

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS  
to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and  
practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills  
and understandings that will allow them to fulfill their potential and to function successfully in their individual and social  
roles."

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SCHODACK CENTRAL SCHOOL DISTRICT  
1216 Maple Hill Road, Castleton, New York 12033-1699

**June 16, 2011**

**Maple Hill High School Library**

**BOARD OF EDUCATION MINUTES – REGULAR MEETING**

Present: Michael Hiser, Susan Megna (left at 10:46 pm), Vice President; Andrew Fleck, President; Kenneth Flood, Bruce Romanchak, Paul Puccio, George Warner, Chris DiGuilio, Lisa Lafferty (8:20pm).

Also Present: Robert Horan, Superintendent; Sherri Fisher, Assistant Superintendent of Business and Support Services; Michael Bennett, MHMS; Jason Chevrier, CES (8:20pm); Ron Agostinoni, MHHS; Mary Yurista, Board Member-Elect; Monica Kim, Liz Chipman, District Clerk.

1. Meeting called to order at 6:00 p.m.
2. Proposed Executive Session 6:05 p.m.
3. Special: Recognitions/Awards/Welcome Reception beginning at 6:30
  - a. Top 10 Seniors Recognition
  - b. Senior Art Show and awards
  - c. Welcome reception for Monica C. Kim, new Director of Business and Support Services
4. Approval of present agenda. Chris DiGuilio moved to approve present agenda. Kenneth Flood seconded. All present in favor.
5. Approval of minutes of regular meeting of 6-2-11 with the following revisions:

Consent:

  - a. Approval of an Agreement with Benetech, Inc. for third party administration of employer 403(b) plan effective July 1, 2011 through June 30, 2012, at a rate of \$28.50 per participant and \$3.75 per inactive participant. Michael Hiser moved to approve minutes of 6-2-11 as revised. Susan Megna seconded. All present in favor.
6. Reports / Presentations:
  - a. Service Learning presentations– Taylor Czajkowski – CES Cutest Pet Contest. Project to benefit the community. Taylor’s project was a contest to raise money for a local animal shelter. \$276 was raised for the shelter. Taylor received a thank you letter from the shelter and is friends with them on Facebook. She is continuing to help the shelter by participating in a walk to raise money. Taylor feels that the project made her more responsible and gave her self-confidence. Mary Van Vliet mentioned some other service learning projects that students did over the course of the year. Mr. Agostinoni spoke about Hoops for Hunger, organized by Sierra Pizzola.

- b. Athletic / Classification Review – Mark Bubniak reported. Scholar athlete program of NYS. 14 of our 15 varsity teams qualified as NYS Scholar/Athlete teams. Selective classification regarding exceptional 7<sup>th</sup>-8<sup>th</sup> grade athletes who may move up to high school level sport. There is a specific process and requirements for any student who might move up. Current policy allows for exceptional students to move up only one level (i.e., 7<sup>th</sup> grader could only move up to 8<sup>th</sup> grade level, 8<sup>th</sup> grader could only move up to JV level). Mr. Bubniak outlined rationale for changing policy to allow exceptional students to move up more than one level. Maple Hill is only school in our conference who doesn't allow this. Questions, discussion from board members. Issues of physical maturity, displacement of juniors and seniors, preservation of modified sports program. Board requested that Mr. Horan bring recommendation to board regarding policy.

Kenneth Flood moved to add public discussion. Michael Hiser seconded. All present in favor. Public Discussion: Rich Noll thanked board for supporting lacrosse.

