

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS

*to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."*

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Present: Michael Hiser, Christian Olsen, Victoria Adler, Bruce Romanchak, Daniel Gandinetti, Michael Charsky, Jeanne Strazza, and Paul Puccio.

Absent: George Warner

Also Present: Robert Horan, Monica Kim, Ron Agostinoni (left at 7:00), James Derby, Jason Chevrier, Michael Bennett and Michele Reickert.

SCHODACK CENTRAL SCHOOL DISTRICT  
1216 Maple Hill Road, Castleton, New York 12033-1699

June 18, 2015

Maple Hill High School Library

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BOARD OF EDUCATION MINUTES – REGULAR MEETING

1. Meeting called to order by President Hiser at 6:05 p.m.
2. Bruce Romanchak moved to enter executive Session to discuss employee disciplinary matter and contract negotiations, Michael Charsky seconded. All present in favor.
3. Bruce Romanchak moved to re-enter regular session at 6:22 pm. Michael Charsky seconded. All present in favor.
4. President Hiser asked everyone to stand for the Pledge of Allegiance.
5. Special: Recognitions/Awards/Welcome Reception beginning at 6:00
  - a. Top 10 Seniors Recognition – The board read and presented a resolution to each of the top 10 ranking seniors from the Class of 2015.
  - b. Art Awards – Senior artwork was on display for the board to view. One piece of artwork is chosen by the faculty and staff of the High School through a vote, to be purchased and kept in the school on display. The winner, Bryce Perry, was announced, and congratulated.
  - c. Welcome new board members - Mr. Hiser welcomed Mr. Tuttle as a new board member. Paul Puccio expressed the board appreciation to George Warner for 19 years of service to the district and community. Mr. Puccio went on to recognized that Mr. Warner has never lost his passion and love for this school, the students and the community. He participation will be missed.
6. Bruce Romanchak moved for approval of present agenda with the amendment of adding item 7. a. Claims Auditor Annual Report. Paul Puccio seconded. All present in favor.
7. Christian Olsen moved for approval of minutes of meetings: May 19, 2015 and June 4, 2015. Jeanne Strazza seconded. All present in favor.
8. Reports / Presentations:

- a. Claims Auditor Annual Report - Sandra Hall  
Sandra Hall explained her role as Claim's Auditor for the district, what she audits, and how often she is in the Business Office. She answered questions from the board about the kinds of errors she encounters and how the corrections are handled.
  - b. Wildcat Foundation, Inc. – Paul Puccio and Robert Horan. Mr. Puccio talked about the steps that have been taken to begin the creation of a supporting foundation for the district. He explained how the board of directors was selected and how additional people can be added once the foundation is established and functioning. He expressed that the foundation allows donations to be used at the discretion of the board of directors of the foundation rather than being deposited in the general fund and used for a specific reason as it must be done for donations to the school district. It will also allow donations to be used as needed rather than in a specific school year.
  - c. Review of District Goals – Robert Horan reviewed the goals of the district. There are three main goals strive for academic excellence, future growth for the district and APPR. APPR has been put on hold waiting for decisions and more guidance from the State. There are unanswered questions that prevent moving forward. Mr. Horan and Mr. Bennett talked about a program CASDA has created to use the data from State testing to help our students. Mr. Horan discussed the role of the Educational Technology Specialist in the district. He talked about the interaction between Mr. Ryan and the elementary students, he expressed that the smiles say it all, and he sees a benefit of the position even in the elementary level. He described the benefits of the incubators that are currently utilizing the district facilities as well as some that are interested in working with the district. He talked about presentations that he has done in the community explaining the capital project and what it may look like. He expressed that Castleton kids is excited about moving their program to the Middle School, they see a lot of opportunity with the facilities. He talked about different ways the district is sharing services with other schools, local government entities as well as the community. Mr. Derby shared a field trip that students from the Middle school took to see Solar Sal at the river. Students that worked on the boat were able to see it in the river, ask questions about the solar power and how it is working. Mr. Chevrier shared the excitement from the elementary school and the visit from Kwame Alexander, a Newberry Award recipient and his comments on the welcome he received here. Mr. Horan discussed the timeline for the Technology Plan and Smart Bond act and expressed that the district is in a good place in the timeline. He talked about recognizing our people when they do something above and beyond or excel at something. Mr. Bennett shared about a Special Education Audit that was recently completed and that the district is looking forward to the results to use the data to improve our Special Education services. Communication with the public is very important, the district has numerous ways to communicate with the community, and is always looking for new ways to reach as much of the community as possible.
9. Board Discussion. Mr. Puccio talked about an alternative bid for air conditioning in the auditorium so that if the bids for the capital project come in low enough and there is room to add a bid for air conditioning. He also talked about grant writing and whether we have someone look at creating boilerplate grant language, or advertise for volunteers from the community to become grant writers for the district. Mr. Charsky thanked the members of the district for their help with the Agriculture Project at the elementary school. Mrs. Adler talked about the 8<sup>th</sup> Grade field trip to Philadelphia and how well organized it was. Mrs. Strazza asked if the district would consider inviting the new Commissioner of Education to visit the school. Mrs. Strazza also expressed how much she enjoyed the CES field day that

