Model W5638P, (7) Model W5655PT] based on revised proposal (no change in estimated annual cost). Andrew Fleck seconded. All present in favor.
 - u. Seth Hendrick moved approval of Change Orders for construction contract of Sano-Rubin Construction Co. (Castleton Elementary School-Project #4915-01-04-0001-014) to be deducted from construction contingency; \$0.00 change to revised contract sum of \$6,499,725:
Change Order #036 in the amount of \$1,957
Change Order #037 in the amount of \$3,146
Change Order #038 in the amount of \$2,900
Change Order #039 in the amount of \$14,980
Change Order #040 in the amount of \$894
Change Order #041 in the amount of \$1,404 . Andrew Fleck seconded. All present in favor.
9. Resignations/Appointments
- a. Beth Nichols Hesse moved acceptance of resignation of April Nelson, health teacher, effective November 6, 2008. Andrew Fleck seconded. All present in favor.
 - b. Beth Nichols Hesse moved acceptance of resignation of Meghan Lounsbury, special education teacher, effective November 21, 2008. Andrew Fleck seconded. All present in favor.
 - c. Beth Nichols Hesse moved acceptance of resignation of Jillian Post as JV Girls Basketball Coach for 2008-09. Andrew Fleck seconded. All present in favor.
 - d. Beth Nichols Hesse moved approval of Science and Art Laboratory Chemical Hygiene Officer for 2008-09: Leonard Bacon. Andrew Fleck seconded. All present in favor.
 - e. Beth Nichols Hesse moved approval of new teacher mentors for 2008-09: Laura Crotty, Kolby Flach, Valerie Flood, Karen Harris, Brenda Kelliher, Mary Mosher. Andrew Fleck seconded. All present in favor.
 - f. Beth Nichols Hesse moved approval of substitute teachers: Angela Beber, Melanie Moser, Lynda Porter, Vimla Singh, Danielle Smith, Krystal Tracy, Theresa Manciocchi. Andrew Fleck seconded. All present in favor.
 - g. Beth Nichols Hesse moved approval of non-instructional substitutes: Angela Beber. Andrew Fleck seconded. All present in favor.
 - h. Beth Nichols Hesse moved approval of extracurricular advisors/coaches for 2008-09:
 - (1) Thomas Gibbons - 7th/8th Grade Wrestling Coach
 - (2) Kevin Hunter- Ski Club Assistant
 - (3) Seth Hendrick - Volunteer Basketball Coach

- (4) Brian Keller - Girls JV Basketball Coach
- (5) Bryon Lewis - Boys Varsity Volleyball Coach
- (6) Jillian Post - 7th/8th Grade Girls Basketball Coach
- (7) Geoffrey Scheilding - Varsity Wrestling Coach
- (8) Bryan Dailey - Volunteer Basketball Coach
- (9) Michael Racz - Volunteer Basketball Coach. Andrew Fleck seconded. All present in favor.

i. Beth Nichols Hesse moved probationary appointment of Angela Beber, Teacher Aide, for 2.0 hours/day (10 month position), at a rate of \$12.66/hour, effective October 17, 2008 through April 17, 2009. Andrew Fleck seconded. All present in favor.

j. Beth Nichols Hesse moved approval of change in hours for Dorothy VanDeWal, School Bus Driver, from 4.5 hours/day to 5.0 hours/day effective September 8, 2008. Andrew Fleck seconded. All present in favor.

k. Beth Nichols Hesse moved approval of substitute school bus drivers: Gail Akins. Andrew Fleck seconded. All present in favor.

l. Beth Nichols Hesse moved acceptance of resignation of Brian Keller as 7/8th Grade Boys Basketball Coach for 2008-09. Andrew Fleck seconded. All present in favor.

m. Beth Nichols Hesse moved approval of appointment of Denise Prinzo, Teacher Assistant, for 13 hours per week, at a rate of \$15.45/hour, effective October 17, 2008, to be funded from Children's Institute Primary Mental Health Project Grant (reinstatement from 7/2/08 Teacher Assistant Preferred Eligibility List). Andrew Fleck seconded. All present in favor.

n. Beth Nichols Hesse moved approval of increase in hours for Valerie Camper, Teacher Assistant, variable as needed for up to two hours/week, effective October 20, 2008 through May 15, 2009 for AIS Homework Program. Andrew Fleck seconded. All present in favor.

o. Beth Nichols Hesse moved approval of increase in hours for Marcia Rossetti, Teacher Assistant, variable as needed for up to two hours/week, effective October 20, 2008 through May 15, 2009 for AIS Homework Program. Andrew Fleck seconded. All present in favor.

p. Beth Nichols Hesse moved approval of increase in hours for Kathy Shapiro, Teacher Assistant, variable as needed for up to two hours/week, effective October 20, 2008 through May 15, 2009 for AIS Homework Program. Andrew Fleck seconded. All present in favor.

q. Beth Nichols Hesse moved approval of increase in hours for Concetta Zobre, Teacher Assistant, variable as needed for up to two hours/week, effective October 20, 2008 through May 15, 2009 for AIS Homework Program. Andrew Fleck seconded. All present in favor.

10. Meeting open for public discussion. None.

11. Action items. Letter to community. Communication plan. Community survey meetings.

12. Executive Session. Seth Hendrick moved to enter into executive session at 9:40pm. Andrew Fleck seconded. All present in favor. George Warner moved to authorize Superintendent to execute MOU with CSEA to restore service credit and sick leave accrual to Mr. John Carl. Seth Hendrick seconded. All present in favor.

13. Adjournment. Having no other business before the board, meeting adjourned at 10:35pm

Respectfully Submitted,
Elizabeth Chipman
District Clerk

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