7. Board Discussion. Andrew Fleck: board evaluations are due. Discussion of efficacy of survey. What will be most helpful to administration and board in setting goals for the coming year? George will provide online tool for open-ended questions. Paul Puccio: question re: 457 plans for employees. Sherri: district has switched to 403(b) plans for all employees, there are no 457 plans. George Warner: congratulations to Dr. Donna Watson, graduation rate at Schodack is 96%. This school stands out. Northeast Advance Technology session. Ricky Thibedeau from HVCC spoke at school about nanotechnology at HVCC. Students demonstrated a solar-powered car that they had created from scratch. Schodack Central Schools are attracting attention from area higher education, business and government officials. How can this kind of thing be integrated into current curriculum? Pieces will be integrated in to curriculum, rather than creating a separate course. Try to leverage for more interest in math, science and technology at the middle school level. George Warner: a writer from Governing Magazine will be doing an article on Schodack. Robert Horan: Chinese delegation visited last fall, they toured Capital Region, and Schodack in particular. Working on exchange program with teachers, students or families from Schodack going to spend time at a school/community in China. The delegation from China spoke of Schodack as a top choice for this exchange program. Robert Horan has been invited to China by the delegation to meet with other representatives to explore the sister school exchange program. This would take place in November. South Colonie, Bethlehem and Schoharie have also been invited. Discussion, questions, comments from board members. Bruce Romanchak: how does this fit in with district goals, what resources will be have to allocate, will Schodack teachers take advantage of it, what is the time commitment. What will be the actual benefits to the school and students of this exchange? Discussion. Take advantage of every opportunity available. Exposure to China is invaluable for our students' future. Andrew Fleck: welcomed Mary Yurista to the table. Welcome to Monica Kim to the district. Thanked Sherri for her help and service over the course of her time in the district. Susan Megna is leaving the board after 13 years. Thanked her for her service on the board. Thank you to Liz Chipman for her service as board clerk. Night at the Museum at the middle school was outstanding. Industrial Revolution debate at the middle school as well. Bruce Romanchak: impressed with level of talent and maturity of artwork of Maple Hill students. Susan Megna: small school culture at Schodack is very valuable.
8. Policies:
  - a. Budget Transfers – 1<sup>st</sup> Reading. Limits amount of budget transfers that superintendent

can approve. Sherri recommended policy on limiting amount of individual transfers that can be made without board approval. Suggested limit is 10% of any functional line item. Questions, discussion from board members. Policy moved by consensus to second reading.

- b. Electronic Banking – 1<sup>st</sup> Reading. Recommended by comptroller’s office. Sherri outlined policy. Would require two approvals for electronic transfers rather than one. Questions, discussion from board members. Policy moved by consensus to second reading.
- c. Fixed Assets Management – 1<sup>st</sup> Reading. Questions, discussion. Policy moved by consensus to second reading.
- d. Reserve Funds – 1<sup>st</sup> Reading. Kenneth Flood moved to remove from agenda. George Warner seconded. All present in favor. Item removed.
- e. Alcohol and Controlled Substance Testing For Commercial Driver-Licensed Operators – 1<sup>st</sup> Reading (Policy Revision to 7-108R). Policy moved by consensus to third reading at next meeting.
- f. Cellular Phones – 1<sup>st</sup> Reading (Policy Revision to 3-222). Policy moved by consensus to second reading.
- g. Competitive Bidding – 1<sup>st</sup> Reading (Policy Revision to 4-202). Policy moved by consensus to third reading at next meeting.

9. Consent Agenda:

- a. Bruce Romanchak moved acceptance of Treasurer’s Reports for the month of April 2011. Chris DiGuilio seconded. All present in favor.
- b. Bruce Romanchak moved acceptance of Revenue and Budget Status Reports for the month of April 2011. Chris DiGuilio seconded. All present in favor.
- c. Bruce Romanchak moved acceptance of Extra-Classroom Activity Report for the month of April 2011. Chris DiGuilio seconded. All present in favor.
- d. Bruce Romanchak moved acceptance of Claims Auditor Report for the month of April 2011. Chris DiGuilio seconded. All present in favor.
- e. Bruce Romanchak moved approval of recommendations of the district Committee on Special Education regarding 2010-2011 students: # 000113750, 000113621, 000113311, 000113353, 000113735, 000114006, 000010851. Chris DiGuilio seconded. All present in favor.
- f. Bruce Romanchak moved approval of recommendations of the district Committee on Special Education regarding 2011-2012 students: #000113757, 000113549, 000113680, 000113537, 000113700, 000113754, 000113828, 000113780, 000113513, 000113534, 000113533, 000113750, 000113621, 000113353, 000113735, 000113357, 000113475, 000113543, 000011372, 000113281, 000113776, 000011276, 000113522, 000113466, 093942616, 000113515, 00011419, 082520000, 000113400, 000011424, 000011406, 000113364, 000113322, 000113349, 000113288, 000113683, 000113559, 000113531, 000011326, 000113477, 000113305, 000113345, 000113495, 000113445, 000113536, 000113806, 000113503, 000113500, 000113673, 000113274, 000011415, 000011390, 000113261, 000011330, 000011284, 000011331, 082490001, 000113469, 000113833, 000011324, 000011881, 000113240, 000012377, 000011875, 000012282, 000012049,