took place in the beginning of the school year. There was an overview of the recent meeting on the Capital Project, he stated that the district is in good shape and there are some potential savings in redesigning. He also expressed that there will be a presentation by Turner and Synthesis at the July 9, 2015 board meeting. There was discussion about how well the two companies are working for us and if we are a priority. Mr. Horan and Ms. Kim expressed that they feel we are a priority and are happy with the services they have received. Mr. Hiser talked about graduation and asked that a board member be on the stage congratulating students.

10. Meeting open for public discussion. Monica Kim introduced, Brady Regan, an intern working in the business office. Mr. Ryan introduced Mr. Farrell, the new SFA Union President.
11. Policies:
  - a. Christian Olsen moved for the 2<sup>nd</sup> reading and adoption of the Code of Conduct, Bruce Romanchak second. All present in favor, policy adopted.
  - b. Curriculum Development, Resources and Evaluation – Bruce Romanchak moved for approval of the 1<sup>st</sup> reading, Paul Puccio seconded. All present in favor. Policy moved by consensus to 2<sup>nd</sup> reading and adoption.
  - c. Education of Homeless Children and Youth – Bruce Romanchak moved for approval of the 1<sup>st</sup> reading, Paul Puccio seconded. All present in favor. Policy moved by consensus to 2<sup>nd</sup> reading and adoption.
  - d. Student Transportation – Bruce Romanchak moved for approval of the 1<sup>st</sup> reading, Paul Puccio seconded. All present in favor. Policy moved by consensus to 2<sup>nd</sup> reading and adoption.
  - e. Title I Parent Involvement – Bruce Romanchak moved for approval of the 1<sup>st</sup> reading, Paul Puccio seconded. All present in favor. Policy moved by consensus to 2<sup>nd</sup> reading and adoption.
12. Consent Agenda:
  - a. Christian Olsen moved for acceptance of the Student Activities Report for Quarter ending March 2015. Paul Puccio seconded, all present in favor.
  - b. Christian Olsen moved for acceptance of Treasurers report for the month of May 2015. Paul Puccio seconded, all present in favor.
  - c. Christian Olsen moved for acceptance of Claims Auditor report for the month of May 2015. Paul Puccio seconded, all present in favor.
  - d. Christian Olsen moved for approval of 2015-16 salary for District Clerk and Claims Auditor. Paul Puccio seconded, all present in favor.
  - e. Christian Olsen moved for approval of 2015-16 salary for James Yox, Network System Engineer. Paul Puccio seconded, all present in favor.
  - f. Christian Olsen moved for approval of 2015-16 salary for Matthew LaClair, Superintendent of Building & Grounds. Paul Puccio seconded, all present in favor.
  - g. Christian Olsen moved for approval of 2015-16 salary for Mary Mabb, Transportation Supervisor. Paul Puccio seconded, all present in favor.

