

*IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS
to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."*

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

July 11, 2013

Maple Hill High School Library

Present: Andrew Fleck, Michael Hiser, Mary Yurista, Jeanne Strazza, Michael Charsky, Bruce Romanchak, Paul Puccio and George Warner (arrived 6:34 pm)

Absent: Daniel Grandinetti

Also present: Robert Horan, Monica Kim, Jason Chevrier, Ron Agostinoni, Michael Bennett and Michele Reickert

BOARD OF EDUCATION MINUTES – REGULAR

1. Meeting called to order by Superintendent Horan at 6:04 p.m.
2. Superintendent Horan asked everyone to stand for the Pledge of Allegiance to the Flag
3. Michael Charsky moved for approval of present agenda with the addition of ‘and new board member’ to number 8. Oath of Office. Michael Hiser seconded. All present in favor.
4. Paul Puccio moved to elect Robert Horan as temporary chairperson. Michael Charsky seconded. All present in favor.
5. Robert Horan Oath of Office – Michele Reickert, District Clerk
6. Bruce Romanchak moved to elect Andrew Fleck for President of the Board of Education for the 2013-14 school year. Paul Puccio seconded. All present in favor.
7. Michael Charsky moved to elect Michael Hiser for Vice-President of the Board of Education for the 2013-14 school year. Paul Puccio seconded. All present in favor.
8. Oath of Office – Andrew Fleck, Michael Hiser and Jeanne Strazza read and signed their Oaths of Office.
9. Reports:
 - a. Architect RFP Discussion – RFP Committee Members and Synthesis Architects gave an overview of the potential improvements to the middle school and high school classrooms to accommodate the changing direction of education which is becoming heavy on Science and Technology. Upgrades to the science classrooms and labs are very important. The district has done a lot of research into what colleges and businesses are looking for from

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graduating high school students. There was conversation of the poor condition of the school septic, well and water pipes and the desperate need for replacement. The water pipes are constantly being patched and date back to the early years of the building. The well pumps have out lived their normal life expectancy as well as the septic tank. All these necessities should any one fail, would cause the district to have to close buildings effected and repairs would not be eligible for state aid unless under a capital project. There was discussion about having the district take on more of a community center atmosphere and campus atmosphere preparing our students for life after high school. There was talk of collaborating with the Town of Schodack and Village of Castleton to form stronger inter-municipal relationships and possible sharing of services.

Bruce Romanchak moved to add public discussion. Paul Puccio seconded. All present in favor.

There was discussion of the curb appeal of the District and what the Architects thought when they first saw the buildings. They felt the district was doing a good job and that it was hard to say what they would change without knowing the direction the district is looking to take. Mr. Horan commented that the outside looks nice but there are problems such as the leach fields, there are wet spots on the fields because the leach fields cannot handle the use any more. There was talk of hooking up to the Village Sewer vs. a new septic and leach field, which could require us to tear up the sports fields. There was discussion about the research the district has done and what they have seen at the local colleges and other school districts and how to improve the school district to not only teach our students better but our adults in the community as well.

10. Board Discussion: There was extensive discussion about the importance of communicating the proposed capital project with great detail stressing the situation of our outdated and over worked well, septic and water pipes. There was discussion about the process and interviewing of companies and how a decision was made.
11. Meeting open for public discussion. None.
12. 2013-14 Reorganization
 - a. Bruce Romanchak moved to approve appointments, effective July 1, 2013 through June 30, 2014:
 1. Clerk of the Board of Education – Michele Reickert
 2. District Treasurer – Jill Filkins
 3. Deputy Treasurer – Monica C. Kim
 4. Central School Treasurer – Monica C. Kim
 5. Claims Auditor – Sandra Hall
 6. External Auditor – Marvin and Company, PC
 7. Tax Collector – Town of Schodack, Receiver of Taxes
 8. Attendance Officer – Michael Bennett
 9. Health and Safety Officer – Matt LaClair
 10. School Physician – To Be Determined

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11. School Attorney – Whiteman, Osterman & Hanna, Attorneys-at-Law
 12. Insurance Agent – Rose & Kiernan, Inc.
 13. Insurance Carrier – Utica National Insurance Group & Pupil Benefits Plan, Inc.
 14. Risk Management Consultant – Needham Risk Management Resource Group
 15. Bond Counsel – Fiscal Advisors. Michael Charsky seconded. All present in favor.
- b. Bruce Romanchak moved for the designation of official newspapers for the school district – presently the Albany Times Union and the Troy Record. Michael Charsky seconded. All present in favor.
 - c. Bruce Romanchak moved for the designation of depository banks for the school district – presently Key Bank of Eastern New York, NA (maximum deposit \$15,000,000), MBIA Class (maximum deposit amount \$15,000,000). Michael Charsky seconded. All present in favor.
 - d. Bruce Romanchak moved for the designation of time and date for all regular business meetings: present date – third Thursday of each month; present time – 6:00 p.m. Prevailing Time. Michael Charsky seconded. All present in favor.
 - e. Bruce Romanchak moved for authorization of Superintendent to certify payroll to Treasurer for payment – present incumbent is Robert Horan. Michael Charsky seconded. All present in favor.
 - f. Bruce Romanchak moved for authorization of District Treasurer or Deputy Treasurer to sign School Lunch Claims and Reports – present incumbents are Jill Filkins and Monica C. Kim. Michael Charsky seconded. All present in favor.
 - g. Bruce Romanchak moved for authorization of District Treasurer or Deputy Treasurer to sign Form SA300, Federal Commodities – present incumbents are Jill Filkins and Monica C. Kim. Michael Charsky seconded. All present in favor.
 - h. Bruce Romanchak moved for authorization of District Treasurer or Deputy Treasurer to sign district checks with facsimile signatures – present incumbents are Jill Filkins and Monica C. Kim. Michael Charsky seconded. All present in favor.
 - i. Bruce Romanchak moved for authorization of District Treasurer or Deputy Treasurer to execute transfers of funds by telephone among authorized district bank accounts – present incumbents are Jill Filkins and Monica C. Kim. Michael Charsky seconded. All present in favor.
 - j. Bruce Romanchak moved for authorization of Director of Business and Support Services to approve hand drawn payments – present incumbent is Monica C. Kim. Michael Charsky seconded. All present in favor.
 - k. Bruce Romanchak moved for the designation of signatures on checks: Jill Filkins, District

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- Treasurer, or Monica C. Kim, Director of Business and Support Services, or Robert Horan, Superintendent. Michael Charsky seconded. All present in favor.
- l. Bruce Romanchak moved for authorization of Superintendent to approve budget transfers – present incumbent is Robert Horan. Michael Charsky seconded. All present in favor.
 - m. Bruce Romanchak moved for authorization of Director of Business and Support Services as purchasing agent – present incumbent is Monica C. Kim. Michael Charsky seconded. All present in favor.
 - n. Bruce Romanchak moved for authorization of Director of Business and Support Services as Records Management Officer – present incumbent is Monica C. Kim. Michael Charsky seconded. All present in favor.
 - o. Bruce Romanchak moved for authorization of Superintendent as Records Access Officer – present incumbent is Robert Horan. Michael Charsky seconded. All present in favor.
 - p. Bruce Romanchak moved for authorization of Superintendent to approve attendance at conferences, conventions, workshops, etc. – present incumbent is Robert Horan. Michael Charsky seconded. All present in favor.
 - q. Bruce Romanchak moved for authorization of Assistant Superintendent of Curriculum, Instruction and Pupil Personnel Services as Title IX Officer – present incumbent is Michael Bennett, contingent upon his appointment as Assistant Superintendent of Curriculum, Instruction and Pupil Personnel Services. Michael Charsky seconded. All present in favor.
 - r. Bruce Romanchak moved for authorization of Superintendent of Buildings and Grounds as LEA (Local Educational Agency) Asbestos Designee – present incumbent Matt LaClair. Michael Charsky seconded. All present in favor.
 - s. Bruce Romanchak moved for authorization of Superintendent of Buildings and Grounds as Toxic Substances Coordinator – present incumbent is Matt LaClair. Michael Charsky seconded. All present in favor.
 - t. Bruce Romanchak moved for authorization of Superintendent of Buildings and Grounds as Integrated Pest Management (IPM) Coordinator – present incumbent is Matt LaClair. Michael Charsky seconded. All present in favor.
 - u. Bruce Romanchak moved for approval of annual resolution to establish standard workday for appointed employees for reporting to NYS Employees' Retirement System and New York State Teachers' Retirement System. Michael Charsky seconded. All present in favor.
 - v. Bruce Romanchak moved for establishment of 2013-14 mileage reimbursement rate for use of personally owned vehicles while on official business at IRS rate currently \$.565 per mile.

Michael Charsky seconded. All present in favor.

- w. Bruce Romanchak moved for authorization of petty cash allotments and custodians as follows:
- 1) \$100 for district office – Michele Reickert (Shelli)
 - 2) \$100 for high school office – E. Lisa Nichols
 - 3) \$100 for middle school office – Janis Clarke
 - 4) \$100 for elementary school office – Ruth Gregware
 - 5) \$100 for MHMS Community Charities Account – James Derby. Michael Charsky seconded. All present in favor.
- x. Bruce Romanchak moved for approval of \$100,000 (per employee) and \$1,000,000 (for Treasurer, Claims Auditor, Tax Collector and Director of Business and Support Services) Faithful Blanket Bond for the 2013-14 school year. Michael Charsky seconded. All present in favor.
- y. Bruce Romanchak moved for authorization of job titles requiring district-owned cellular telephones per list (to be provided). Michael Charsky seconded. All present in favor.
- z. Bruce Romanchak moved for approval to grant the following district employees a monthly cell phone reimbursement for the purpose of conducting school district business:
- | | |
|-------------------------|----------|
| Robert Horan | \$50.00 |
| Jason Chevrier | \$40.00 |
| Ron Agostinoni | \$40.00 |
| Matt LaClair | \$40.00 |
| Mary Mabb | \$40.00 |
| Jim Yox | \$40.00 |
| Monica Kim | \$40.00 |
| Middle School Principal | \$40.00 |
| Mark Bubniak | \$40.00 |
| Michael Bennett | \$40.00. |
- Michael Charsky seconded. All present in favor.
- aa. Mary Yurista moved for authorization of 403(b) vendors for the 2013-14 school year: American Fund/Capital Guardian; AXA Equitable Life Insurance Company; Cadaret, Grant & Co.; Columbia Mutual Life Ins. Co.; Fidelity Management Trust Co.; Hartford Life Ins. Co.; ING National Trust-NY; Mass Mutual VA; MetLife; MetLife of CT (Travelers); Oppenheimer Shareholder Svcs.; Primerica Financial Services; Putnam Investments; RiverSource Life Insurance Co. of NY; Thrivent Financial for Lutherans; Union Central Life; Vanguard Fiduciary Trust Co.; Waddell & Reed Inc. Michael Hiser seconded. All present in favor.
- bb. Mary Yurista moved for approval of annual resolution authorizing district to participate in cooperative bidding arrangements as approved by purchasing agent. Michael Hiser seconded. All present in favor.

- cc. Mary Yurista moved for approval of tentative non-resident tuition rates for 2013-14 per 1.0 FTE as follows: Grades K-6 - \$10,114; Grades 7-12 - \$9,926; Special Ed. K-6 - \$25,832; Special Ed. 7-12 - \$25,644. Michael Hiser seconded. All present in favor.
- dd. Mary Yurista moved for approval of 2013-14 rates for substitutes, chaperones, scorekeepers and timers, sports officials, election officials, continuing education instructors, tutors, mentors, summer school, curriculum development, photo copier use and extension of regular work duties beyond teacher contract day based on rate list. Michael Hiser seconded. All present in favor.
- ee. Mary Yurista moved to re-adopt all policies and codes of ethics in effect during 2012-13. Michael Hiser seconded. All present in favor.
- ff. Mary Yurista moved to re-adopt of all academic curriculum in effect during 2012-13. Michael Hiser seconded. All present in favor.
- gg. Mary Yurista moved to re-adopt of all textbook series in effect during 2012-13. Michael Hiser seconded. All present in favor.
- hh. Bruce Romanchak moved to appoint members of Board of Education to committees and task forces
- CES Building Planning Team Paul Puccio
 - MS Building Planning Team Michael Charsky
 - HS Building Planning Team Michael Hiser
 - Schodack/Castleton Community Partnership Andrew Fleck
 - Professional Development Planning Paul Puccio
 - Educational Technology Committee Mary Yurista, Bruce Romanchak and Mike Charsky
 - External Organization Liaison George Warner
 - SAVE (Schools Against Violence in Education)Committee Jeanne Strazza
 - Audit Committee Mary Yurista
 - Policy Committee Bruce Romanchak, Mary Yurista and Daniel Grandinetti. Michael Charsky seconded. All present in favor.
- ii. Paul Puccio moved for approval of resolution to designate Board and Community members to serve on the Internal Audit Committee, effective July 1, 2013 as required by statute: Mary Yurista, board Member and Christine DiGiulio, Scott Schulz, Christopher Stephens as committee members. Michael Charsky seconded. All present in favor.
- jj. Paul Puccio moved for the appointment of Michael Bennett and Mark Bubniak as District-wide Dignity Officer; Jason Chevrier, Middle School Principal and Ron Agostinoni as Building Dignity Officers. Michael Charsky seconded. All present in favor.
13. Bruce Romanchak moved for approval of minutes of workshop meeting May 9, 2013 and regular meeting May 21, 2013. Paul Puccio seconded. All present in favor with the exception of Michael

Hiser who abstained from voting on May 21, 2013 meeting, but voted in favor of May 9, 2013.

14. Policies: None.

15. Consent agenda

- a. Bruce Romanchak moved for acceptance of the Treasurer's Report for the month of May 2013. Paul Puccio seconded. All present in favor.
- b. Bruce Romanchak moved for acceptance of the Claims Auditor's report for the month of May 2013. Paul Puccio seconded. All present in favor.
- c. Bruce Romanchak moved for approval of members of Committees on Pre-School Education for the 2013-14 school year: Parents of the preschool child; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; CPSE Chairperson: Michael Bennett; Additional Parent Members: Patricia McKnight, Melanie Teliska, Linda Siatkowski, Diana Ferreira; An individual who can interpret the instructional implications of evaluation results; Other persons having knowledge or special expertise regarding the student; For a child in transition from early intervention to CPSE, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and Special Education Coordinator for Rensselaer County (invited – not required) Anne Hansen. Paul Puccio seconded. All present in favor.
- d. Bruce Romanchak moved for approval of members of Subcommittees on Special Education for the 2013-14 school year: Parents of the student; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; Sub-CPSE and Sub-CSE Chairperson: Michael Bennett, Rebecca Blais, Jennifer Delaney; a school psychologist, whenever a new psychological evaluation is reviewed or a change to a more intensive staff/student ratio; an individual who can interpret the instructional implications of evaluation results; other persons having knowledge or special expertise regarding the student; and if appropriate, the student. Paul Puccio seconded. All present in favor.
- e. Bruce Romanchak moved for approval of members of Committee on Special Education for the 2013-14 school year: Parent or persons in parental relationship to the student; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student: Rebekah De Massio, Laura Eaton, Andrea Hanna, Florence Heeder, Jacqueline Hill, Mary Mosher, Wendy Nolan, Sarah Loszynski, Tammy Seres, Zenia Skalij, Lucas Ashby, Sandra Silva, Erica Zampella, Stacy Herron, Kerry Kakule, Jamie Colloton, Lauren MacDonald; School Psychologist: Rebecca Blais,

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Jennifer Delaney; CSE Chairperson: Michael Bennett; An Individual who can interpret the instructional implications of evaluation results; School Physician, if requested: Community Care Physicians, P.C.; Additional Parent Members: Patricia McKnight, Carol Nato, Linda Siatkowski, Diana Ferreira; Other persons having knowledge or special expertise regarding the student; and if appropriate, the student. Paul Puccio seconded. All present in favor.

- f. Bruce Romanchak moved for approval of Committee on Special Education Surrogate Parents for 2013-14: Father Thomas Krupa, Sacred Heart Church, Castleton; Barbara Gershman, Castleton; Reverend of Emmanuel Reformed Trinity Lutheran Church. Paul Puccio seconded. All present in favor.
- g. Bruce Romanchak moved for approval of Independent Evaluators: Dr. Alan J. Barnett, Clifton Park; Dr. Tobie Ann Dorn, Albany; Dr. Carol Possin, Niskayuna; Karner Psychological Associates, Guilderland; Dr. Alison Curley, Niskayuna; Children's Neuropsychological Services, PLLC-Dr. Andrew Labarge/Dr. Paula Zuffante, Slingerlands; Campbell House, Schenectady. Paul Puccio seconded. All present in favor.
- h. Bruce Romanchak moved for approval of list of impartial hearing officers for 2013-14: All Impartial Hearing Officers on the *Rotational Selection List of IHO's* established by the State Education Department. Paul Puccio seconded. All present in favor.
- i. Bruce Romanchak moved for approval of a Serial Bond Resolution for the purchase a propane school bus, pursuant to a voter referendum dated May 21, 2013, in the amount not to exceed \$112,000.00. Paul Puccio seconded. All present in favor.
- j. Bruce Romanchak moved for approval of the renewal of the 2012-13 Lease Agreement with Story Place Preschool, Inc., 2500 Pond View Road, Castleton, NY 12033, for the 2013-14 school year for (2) two classrooms and ancillary space use at the Castleton Elementary School, in the amount of \$36,000 per year. Paul Puccio seconded. All present in favor.
- k. Bruce Romanchak moved for approval of a Contract with Mary Alice McCraith, MS Sp. Reg. Ed., TVI, teacher of the visually impaired at a rate of \$TBD per TBD minute sessions for the 2013-14 school year. Paul Puccio seconded. All present in favor.
- l. Bruce Romanchak moved for approval of a memorandum of understanding with Robert M. Horan amending the existing contract between Schodack Central School District and Robert M. Horan extending the contract an additional year through 2014-15 (see attached). Paul Puccio seconded. All present in favor.
- m. Bruce Romanchak moved for approval of a (1) one year APPR Memorandum of Understanding with the Schodack Faculty Association for August 28 and 29, 2013. Paul Puccio seconded. All present in favor.
- n. Bruce Romanchak moved for acknowledgement of a donation from the Maple Hill Athletic

Booster Club in the amount of \$2,000.00 to offset the cost of having an athletic trainer on site (1) one day a week during the 2013-14 school year. Paul Puccio seconded. All present in favor.

- o. Bruce Romanchak moved for approval of a resolution authorizing the District Treasurer to increase the General Fund Account Code A2855-400-80-0000 in the amount of \$2,000 by a donation from Maple Hill Athletic Booster Club in support of the Athletic Department. Paul Puccio seconded. All present in favor.
- p. Bruce Romanchak moved for approval of an Independent Contract Agreement with James V. Bigley, H.M.B. Consultants, for assistance in the evaluation of the District's Food Service Management Company, during the period September 1, 2013 through June 30, 2014, not to exceed \$1,800. Paul Puccio seconded. All present in favor.
- q. Bruce Romanchak moved for approval of a Contract Extension with Chartwells as food service management company for the 2013-14 school year at a per meal price of \$2.3322 for Lunch. Paul Puccio seconded. All present in favor.
- r. Bruce Romanchak moved for approval of an Independent Contractor Agreement with Joseph Sweeney for the period July 1, 2013 through June 30, 2014 to perform computer network and technical support services on an as-needed basis, at a rate of \$28.75 per hour. Paul Puccio seconded. All present in favor.
- s. Bruce Romanchak moved for approval of a Professional Services Retainer Agreement in the amount of \$2,500 with Computer Professionals International (CPI) for the period July 1, 2013 through June 30, 2014 with services billed in accordance with the following rates: Standard Systems Engineering \$130/hour; Advanced Systems Engineering \$145/hour, Enterprise Systems Engineering \$160/hour and Support Center \$120 hour. Paul Puccio seconded. All present in favor.
- t. Bruce Romanchak moved for approval of a resolution appointing Synthesis, LLP as Architects for Schodack Central School District. Paul Puccio seconded. All present in favor.
- u. Bruce Romanchak moved for approval of a Memorandum of Agreement with the Civil Service Employees Association (CSEA) regarding the increase in the work schedules of certain positions represented by CSEA, effective with the 2013-14 school year. Paul Puccio seconded. All present in favor.
- v. Bruce Romanchak moved for acceptance of a donation from Northeast Spartan, AAU in the amount of \$100.00 to help offset costs of refinishing the gymnasium floor. Paul Puccio seconded. All present in favor.
- w. Bruce Romanchak moved for approval of contract for special education services with Wildwood Programs for two (2) pupils for the period July 1, 2013 through August 9, 2013, in the amount of \$14,372.00 (Note: this is based on an interim 2012-13 tuition rate, subject to change once 2013-14 tuition rates set by SED are released). Paul Puccio seconded. All present in favor.

16. Resignations/Appointments

- a. Bruce Romanchak moved for approval of a correction to the effective date of the appointment of Jill Hanrahan, Secretary I, from July 1, 2013 to August 1, 2013. Michael Charsky seconded. All present in favor.
- b. Bruce Romanchak moved for approval of a name correction to the appointment of Non-Instructional Sub and Summer Transportation personnel Zelda Hotaling at the June 19, 2013 board meeting, name corrected to be Darlene Hotaling. Michael Charsky seconded. All present in favor.
- c. Bruce Romanchak moved for approval of the provisional appointment of Nikki Cioffi, Secretary I (10 months), for 4 hours per day at a rate of \$17.74 per hour start rate effective September 4, 2013. Michael Charsky seconded. All present in favor.
- d. Bruce Romanchak moved for approval of a reduction in hours for Nikki Cioffi, Clerk, from 4 hours per day to 3.5 hours per day, effective September 4, 2013. Michael Charsky seconded. All present in favor.
- e. Bruce Romanchak moved for approval of the provisional appointment of Angie Beber, Secretary I, 10 month position, 6.5 hours per day at a rate of \$17.74 per hour, effective September 4, 2013. Michael Charsky seconded. All present in favor.
- f. Bruce Romanchak moved for acceptance of the resignation of Michael Bennett as Middle School Principal effective June 30, 2013, resignation contingent upon his appointment as Assistant Superintendent of Curriculum, Instruction and Pupil Personnel Services. Michael Charsky seconded. All present in favor.
- g. Bruce Romanchak moved for approval of a three year probationary appointment of Michael Bennett, in the tenure area of Administrator (certification: School Administrator/Supervisor; Special Education), in the position of Assistant Superintendent of Curriculum, Instruction and Pupil Personnel Services effective July 1, 2013. Michael Charsky seconded. All present in favor.
- h. Bruce Romanchak moved for approval of the three year probationary appointment of James Derby, in the tenure area of Principal (certification: School Building Leader; Social Studies 7-12) to the position of Middle School Principal, effective July 22, 2013. Michael Charsky seconded. All present in favor.
- i. Bruce Romanchak moved for acceptance of the resignation of Stephen Morrissey, Network Administrator effective June 28, 2013. Michael Charsky seconded. All present in favor.
- j. Bruce Romanchak moved for approval of the appointment of Gretchen Ashby, Teaching Assistant, for summer Distance Learning MS Skills Development and for Distance Learning HS

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Regents review. Michael Charsky seconded. All present in favor.

- k. Bruce Romanchak moved for approval of the appointment of Kerry Warner and Brenda Nixon as substitute Teaching Assistants for the Summer Distance Learning MS Skills Development and for Distance Learning HS Regents review. Michael Charsky seconded. All present in favor.
- l. Bruce Romanchak moved for approval of the appointment of summer custodial help, Benjamin H. Auer for **6 hours** per day, 3 days a week, at a rate of \$7.25 per hour, and Thomas Milot for 4 hours per day, 3 days a week at a rate of \$7.25 per hour, effective July 1, 2013 through August 30, 2013. Michael Charsky seconded. All present in favor.
- m. Bruce Romanchak moved for approval of a resolution to increase the annual work schedule by (3) three days for (2) two Stenographer positions, effective July 1, 2013; current incumbents: Ruth Gregware and Janis Clarke. Michael Charsky seconded. All present in favor.
- n. Bruce Romanchak moved for approval of a resolution to increase the annual work schedule by (3) three days for (1) one Secretary II position, effective July 1, 2013; current incumbent: E. Lisa Nichols. Michael Charsky seconded. All present in favor.
- o. Bruce Romanchak moved for approval of the following Coaches/Volunteer Assistant Coaches for the 2013-2014 school year:
 - i. Boys Soccer Volunteer Assistant - Jeremy Mann
 - ii. Boys Varsity Basketball - Scott Hanrahan
 - iii. Boys JV Basketball - Dave Austin
 - iv. Boys Modified Basketball - Chris Murphy
 - v. Boys Basketball Volunteer Assistant - Pat Austin
 - vi. Girls Varsity Basketball - Mark Bubniak
 - vii. Girls JV Basketball - Seth Hendrick
 - viii. Girls Basketball Volunteer Assistant - Bryan Dailey
 - ix. Varsity Wrestling - Tom Gibbons
 - x. