

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS

to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

November 24, 2008

Maple Hill High School Library

BOARD OF EDUCATION MINUTES - REGULAR

Present: Ken Flood, Paula Noll, President; Phyllis Weber-Scannell; Susan Megna, Vice President; Andrew Fleck, Paul Puccio, Seth Hendrick, Beth Nichols-Hesse.

Absent: George Warner.

Also Present: Doug Hamlin, Superintendent; Robert Horan, MHHS; Donna Watson, Director of Curriculum and Staff Development; Jason Chevrier, CES; Lori Colistra, Director of Pupil Personnel Services; Sherri Fisher, Director of Business and Support Services; Michael Bennett, MHMS; Liz Chipman, District Clerk.

1. Meeting called to order by President Noll at 7:01 p.m.
2. Approval of present agenda. Seth Hendrick moved approval of present agenda with additions and revisions. Sue Megna seconded. All present in favor.
3. Approval of minutes of regular meeting of October 16, 2008 with revisions:
 - (8i) Approval of change in assessment for Nicole C. Pittlelound, for real property located at 62 First Street, Castleton, NY (198.15-1-38) from \$77,500 to \$7,500 pursuant to Real Property Tax Law Section 550 (3b) and approval of reduction in taxes billed of \$1,281.
 - (9a) Acceptance of resignation of April Nelson, health teacher, effective **October 31, 2008**
Seth Hendrick moved to approve minutes of regular meeting of 10/16/2008 with revisions.
Andrew Fleck seconded. All present in favor.
4. Meeting open for public discussion. Item G on consent agenda is paid for with grant \$. Student body should be given opportunity to voice opinion on any program cuts proposed by board. Student representation at board meetings?
5. Reports
 - a. Construction Report - Ed Goodwill/Phil Snyder. Ed Goodwill not able to attend because of date change. Phil Nyder and Jeff Klotzer present to report. Interior of CES building is 97% complete. Painting continues. Water run-off issues have been addressed and corrected. Middle School building is down to "punch list". Site work to be done in spring. High School building: new boiler will be in next week. Bus garage: lift will be in place in 8 weeks or so. Gym floor at CES is installed. Proposal for ceiling in CES auditorium, ceiling work to cover duct work and finish ceiling. Questions, discussion. Can accommodate change order within existing budget for project. Seth Hendrick moved to approve change order for ceiling work in CES auditorium. Phyllis Weber Scannell seconded. All present in favor.

Seth Hendrick moved to approve second public discussion period. Discussion. Andrew Fleck seconded. All present in favor. Question about berm/island for fuel collection. CES looks wonderful. CES playground.

Paul Puccio moved appointment of Kenneth Flood as Member of Board of Education (vacancy created by resignation of Ricardo Cosgrave), effective 11/24/08 through 6/30/09. New Board Member must take Oath of Office. Sue Megna seconded. All present in favor. Mr. Flood signed oath of office. Board extended welcome to Ken.

- b. 8th Grade Trip - Nature's Classroom—Mike Bennett reported. Possibilities for 8th grade trip to Nature's Classroom. PTO representatives present to discuss. Funding/fundraising. Outline of facilities and format for the week. 3 nights/4 days, \$204 per student cost. Discussion/questions from board members. Board fundraising policy in regard to all trips, large and small. Scholarship availability for students who can't afford the cost. Paul Puccio moved approval of 8th grade trip to Nature's Classroom and associated fundraising. Seth Hendrick seconded. All present in favor.
 - 1)Pat Wood present to speak about senior class trip to Cape Cod, Massachusetts. June 12-14, 2009. \$330 per student cost. Questions, discussion from board members. Extracurricular activities funds at high school level.
 - 2)Mark Hoyt present to speak about proposed trip to China. Potential itinerary, fundraising update. Trip now coordinated through Albany-Colonie Chamber of Commerce.
- 3)c. 2008-09 Budget - Revenue Reduction. Sherri Fisher reported. Doug Hamlin introduced potential state aid reductions. Targeted savings. If reduction in state aid does not happen this year, will be in 2009-10. Better to absorb cuts over two budget years rather than one. Board consensus is to "stay the course" in budget reductions to present year.
- d. 2009-10 Budget Calendar/Guidelines. In board packets. Sherri highlighted calendar dates. Budget Advisory Committee. Questions, comments from board members. Role of budget advisory committee. Board policy is to adopt budget guidelines by December 1. Extension to December 18. Should guidelines include expenditure target and tax levy target? Discussion. Property tax cap proposal from legislature. Sherri to prepare "roll over" budget for board to consider in deliberating guidelines.

- 6. Meeting open for public discussion. Mary Mosher: Board approved three very expensive trips. In light of present economic conditions, this is a mixed message. In light of budget failure this past year. Cyn Tomko: advisory committee will be advertized and open to the public? Fundraisers should be put on community calendar for different groups doing fundraising. Laurie Pizzola: fundraising for Nature's Classroom. So far this year, groups doing fundraising ar finding similar revenue to last year. Extracurricular activities fund at middle school. Targets for caps on growth may be prudent. Deb Walling: Community forums. Board needs to be clear what it wants from community at the forums.
- 7. Board Discussion: Community Forums; Mid-Year Retreat. Summary of community forums in board packets. Comments, discussion from board members. Different feel and feedback in third forum. Perhaps move some budget advisory committee meetings to off-school locations. How to continue dialog with community. Two competing agendas: open, broad dialog with community and focused input on budget. Town planning board working on comprehensive plan. Midyear retreat: email to share calendars to pick date. Thank you from CES PTO for Community Fair. Sherri Fisher reported that Rensselaer City School District has asked for permission to do their bus inspections at SCSD bus garage. Will pay lift fee.
- 8. Consent agenda
 - a. Sue Megna moved acceptance of Treasurer's Report for the months of August and September 2008. Seth Hendrick seconded. All present in favor.
 - b. Sue Megna moved acceptance of Claims Auditor's Report for the months of August and September 2008. Seth Hendrick seconded. All present in favor.
 - c. Sue Megna moved acceptance of Extra-classroom Activity Report for the months of August and September 2008. Seth Hendrick seconded. All present in favor.
 - d. Sue Megna moved acceptance of Revenue and Budget Status Reports for the months of August and September 2008. Seth Hendrick seconded. All present in favor.
 - e. Sue Megna moved acceptance of donation from Council of Community Services of NYS, Inc. in the amount of \$1,000.00 in support of Maple Hill Middle School PBIS Program (Wildcat Pride). Seth Hendrick seconded. All present in favor.

- f. Sue Megna moved acceptance of donation from Council of Community Services of NYS, Inc. in the amount of \$3,000.00 in support of Maple Hill High School SADD Program .Seth Hendrick seconded. All present in favor.
- g. Sue Megna moved approval of Independent Contractor agreement with Dr. Heidi Hayes Jacobs, Curriculum Designers, Inc. to perform staff development services on February 23, 2009 and June 26, 2009 at a rate of \$5,000.00 per day plus \$153.90 travel expenses per day, for a total of \$10,207.80 and approval of waiver of RFP process outlined in BOE Policy 40-202. Donna Watson reported that this item is paid for through mentor grant. Board comments. Seth Hendrick seconded. All present in favor.
- h. Sue Megna moved adoption of resolution to approve amended and restated Depository Collateral Agreement between Schodack Central School District and Key Bank National Association, and authorize Board President to execute Agreement on behalf of Schodack Central School District. Seth Hendrick seconded. All present in favor.
- i. Sue Megna moved approval of 2008 Five-Year Capital Facilities Plan. Seth Hendrick seconded. All present in favor.
- j. Sue Megna moved approval of transportation contract with East Greenbush Central School District for transportation of (1) East Greenbush student, effective October 28, 2008 through June 25, 2009 at a fee of \$4.31/day (total anticipated cost of \$655.12). Seth Hendrick seconded. All present in favor.
- k. Sue Megna moved approval of two-year Disaster Sheltering Agreement renewal with Northeastern Chapter of the American Red Cross. Seth Hendrick seconded. All present in favor.
- l. Sue Megna moved approval of Cooperative Agreement between Hudson Valley Community College and Schodack Central School District for College in the High School courses for the period September 1, 2008 through June 30, 2009. Seth Hendrick seconded. All present in favor.
- m. Sue Megna moved approval of health services contract with Lansingburgh Central School District for the 2008-09 school year in the amount of \$874.48 (\$437.24 each) for two (2) resident students attending nonpublic schools. Seth Hendrick seconded. All present in favor.
- n. Sue Megna moved approval of 2009-10 Budget Calendar and extension of deadline for development of budget guidelines from December 1 to December 18, as outlined in board Policy 4-100. Seth Hendrick seconded. All present in favor.
- o. Sue Megna moved approval of change in assessment for Mary R. Harrison, for real property located on 21 South Main Street, Castleton, NY (198.15-1-27) from \$129,000 to \$90,000 pursuant to Small Claims Assessment Review Case 2008-127 and approval of property tax refund in the amount of \$713.77. Seth Hendrick seconded. All present in favor.
- p. Sue Megna moved approval of change in assessment for William H. and Christine L. Need, for real property located on 2100 Jensis Road, Castleton, NY (188.-7-9.23) from \$275,000 to \$250,000 pursuant to Small Claims Assessment Review Case 2008-090 and approval of property tax refund in the amount of \$457.54. Seth Hendrick seconded. All present in favor.
- q. Sue Megna moved approval of change in assessment, due to clerical error, for Aileen M. Muller, for real property located on 33 Circle Drive, Castleton, NY (188.2-3-29.112) from \$79,800 to \$79,200 pursuant to Real Property Tax Law Section 550 2(a), resulting in 2006-07

property tax refund of \$43.44; 2007-08 property tax refund of \$44.71

- r. Sue Megna moved approval of change in assessment, due to clerical error, for Aileen M. Muller, for real property located on 33 Circle Drive, Castleton, NY (188.2-3-29.112) from \$325,000 to \$319,600 pursuant to Real Property Tax Law Section 550 2(a), resulting in 2008-09 property tax refund of \$98.83. Seth Hendrick seconded. All present in favor.
- s. Sue Megna moved approval of correction to property exemption and change in assessment from \$47,400 to \$5,500, due to clerical error, for Benjamin D. & Ida B. Bulan for real property located on 1881 S. Old Post Road, Castleton, NY (200.-1-8) pursuant to Real Property Tax Law Section 550 2(ac), resulting in 2008-09 property tax refund of \$859.32. Seth Hendrick seconded. All present in favor.
- t. Sue Megna moved approval of correction to property exemption and change in assessment from \$431,100 to \$418,400, due to clerical error, for Benjamin D. & Ida B. Bulan for real property located on 1781 S. Old Post Road, Castleton, NY (199.-4-1) pursuant to Real Property Tax Law Section 550 2(a), resulting in a 2008-09 property tax refund of \$1,240.91. Seth Hendrick seconded. All present in favor.
- u. Sue Megna moved approval of Change Orders for construction contract of Sano-Rubin Construction Co. (Castleton Elementary School-Project #4915-01-04-0001-014) to be deducted from construction contingency; \$0.00 change to revised contract sum of \$6,499,725:
Change Order #042 in the amount of \$8,062
Change Order #043 in the amount of \$2,844
Change Order #044 in the amount of \$6,067. Seth Hendrick seconded. All present in favor.
- v. Sue Megna moved approval of Change Order for construction contract of T. Lemme Mechanical, Inc. (Castleton Elementary School-Project #4915-01-04-0001-014) to be deducted from mechanical construction contingency; \$0.00 change to total contract sum of \$1,263,000.00:
Change Order M-#007 in the amount of \$4,081.75. Seth Hendrick seconded. All present in favor.
- w. Sue Megna moved approval of Change Orders for construction contract of Brownell Electric Corp. (Capital Improvement Project Phase 3-Project #4915-01-04-0004-010) to be deducted from construction contingency; \$0.00 change to contract sum of \$759,000.00:
Change Order #004 in the amount of \$3,747.00
Change Order #005 in the amount of \$2,364.00. Seth Hendrick seconded. All present in favor.
- x. Sue Megna moved approval of Change Orders for construction contract of Gallo Construction Corp. (Capital Improvement Project Phase 3-Project #4915-01-04-0005-007)
Change Order #009 in the amount of \$1,140.03 to be added to general construction contract; new contract sum will be \$1,610,863.86
(Capital Improvement Project Phase 3-Project #4915-01-04-0004-010)
Change Order #010 in the amount of \$238.14 to be added to general construction contract; new contract sum will be \$1,611,102.00
(Capital Improvement Project Phase 3-Project #4915-01-04-0002-017)
Change Order #011 in the amount of \$2292.46 to be added to general construction contract; new contract sum will be \$1,613,394.46. Seth Hendrick seconded. All present in favor.
- y. Sue Megna moved approval of recommendations of district Committee on Pre-School Special Education regarding 2008-09 special education services for students #000113525, 000113526,

000113469. Seth Hendrick seconded. All present in favor.

- z. Sue Megna moved approval of recommendations of district Committee on Special Education regarding 2008-09 special education services for students #000113314, 000011402, 000011383, 000011406. Seth Hendrick seconded. All present in favor.
 - aa. Sue Megna moved acceptance of donation from Darlene Adams of 36 books valued at \$333.66 in support of Castleton Elementary School library. Seth Hendrick seconded. All present in favor.
 - bb. Sue Megna moved approval of Class of 2009 Senior Trip to Hyannis, MA on June 12-14, 2009. Seth Hendrick seconded. All present in favor.
 - cc. Sue Megna moved approval of Independent Contractor agreement with Dr. Heidi Hayes Jacobs, Curriculum Designers, Inc., to perform staff development services via video conference on December 18, 2008, at a flat fee of \$500.00 (one hour). Seth Hendrick seconded. All present in favor.
 - dd. Sue Megna moved approval of Independent Contractor Agreement with Dr. Tobie Ann Dorn, Licensed Psychologist, for an Independent Educational Evaluation of one (1) student in the amount of \$2,860.00. This cost is at the rate of \$160/hour, which applies to time spent involved in the evaluation, observation of the student, including travel time, consultation with CSE/family and possible attendance at the CSE meeting. Seth Hendrick seconded. All present in favor.
 - ee. Sue Megna moved acceptance of insurance proceeds from Utica National Insurance Group in the amount of \$4,202.45 to cover repairs to Bus No. 107, resulting from an accident on October 23, 2008. Seth Hendrick seconded. All present in favor.
 - ff. Sue Megna moved approval of resolution authorizing the district to increase 2008-09 General Fund budget to pay for unanticipated expenses associated with repairs to Bus No. 107, to be offset by insurance proceeds in the amount of \$4,202.45 from Utica National Insurance Group and the remainder in the amount of \$1,000.00 to be offset by fund balance. Seth Hendrick seconded. All present in favor.
9. Resignations/Appointments
- a. Phyllis Weber Scannell moved approval of tenure appointment of Mark Bubniak (certification: Business and Distributive Education) as business teacher, effective November 21, 2008. Seth Hendrick seconded. All present in favor.
 - b. Phyllis Weber Scannell moved approval of three-year probationary appointment of David Austin (certification: Physical Education; Health pending), as health and physical education teacher, effective November 3, 2008. Salary for the 10-month position is BA Step 3. Seth Hendrick seconded. All present in favor.
 - c. Phyllis Weber Scannell moved approval of appointment of Thomas Paone (certification: Health) as health teacher (.4 FTE), effective November 10, 2008. Salary for the 10-month position is MA Step 1. Seth Hendrick seconded. All present in favor.
 - d. Phyllis Weber Scannell moved approval of three-year probationary appointment of Tammy Seres (certification: Special Education), as special education teacher, effective December 5, 2008. Salary for the 10-month position is MS Step 1. Seth Hendrick seconded. All present in favor.
 - e. Phyllis Weber Scannell moved approval of unpaid leave of absence for Annette Segarra, effective November 10, 2008 through June 30, 2009. Seth Hendrick seconded. All present in favor.

- f. Phyllis Weber Scannell moved approval of Kristen Nunziato (certification: Childhood Education [Grades 1-6]) as extended term substitute, effective September 2, 2008 through June 30, 2009. Salary for the 10-month position is BA Step 1. Seth Hendrick seconded. All present in favor.
 - g. Phyllis Weber Scannell moved approval of substitute teachers: Frankie Faulkner, Rebecca Hoff, Kristine Johnson. Seth Hendrick seconded. All present in favor.
 - h. Phyllis Weber Scannell moved approval of extracurricular advisors/coaches for 2008-09:
 - (1) Christopher Murphy - 7th/8th Grade Boys Basketball Coach. Seth Hendrick seconded. All present in favor.
 - i. Phyllis Weber Scannell moved acceptance of resignation of Brian Keller as JV Girls Basketball Coach for 2008-09. Seth Hendrick seconded. All present in favor.
10. Meeting open for public discussion. None. Building principals reported on happenings in their respective buildings.
11. Action items. Review of policy regarding field trips/fundraising.

Executive Session: Negotiations with SFA, CSEA, SAA; pending litigation; work history of specific employee. Seth Hendrick moved to enter into executive session at 10:23pm. Paul Puccio seconded. All present in favor. Approved in executive session:

Paul Puccio moved approval of a collective bargaining agreement with the Schodack Central School Faculty Association for the contract period July 1, 2008 through June 30, 2011, effective date July 1, 2008. Seth Hendrick seconded. Voting yes: Ken Flood, Paula Noll, Phyllis Weber Scannell, Susan Megna, Paul Puccio, Seth Hendrick, Beth Nichols Hesse. Voting no: Andrew Fleck. Motion carries.

Andrew Fleck moved acceptance of a purchase offer from Daniel O'Neill. 1991 Brookview Road, Castleton, N.Y. 12033 in the amount of fifty thousand dollars (\$50,000.00) for the sale of property located at 1943 Brookview Road, Castleton, N.Y. 12033 and authorization for the Superintendent to execute the Standard Form Contract for Purchase and Sale of Real Estate on behalf of the District. Phyllis Weber Scannell seconded. All present in favor

13. Adjournment. Having no other business before the board, meeting adjourned at 11:40pm.

Respectfully Submitted,
Elizabeth Chipman
District Clerk

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