- h. Christian Olsen moved for approval of 2015-16 salaries for Management/Confidential employees (12 months minus 4 unpaid days). Paul Puccio seconded, all present in favor.
- i. Christian Olsen moved for approval of recommendations of the district Committee on Preschool Special Education regarding 2015-2016 special education services for students: 000114114, 000114231, 000114716, 000114694, 000114709, 000114706, 000114169, 000114581, 000114563, 000114640, 000114540, 000114693, 000114569, and 000114115. Paul Puccio seconded, all present in favor.
- j. Christian Olsen moved for approval of recommendation of the district Committee on Special Education regarding 2015-16 special education services for students: 000113327, 000113806, 082490001, 000113776, 000113757, 000113353, 000011406, 000113266, 000114102, 000114080, 000011440, 000011179, 000011103, 000011372, 000112974, 000114571, 000113345, 000113671, 000113342, 000113340, 000011186, 000114583, 000114575, 000011394, 000113537, 000011276, 082520000, 000114531, 000011402, 000011344, 000113785, 000011191, 000011407, 000011192, 000113322, 000113824, 000113749, 000113543, 000011390, 000011110, 000113349, 000113533, 000113535, 000113281, 000113469, 000011284, 000114164, 000011202, 000011203, 000010875, 000114691, 000113549, 000011367, 000010877, 000114235, 000114077, 000113305, 000113310, 000113357, 000113364, 000113513, 000114013, 000011210, 000114658, 000114659, 000113619, 000113479, 000011415, 000113288, 000114021, 000114116, 000114210, 000010884, 000113716, 000113369, 000011223, 000113834, 000011214, 000113862, 000113770, 000113697, 000011304, 000113247, 000114117, 000113361, 000113994, 000113601, 000010891, 000114136, 000114684, 000114054, 000113833, 900991164, 000114607, 000011236, 000113621, 000114154, 000113233, 000113311, 000011231, 000114729, 000010895 and 000011111. Paul Puccio seconded, all present in favor.
- k. Christian Olsen moved for approval of an Inter-municipal Agreement with Rensselaer School District to establish a shared service arrangement for 2015-16 transportation management and supervision based on a fifty percent work schedule for Schodack and a fifty percent work schedule for Rensselaer, cost of Transportation Supervisor salary and benefits to be shared equally. Paul Puccio seconded, all present in favor.
- l. Christian Olsen moved for approval of an Inter-municipal Agreement with Rensselaer School District to establish a shared service arrangement for 2015-16 Dispatcher services based on a fifty percent work schedule for Schodack and a fifty percent work schedule for Rensselaer, cost of Dispatcher salary and benefits to be shared equally. Paul Puccio seconded, all present in favor.
- m. Christian Olsen moved for approval of an Inter-municipal Agreement with New Lebanon Central School District to provide New Lebanon with Superintendent of Building and Grounds Phase II facilities maintenance at a rate of \$82/hour plus mileage for the 2015-16 school year. Paul Puccio seconded, all present in favor.
- n. Christian Olsen moved for approval of District to exercise the first option to extend the RFP from Marvin and Company, P.C. for external auditing services through the fiscal year ending 6/30/15 at an all-inclusive maximum cost of \$18,800 for the FYE 6/30/16. Paul Puccio seconded, all present in favor.

- o. Christian Olsen moved for approval of a Consulting Agreement with Needham Risk Management Resource Group, LLC for the consultation and maintenance of health and safety programs, and for personnel and human resource management services, effective July 1, 2015 through June 30, 2016, at the rate of \$400/month for up to 50 hours per year. Authorized services in excess of total hours will be billed at a rate of \$80.00/hour. Paul Puccio seconded, all present in favor.
- p. Christian Olsen moved for approval of an Agreement with Benetech, Inc. for third party administration of employer 403(b) plan effective July 1, 2015 through June 30, 2016, for an annual administration fee of \$1,500.00. Paul Puccio seconded, all present in favor.
- q. Christian Olsen moved for approval of a health services contract with East Greenbush Central School District for the 2014-15 school year at a rate of \$10,566.22 for (14) fourteen non-resident students attending non-public schools. Paul Puccio seconded, all present in favor.
- r. Christian Olsen moved for approval of a 2015-16 Tutorial Contract with Four Winds of Saratoga, at a rate of \$32.00 per hour, based on a schedule of ten (10) hours per week for Middle or High School Students or five (5) hours per week for students in elementary school who may be admitted to Four Winds Saratoga. Paul Puccio seconded, all present in favor.
- s. Christian Olsen moved for approval of a contract with Delta Dental of New York, Inc. through the NYSUT Member Benefits Trust, effective July 1, 2015 through June 30, 2016 at a rate of \$40.12 per month for single coverage and \$98.45 per month for dependent/family coverage. Paul Puccio seconded, all present in favor.
- t. Christian Olsen moved for approval of Agreement between Schodack Central School District and The Schodack Administrators Association for the period of 2015-2018. Paul Puccio seconded, all present in favor.
- u. Christian Olsen moved for approval of resolution to implement June 2015 Reserve Plan as needed. Paul Puccio seconded, all present in favor.
- v. Christian Olsen moved for approval of a resolution to hold the Annual Reorganizational meeting on July 9, 2015 instead of the second Tuesday in July, in accordance with New York State Education Law §1707(2). Paul Puccio seconded, all present in favor.
- w. Christian Olsen moved for approval of the contract with William A. Kostun, M.D. for the period July 1, 2015 through June 30, 2016 for the provision of school physician and health services based on the following fee schedule:  
  
School Physician Services:  
\$5,000/year including first 200 physicals and \$30.00 each additional physical. Paul Puccio seconded, all present in favor.
- x. Christian Olsen moved for approval of a Contract with Mary Alice McCraith, MS Sp. Reg. Ed., TVI, teacher of the visually impaired at a rate of \$120.00 per 60 minute session for the 2015-16 school year. Paul Puccio seconded, all present in favor.

