

*IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS
to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."*

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

October 15, 2009

Maple Hill High School Library

BOARD OF EDUCATION MINUTES – REGULAR

Present: Andrew Fleck, President; Seth Hendrick, George Warner, Susan Megna, Vice President; Michael Hiser, Phyllis Weber Scannell, Linda Underwood,

Absent: Paul Puccio, Kenneth Flood.

Also Present: Doug Hamlin, Superintendent; Sherri Fisher, Director of Business and Support Services; Donna Watson, Director of Curriculum and Staff Development; Robert Horan, MHHS; Michael Bennett, MHMS; Jason Chevrier, CES; Liz Chipman, District Clerk.

RECEPTION FOR NEW STAFF, NEWLY TENURED TEACHERS & NEW RETIREES @ 6:30 PM (LIBRARY)

1. Meeting called to order by President Fleck at 5:30 p.m.
2. Motion to enter executive session to discuss CSEA negotiations, Hannaford/EPCOR tax certioraris and potential litigation with T. Lemme, grievance (SCFA)
3. Motion to re-enter regular session at 6:30 p.m.
4. Reception for new staff, newly tenured teachers and new retirees.
5. Approval of present agenda. Seth Hendrick moved to approve present agenda with changes and additions, and order change of items 9 and 10. George Warner seconded. All present in favor.
6. Oath of Office to be administered to Audit Sub-Committee Community Members: Christine DiGiulio, Scott Schulz, Christopher Stephens. Terms on sub-committee to end June 30, 2009. Christopher Stephens not present. Christine DiGiulio and Scott Schulz signed oath of office.
7. Approval of minutes of regular meeting of September 17, 2009 and special meeting of October 3, 2009. Seth Hendrick. Oct. 3, 2009 strike Paul Puccio from those in attendance. Phyllis Weber Scannell seconded. All present in favor.
8. Meeting open for public discussion. None.
9. Board discussion
 - a. Functional Consolidation Study. Possible mid-year cuts in state aid. Purpose of Functional Consolidation Study:
 1. to find real savings/reductions in cost, reductions in expense;
 2. Find and implement more opportunities for students, not fewer;
 3. Maintain identity, values and culture of the two separate school districts. The study is

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not about merging the two school districts. Schodack will be the lead district in applying for high priority planning grant through the state. Contract for board consideration for consulting agreement with Organization Leadership Services. MOU with Ichabod Crane Central School. Board resolution to empower Superintendent to enter into contract with Organizational Leadership Services. Questions, comments, discussion from board members.

- b. Continued Discussion. George: several school districts meeting with Jim Baldwin on Oct. 22, 7pm in the MUF. Andrew: received letter of resignation due to purposes of retirement from Doug Hamlin. Board extended thanks to Doug for his service.

10. Reports

- a. Audit Report – Marvin & Company and Audit Sub-Committee (10 min.) Casey Dare reported. District Financial Statement Report and Single Audit Report. Highlighted financial statements and audit findings. Special Education program, Extra Classroom Activity Fund. No management letter points. Extended thanks to Sherri Fisher and Diane Topples for their work, Schodack is the only district that Marvin & Company audits that had no findings this year.
- b. Capital Project Close-Out – Phil Snyder and Jeff Kloetzer, Stieglitz Snyder Architecture, and Ed Goodwill, Clerk of the Works (20 min.) Ed Goodwill summarized timeline of the three phases of the capital project. Physical plant is in good shape. Municipal water to the high school if ever possible in future. Phil Snyder reported on end of project paperwork, certificates of completion. Kudos to the team in the district. Board extended thanks to architects, clerk of the works and facilities manager. “On time and under budget.” Stieglitz Snyder will have professional photographer take pictures of building in the spring, will share photographs with district. Doug Hamlin extended thanks to Phil for a beautiful building. Also extended thanks to Ed Goodwill for his extended commitment to the district. October 22, 3pm in District Offices to discuss wish list items for possible use of remaining fund balance from capital project. Linda Underwood, George Warner, Seth Hendrick to attend.

11. Meeting open for public discussion. Meeting on Oct. 22 is open to the public.

12. Policies

- a. Revisions to Cellular Telephone Policy Regulations 3-222R – 2nd Reading. Policy moved by consensus to third reading.
- b. Revisions to Policy 7-102 Sexual and Other Unlawful Harassment Policy – 2nd Reading. Policy moved by consensus to third reading.

13. Consent agenda

- a. George Warner moved acceptance of Treasurer’s Report for the month of August 2009. Seth Hendrick seconded. All present in favor.
- b. George Warner moved acceptance of Claims Auditor’s Report for the month of August 2009 . Seth Hendrick seconded. All present in favor.
- c. George Warner moved acceptance of Revenue and Budget Status Reports for the month of August 2009. Seth

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Hendrick seconded. All present in favor.

- d. George Warner moved acceptance of Extra-Classroom Activity Report for the month of August 2009. Seth Hendrick seconded. All present in favor.
- e. George Warner moved acceptance of donation from Target – Take Charge of Education in the amount of \$103.64, in support of Maple Hill Middle School PAC Account (Educational Program). Seth Hendrick seconded. All present in favor.
- f. George Warner moved acceptance of non-cash donation of an indoor pitching mound from Tom Hall valued at \$200.00 in support of Maple Hill baseball program. Seth Hendrick seconded. All present in favor.
- g. George Warner moved approval of correction to property exemption and change in assessment from \$127,800 to \$111,100, due to error in essential fact, for Paul S. and Robert A. Puccio for real property located on US Route 9, Castleton, NY (220.-9-10) pursuant to Real Property Tax Law Section 550 3(b), resulting in 2008-09 property tax refund of \$305.64 and 2009-10 property tax refund of \$305.64. Seth Hendrick seconded. All present in favor.
- h. George Warner moved approval of change in assessment from \$260,000 to \$200,000, due to clerical error, for Judith D. Lawson real property located on 1875 Brookview Road, Castleton, NY (199.-1-35) pursuant to Real Property Tax Law Section 550 2(a), resulting in 2008-09 property tax refund of \$1,098.11 and 2009-10 property tax refund of \$1,098.11. Seth Hendrick seconded. All present in favor.
- i. George Warner moved approval of change in assessment for Robert P. McKie for real property located on 1717 South Old Post Road, Castleton, NY (200.-3-1.4) from \$280,000 to \$225,000, resulting in a 2008-09 property tax refund of \$1006.60, pursuant to Small Claims Assessment Review Case 2008-199. Seth Hendrick seconded. All present in favor.
- j. George Warner moved acceptance of bid from Brian R. Goetke, South Schodack Volunteer Fire Co. in the amount of \$100.00 for (1) Hobart FF040 deep fryer, pursuant to a surplus bid opening October 8, 2009. Seth Hendrick seconded. All present in favor.
- k. George Warner moved approval of disposition of district property in accordance with Board of Education Policy #4-206: (3) Hobart FF040 deep fryers. Seth Hendrick seconded. All present in favor.
- l. George Warner moved approval of Memorandum of Understanding between Schodack Central School District and Ichabod Crane Central School District designating Schodack Central School District as LEA for submission of High Priority Planning Grant Application and to share equally costs of same. Seth Hendrick seconded. All present in favor.
- m. George Warner moved approval of resolution/authorization to contract with Organizational Leadership Services, LLC . Seth Hendrick seconded. All present in favor.
- n. George Warner moved approval of consulting agreement with Organizational Leadership Services, LLC for

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submission of High Priority Planning Grant to NYS Department of State for Functional Consolidation Study. Seth Hendrick seconded. All present in favor.

- o. George Warner moved approval of final payment to Sano-Rubin Construction Co., Inc. in the amount of \$5,000.00 for completion of General Construction contract, completion date 9/22/09 (Phase II – CES) Project #: 49-15-01-04-0-001-014 Seth Hendrick seconded. All present in favor.
- p. George Warner moved approval of recommendations of district Committee on Special Education regarding 2009-10 special education services for students #000010861, 000113668, 000113655, 000012390, 000113664, 000113322, 000113543, 000112465, 000113531, 000113634. Seth Hendrick seconded. All present in favor.

14. Resignations/Appointments

- a. Phyllis Weber Scannell moved approval of tenure appointment of Karen Flynn-Wolfe as Teaching Assistant, effective November 17, 2009. Michael Hiser seconded. All present in favor.
- b. Phyllis Weber Scannell moved approval of Kyle Pogemiller (certification: Music) as regular substitute for Leah Rich, effective 9/1/09. Michael Hiser seconded. All present in favor.
- c. Phyllis Weber Scannell moved approval of three-year probationary appointment of Stacey Rattner (certification: Library Media Specialist) as librarian, effective November 12, 2009. Salary for the 10-month position is MA Step 1. Michael Hiser seconded. All present in favor.
- d. Phyllis Weber Scannell moved approval of substitute teachers: Leonard Cianfrocco, Lori Clesceri, Annette Colloton, Anais Garcia, Sarah Gutto, William McDonald, Michelle Mullane; Holly Schultz. Michael Hiser seconded. All present in favor.
- e. Phyllis Weber Scannell moved approval of non-instructional substitutes: Rebecca Everett, Katie LaCasse . Michael Hiser seconded. All present in favor.
- f. Phyllis Weber Scannell moved acceptance of resignation of Jill Hanrahan, Clerk, effective end of work day October 2, 2009. Michael Hiser seconded. All present in favor.
- g. Phyllis Weber Scannell moved approval of probationary appointment of Sandra Hall, Clerk, for 3.0 hours/day at a rate of *\$14.88/hour, effective September 30, 2009 through March 30, 2010 (*based on 2008-09 contract start rate). Michael Hiser seconded. All present in favor.
- h. Phyllis Weber Scannell moved approval of change in hours for Pamela Seiden, Teacher Aide, from 2 hours/day to 3 hours/day effective September 8, 2009 due to change in lunch schedules at Maple Hill Middle School. Michael Hiser seconded. All present in favor.
- i. Phyllis Weber Scannell moved acceptance of resignation of Thomas Gibbons as 7th/8th Grade Wrestling Coach. Michael Hiser seconded. All present in favor.

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- j. Phyllis Weber Scannell moved approval of extracurricular advisors/coaches for 2009-10:
- (1) Jaclyn Dunn – 7th/8th Grade Softball Coach
 - (2) Thomas Gibbons – Varsity Wrestling Coach
 - (3) Katherine Hudson-Sabens – All County Music Supervision (Winter)
 - (4) Christopher Murphy – JV Softball Coach
 - (5) Timothy Prall – 7th/8th Grade Boys Track Coach
 - (6) Anthony Purificato – 7th/8th Grade Boys Baseball Coach
 - (7) Timothy Ryan – JV Baseball Coach
 - (8) Linda Wemple – CES Visual Aide
 - (9) Patrick Austin – Volunteer Basketball Assistant
 - (10) Seth Hendrick – Volunteer Basketball Assistant
 - (11) Jacqueline Hill – Volunteer Basketball Assistant
 - (12) Geoffrey Scheilding – Volunteer Wrestling Assistant. Michael Hiser seconded. All present in favor.

15. Action items

- a. Paul Puccio report on Jim Baldwin letter. Board received email update from Paul.
- b. Transportation kudos letter. Doug presented draft of letter for Board signatures.
- c. Letter to lacrosse group. Andrew still working on letter.
- d. Internal audit. Potential audit items.
- e. Schedule/number of community budget meetings. No progress to date.

16. Motion to enter executive session to discuss CSEA negotiations, Hannaford/EPCOR tax certioraris and potential litigation with T. Lemme, grievance (SCFA). George Warner, moved to enter into executive session at 8:35pm. Seth Hendrick seconded. All present in favor.

17. Adjournment. Having no other business before the board, meeting adjourned at 9:10pm.

Respectfully Submitted,

Elizabeth Chipman
District Clerk

[BOE\AGENDA OCT 15 09]

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ADDITIONS/REVISIONS TO 10/15/09 BOARD AGENDA

Consent

Resignations/Appointments

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