000012232, 000012018, 000012195, 000012032, 000012297, 000012314, 000012441, 000113238, 000113239, 000012193, 000011236, 000011057, 000011034, 000010854, 000011179, 000011203, 000011202, 000011210, 000011110, 000113671, 000011232, 000011088, 000010891, 000011367, 000113501, 000113227, 000011371, 000011058, 000010974, 000011024, 000011053, 000011040, 000113182, 000010853, 082210000, 000011111, 000011025, 000010848, 000011103, 000011394, 000113634, 000113247, 000012186, 000113195, 000113424, 000113229, 000113280, 000113234, 000113519, 082340007, 900991164, 000011321, 000113314, 000113361, 000113266, 000114006, 000010851. Chris DiGuilio seconded. All present in favor.

- g. Bruce Romanchak moved approval of recommendations of the district Committee on Preschool Special Education regarding 2011-2012 special education services for students: 000113785, 000113784, 000113757, 000113549, 000113680, 000113537, 000113700, 000113754, 000113828, 000113780, 000113513, 000113534, 000113533, 000113547, 000113699, 000113781, 000113826, 000113829 and 000113830. Chris DiGuilio seconded. All present in favor.
- h. Bruce Romanchak moved approval of a contract for educational and vocational services for a special education student during the time frame May 2 through June 10, 2011 at a cost of \$105.16 per day with a total cost not to exceed \$1,998.04. Chris DiGuilio seconded. All present in favor.
- i. Bruce Romanchak moved acknowledgement of a donation from Hannaford Helps Schools in the amount of \$126.00 in support of the Maple Hill Middle School PAC Account. Chris DiGuilio seconded. All present in favor.
- j. Bruce Romanchak moved acknowledgement of a donation from the Schodack Faculty Association in the amount of \$100.00 in memory of Kyle Koch to support the Maple Hill High Equal Opportunity Fund. Chris DiGuilio seconded. All present in favor.
- k. Paul Puccio moved approval of an Inter-municipal Agreement with New Lebanon Central School District to establish a shared service arrangement for 2011-12 transportation management and supervision based on a sixty percent work schedule for Schodack and a forty percent work schedule for New Lebanon, cost of Transportation Supervisor salary and benefits to be shared proportionately. Bruce Romanchak seconded. All present in favor.
- l. Paul Puccio moved approval of the 2011-12 Facilities Use Fee Schedule. Bruce Romanchak seconded. All present in favor.
- m. Acceptance of an RFP from Marvin and Company, P.C. for external auditing services for the fiscal year ending 6/30/12 at an all-inclusive maximum cost of \$17,250 for the FYE 6/30/12, with the option to extend services for up to four additional years upon mutual consent based on the following costs: FYE 6/30/13 \$17,250, FYE 6/30/14 \$17,750, FYE 6/30/15 \$18,250 and FYE 6/30/16 \$18,800. Bruce Romanchak seconded. All present in favor.
- n. Acceptance of transportation bid from the following vendors for selected auto parts as outlined on Bid Award Sheet, pursuant to bid opening held on June 10, 2011. Bruce Romanchak seconded. All present in favor.

- o. Paul Puccio moved approval of the purchase of Finance Manager through Capital Region BOCES/NERIC at an initial cost of \$18,727. Bruce Romanchak seconded. All present in favor.
- p. Paul Puccio moved approval of resolution to adopt 2011-12 District-wide School Safety Plan as amended. Bruce Romanchak seconded. All present in favor.
- q. Paul Puccio moved approval of 2011-12 salary for District Clerk and Claims Auditor. Bruce Romanchak seconded. All present in favor.
- r. Paul Puccio moved approval of 2011-12 salary for James Yox, Network System Engineer. Bruce Romanchak seconded. All present in favor.
- s. Paul Puccio moved approval of 2011-12 salary for Rosemary Giaquinto, Network Administrator. Bruce Romanchak seconded. All present in favor.
- t. Paul Puccio moved approval of 2011-12 salary for Matthew LaClair, Superintendent of Building & Grounds. Bruce Romanchak seconded. All present in favor.
- u. Paul Puccio moved approval of 2011-12 salary for Mary Mabb, Transportation Supervisor. Bruce Romanchak seconded. All present in favor.
- v. Paul Puccio moved approval of 2011-12 salaries for Management/Confidential employees. Bruce Romanchak seconded. All present in favor.
- w. Paul Puccio moved approval with recognition and thanks for their service, of a resolution to abolish the equivalent of seven full-time teaching assistant positions in the tenure area of teaching assistant (43.25 hours), effective June 30, 2011, and termination of the following incumbents in the tenure area of teaching assistant, effective June 30, 2011:  
Rachel Wemette  
Susan Peter  
Catherine Hogan. Bruce Romanchak seconded. All present in favor.
- x. Paul Puccio moved approval with recognition and thanks for staff service, of resolution to abolish the equivalent of one 1.0 FTE position in the tenure area of Elementary Teacher, effective June 30, 2011. Bruce Romanchak seconded. All present in favor.
- y. Paul Puccio moved approval of resolution to abolish the equivalent of one .4 FTE position in the tenure area of Elementary Teacher effective June 30, 2011; and approval of the termination of employment of one .4 FTE incumbent in the tenure area of Elementary Teacher, effective June 30, 2011: Kimberly Donato. Bruce Romanchak seconded. All present in favor.
- z. Michael Hiser moved approval, with recognition and appreciation of their service, of resolution to reduce one .80 FTE position in the tenure area of English Language Arts 7-12 to .35 FTE, effective June 30, 2011; and approval of reduction of employment to .35 FTE of .80 FTE incumbent in the tenure area of English Language Arts 7-12, effective June 30, 2011: Heather Flood. Bruce Romanchak seconded. All present in favor.

- aa. Michael Hiser moved approval , with recognition and appreciation of their service, of resolution to reduce one .85 FTE position in the tenure area of music 7-12 to .41 FTE, effective June 30, 2011; and approval of reduction of employment to .41 FTE of .85 FTE incumbent in the tenure area of Music 7-12, effective June 30, 2011: Leah Phillips. Bruce Romanchak seconded. All present in favor.
- bb. Michael Hiser moved approval, with recognition and appreciation for their service, of a resolution to reduce one 1.0 FTE position in the tenure area of Foreign Language K-12 to .60 FTE, effective June 30, 2011; and approval of reduction of employment to .60 FTE of full-time incumbent in the tenure area of Foreign Language K-12, effective June 30, 2011: Susan Gomes. Bruce Romanchak seconded. All present in favor.
- cc. Michael moved approval of resolution to increase one .60 FTE position in the tenure area of Social Studies 7-12 to 1.0 FTE, effective July 1, 2011; and approval of increase of employment to 1.0 FTE of incumbent in the tenure area of Social Studies 7-12: Patrick Austin, effective July 1, 2011. Bruce Romanchak seconded. All present in favor.
- dd. Michael Hiser moved approval of resolution to increase one .80 FTE position in the tenure area of Technology Teacher K-12 to .95 FTE, effective July 1, 2011; and approval of increase of employment to .95 FTE of incumbent in the tenure area of Technology: Kelsey Roman, effective July 1, 2011. Bruce Romanchak seconded. All present in favor.
- ee. Michael Hiser moved approval, with recognition and appreciation for their service of a resolution to abolish one full-time, 40 hours per week, 12 month, Automotive Mechanic position, effective June 30, 2011; and termination of the following incumbent in the Automotive Mechanic position, effective June 30, 2011: David Sager. Bruce Romanchak seconded. All present in favor.
- ff. Michael Hiser moved approval of a resolution to create one full-time, 40 hours per week, 10 month plus 20 days Automotive Mechanic position, effective July 1, 2011; and approval of the permanent appointment of David Sager, Automotive Mechanic, effective July 1, 2011 at the service pay rate of \$28.12 per hour. Bruce Romanchak seconded. All present in favor.
- gg. Michael Hiser moved approval of a resolution to abolish one full-time position of Assistant Superintendent for Business and Support Services, effective July 1, 2011. Bruce Romanchak seconded. All present in favor.
- hh. Michael Hiser moved approval of a resolution to create one full-time position of Director of Business and Support Services, effective July 1, 2011. Bruce Romanchak seconded. All present in favor.
- ii. Michael Hiser moved approval of a resolution to create three (3) School Monitor positions at 2.25 hours/day, effective September 1, 2011. Bruce Romanchak seconded. All present in favor.
- jj. Michael Hiser moved approval of a resolution to create two (2) Senior School Monitor positions at 2.0 hours/day, effective September 1, 2011. Bruce Romanchak seconded. Bruce Romanchak seconded. All present in favor.

- kk. Michael Hiser moved approval of a revised resolution to increase the 2010-11 General Fund budget by \$1,700 in support of the CES "Story Crafters" Performances, offset by a \$1,700 donation from the New York State Alliance for Arts Education. George Warner seconded. Bruce Romanchak seconded. All present in favor.
  
- ll. Michael Hiser moved approval of Negative Change Order for construction contract of Gallo Construction Corporation – Maple Hill Middle School Project #49-15-01-04-0-004-010, Maple Hill High School Project #49-15-01-04-0-002-017, and Bus Garage Facility Project #49-15-01-04-5-005-007 to be deducted from the construction contracts; the new revised contract sum will be \$1,607,880.81. Change Order #GC-014 (Credit) in the amount of -\$20,000. George Warner seconded. All present in favor.
  
- mm. Michael Hiser moved approval of a final payment to Gallo Construction Corporation, or its assignee, in the amount of \$78,682.35 for the Maple Hill Middle School Project #49-15-01-04-0-004-010 and for the Maple Hill High School Project #49-15-01-04-0-002-017. George Warner seconded. All present in favor.
  
- nn. Michael Hiser moved approval of an Employment Agreement with Monica C. Kim, Director of Business and Support Services and the Schodack Central School District for the period of July 1, 2011 through June 30, 2014. George Warner seconded. All present in favor.
  
- oo. Michael Hiser moved approval of Ninth Grade English textbooks "Windows and Mirrors, Connecting with Literature" for implementation beginning 2011-12 school year. George Warner seconded. All present in favor.
  
- pp. Michael Hiser moved approval of reimbursable meal prices for the 2011-12 school year as follows: Full price Breakfast \$1.00, Full price Elementary Lunch \$1.90, Full price Secondary Lunch \$2.05, Reduced price Breakfast and Lunch \$0.25, Milk \$0.50. George Warner seconded. All present in favor.
  
- qq. Michael Hiser moved to acknowledge a donation from Castleton Kiwanis Club in the amount of \$100.00 in support of the Community Charities Account for use for Camp Scully. George Warner seconded. All present in favor.
  
- rr. Michael Hiser moved to acknowledge a donation from South Schodack Ladies Aux. in the amount of \$5,000.00, \$2,000.00 in support of the Maple Hill Middle School work study program and \$3,000.00 in support of the Community Charities Account. George Warner seconded. All present in favor.

10. Appointments / Resignations:

- a. Paul Puccio moved approval of the three-year probationary appointment of Lucas Ashby (certification: Childhood Education [Grades 1-6], Students with Disabilities [Grades 1-6]) as a 1.0 FTE Special Education Teacher, in the tenure area of Special Education 7-12 effective August 29, 2011. Salary for the 10-month position is BA Step 1. Michael Hiser seconded. All present in favor.
  
- b. Paul Puccio moved approval of the appointment of Michele A. Reickert, District Clerk,

effective July 1, 2011. Michael Hiser seconded. All present in favor.

- c. Paul Puccio moved to rescind the appointment of the following previously approved position, effective June 2, 2011: Approval of the 12 month probationary appoint of Monica C. Kim, Director of Business and Support Services, in the tenure area of Business Administrator, effective July 6, 2011, subject to approval of final contract. Michael Hiser seconded. All present in favor.
- d. Paul Puccio moved approval of the appointment of Monica C. Kim to a three-year probationary appointment as Director of Business and Support Services (certification: School District Business Leader) , effective July 6, 2011, subject to approval of final contract. Michael Hiser seconded. All present in favor.
- e. Paul Puccio moved approval of a reduction in hours for Richard Ostrander, Building Maintenance Mechanic, from 8.00 hours/day to 6.00 hours/day, effective July 1, 2011. Michael Hiser seconded. All present in favor.
- f. Paul Puccio moved approval of a reduction in hours for Susan Ellers, Driver-Courier, from 2.5 hours/day to 1.25 hours/day, effective July 1, 2011. Michael Hiser seconded. All present in favor.
- g. Paul Puccio moved approval of an unpaid leave of absence for Laura Naumovitz, School Library-Media Specialist, effective September 1, 2011 through June 30, 2012. Michael Hiser seconded. All present in favor.
- h. Paul Puccio moved approval of an unpaid leave of absence for Rhonda Greenway, School Bus Attendant, effective July 1, 2011 through June 30, 2012. Michael Hiser seconded. All present in favor.
- i. Paul Puccio moved approval of Lori Clesceri (certification: Childhood Education [grades 1-6], Students with Disabilities [grades 1-6]) as regular substitute teacher for Mary Ann Ciampoli, effective May 23, 2011. Michael Hiser seconded. All present in favor.
- j. Paul Puccio moved approval of a resolution to abolish one (1) Senior Custodian position, 8 hours/day, effective July 1, 2011. Michael Hiser seconded. All present in favor.
- k. Paul Puccio moved approval of a resolution to create one (1) Custodial Worker position, 8 hours/day, effective July 1, 2011. Michael Hiser seconded. All present in favor.
- l. Paul Puccio moved approval of the following advisor(s)/coach(es):
  - i. Dan Gillespie – Boys Varsity Soccer
  - ii. Kolby Flach – Boys JV Soccer
  - iii. Scott Charlebois – Boys Modified Soccer
  - iv. Sheila Golden – Girls Varsity Soccer
  - v. Kaitlin McGann – Girls Modified Soccer
  - vi. Dave Austin – Girls Varsity Tennis
  - vii. Leonard Bacon – Girls Varsity Volleyball
  - viii. Jillian Post – Girls JV Volleyball
  - ix. Jim Farrell – Boys & Girls Varsity Cross Country. Michael Hiser seconded. All present in favor.



- m. Paul Puccio moved approval of substitute teacher(s): Arleen M. Schafer. Michael Hiser seconded. All present in favor.
11. Meeting open for public discussion. None.
  12. Action items. Board evaluations, athletic classification, Chinese sister school, revisions to policies.
  13. Executive Session: work history of specific employees and litigation. Kenneth Flood moved to enter into executive session at 9:10 pm. Michael Hiser seconded. All present in favor.
  14. Michael Hiser moved to return to public session at 10:46 pm. Lisa Lafferty seconded. All present in Favor.
  15. Lisa Lafferty moved to authorize the Performance listed in the Superintendent's contract, based on his satisfactory performance during the 2010-11 school year (Article 3, Item 2). Paul Puccio seconded. All present in favor
  16. Adjournment. Having no other business before the board, meeting adjourned at 10:55 pm.

Respectfully Submitted,  
*Elizabeth Chipman*  
District Clerk