- y. Christian Olsen moved for approval of reimbursable meal prices for the 2015-16 school year as follows:

Full price Breakfast \$1.25, Full price Elementary Lunch from \$2.25 to \$2.40, Full price Secondary Lunch from \$2.40 to \$2.50, Reduced price Breakfast and Lunch \$0.25, Milk \$0.50, and Adult prices \$3.80 then with tax the price would be \$4.10. Paul Puccio seconded, all present in favor.

- z. Christian Olsen moved for acceptance of a donation of 10 café tables, 4 bookshelves, 15 banquet style chairs and a 5 foot table from Regeneron valued at \$6,000.00. Paul Puccio seconded, all present in favor.
- aa. Paul Puccio moved for approval of a Memorandum of Understanding between Schodack Central School District and Schodack Central School Faculty Association (pending ratification by Schodack Faculty Association) to add club advisorship: CESAP School Garden Club to Appendix C Extracurricular Compensation Schedule, effective with the 2015-16 school year.

Bruce Romanchak moved to separate bb. And vote on is separately, Paul Puccio seconded. All present in favor.

- bb. Bruce Romanchak moved for approval of a resolution authorizing the establishment of a not-for-profit supporting foundation; and the election of the first members of the foundation's Board of Directors. Paul Puccio seconded. All present in favor.
- cc. Paul Puccio moved for approval of the following individuals as lead evaluators for Schodack Central School District in accordance with New York State Education law §3012-C: Ron Agostinoni, Michael Bennett, Jason Chevrier, James Derby and Robert Horan. Bruce Romanchak seconded. All present in favor.
- dd. Paul Puccio moved for acceptance of a donation of Sleigh Bells, Tambourine, Metal Djembe and Bundy Alto Saxophone from Ronald Krug valued at \$600.00. Bruce Romanchak seconded. All present in favor.
- ee. Paul Puccio moved for acceptance of a donation of a Yamaha Alto Saxophone from Rose Liss valued at \$650.00. Bruce Romanchak seconded. All present in favor.
- ff. Paul Puccio moved for approval of a contract with Top Form, Inc. for athletic trainer services for August 17, 2015 through June 1, 2016 for a base contract rate of \$5,950.00. Bruce Romanchak seconded. All present in favor.

### 13. Appointments / Resignations:

- a. Bruce Romanchak moved for acceptance of the resignation of Lydia Cappadonia, Teaching Assistant, effective May 22, 2015. Paul Puccio seconded. All present in favor.
- b. Bruce Romanchak moved for acceptance of the resignation of Kaitlin Bullinger, Teaching Assistant, effective June 30, 2015. Paul Puccio seconded. All present in favor.
- c. Bruce Romanchak moved for acceptance of the resignation of Janette Peter, Teaching

Assistant, for the purpose of retirement effective June 30, 2015. Paul Puccio seconded. All present in favor.

- d. Bruce Romanchak moved for approval of a resolution to abolish one full-time, 40 hours per week, 9 month, Groundskeeper position, effective June 30, 2015; and termination of the following incumbent in the Groundskeeper title, effective June 30, 2015: Charles Thomas. Paul Puccio seconded. All present in favor.
- e. Bruce Romanchak moved for approval of a resolution to create one full-time, 40 hours per week, 10 month, Groundskeeper position, effective July 1, 2015; and approval of the permanent appointment of Charles Thomas, Groundskeeper, effective July 1, 2015 at the service pay rate of \$24.53 per hour. Paul Puccio seconded. All present in favor.
- f. Bruce Romanchak moved for approval of the appointment of Kaitlyn Castle (certification: Mathematics 7-12), as .4 FTE Mathematics Teacher for the 2015-16 school year. Paul Puccio seconded. All present in favor.
- g. Bruce Romanchak moved for approval of the appointment of the following Coach(es) and Assistant Coach(es) for the 2015-16 school year:

Girls Varsity Tennis - Pat Austin  
Boys Varsity Tennis – Lucas Ashby  
Boys Varsity Basketball - Scott Hanrahan  
Boys JV Basketball – Kolby Flach  
Boys Modified Basketball – Nathan Porter  
Girls JV Basketball – Seth Hendrick  
Girls Modified Basketball – Kayla Young  
Girls Varsity Volleyball - Len Bacon  
Girls JV Volleyball - Kayla Young  
Boys & Girls Varsity Cross Country - Jim Farrell  
Boys & Girls Modified Cross Country - Rachael Kerner  
Boys Varsity Soccer - Dan Gillespie  
Boys Varsity Soccer Asst. - Lee Wetherby  
Boys JV Soccer - Kolby Flach  
Boys Modified Soccer - Scott Charlebois  
Girls Varsity Soccer - Sheila Golden  
Girls JV Soccer - Holly Rosenberger  
Girls Modified Soccer - Meghan O'Shea  
Varsity Wrestling - Tom Gibbons  
Varsity Baseball - Rico Frese  
Varsity Baseball Asst. - Jim Canonica  
Varsity Baseball Asst. - Scott Monuteaux  
JV Baseball - Tim Ryan  
Boys Modified Baseball – Nathan Porter  
Varsity Softball - Patrick Austin  
Girls Modified Softball – Alissa Leavitt  
Boys Varsity Lacrosse - Kyle Randall  
Boys Varsity Track & Field - Dan Gillespie  
Boys Varsity Track & Field Asst. - Lee Wetherby  
Boys Modified Track & Field – Rachel Kerner

Girls Varsity Track & Field - Sheila Golden  
Girls Modified Track & Field - Holly Rosenberger. Paul Puccio seconded. All present in favor.

- h. Bruce Romanchak moved for approval of the appointment of summer custodial help: Nathaniel Coleda for up to 20 hours per week at a rate of \$8.00 per hour, effective June 29, 2015 through August 30, 2015. Paul Puccio seconded. All present in favor.
  - i. Bruce Romanchak moved for approval of the following Summer School appointments:
    - K-5 Reading - Zenia Skalij
    - K-5 Math - Erica Pincher
    - 6-8 Reading/Math - Lydia Cappadonia
    - Speech - Shelli Mueller
    - Physical Therapist - Jamie Colloton
    - Occupational Therapist - Laurie MacDonald
    - Nurse - Deb Sweet
    - K-5 TA Brenda Nixon
    - K-5 Teaching Assistant - Connie Zobre
    - 6-8 Teaching Assistant - Lynn Donnelly
    - TA Substitute-Kerry Warner and Amy McGarvey-Roe. Paul Puccio seconded. All present in favor.
  - j. Bruce Romanchak moved for approval of the following summer transportation personnel: Rhonda Greenway, Kathy Matrese, Kandee Goodall, Deborah Pfeffer, Joseph Sterantino, Frank Bareis, Jr., Craig Hadley, Anne Gardner, Deborah Clifford, Jennifer Campbell, Tina Martino, Noelle Gipp, Bruce Smith, Jamie Pulver, Kara Householder, Cheryl Bickford, Keith Mastromarchi, Tracy Sukup and Gail Akins. Paul Puccio seconded. All present in favor.
  - k. Bruce Romanchak moved for approval of the following Advisor(s) for the 2015-16 School Year:
    - Pat Wood - HS Yearbook Business
    - Pat Wood - Co Advisor Freshman Class
    - Lisa Nichols - Co-Advisor Freshman Class
    - Pat Wood - Co Advisor Sophomore Class
    - Lisa Nichols – Co Advisor Sophomore Class
    - Jen Sober – Co-Advisor K-Kids
    - Stacey Rattner – Co-Advisor K-Kids
    - Maureen Carreau – MS Builders Club. Paul Puccio seconded. All present in favor.
  - l. Bruce Romanchak moved for approval of the following (1) one year appointments:
    - Brenda Kelliher – Co- Computer Specialist
    - Stacey Rattner – Co-Computer Specialist
    - Brenda Kelliher – Co-Visual Aide
    - Stacey Rattner – Co-Visual Aide. Paul Puccio seconded. All present in favor.
14. Meeting open for public discussion. Mr. Tuttle asked for clarification about the district procedure for contracts for professional services.
15. Action items: Doodle Poll for workshop meeting in July, and look into AC in the HS Auditorium.
16. Christian Olsen moved to enter executive session to discuss Superintendent Evaluation at 8:48

pm. Victoria Adler seconded. All present in favor.

17. Adjournment: Having no further business before the board, President Hiser adjourned the meeting at 9:25.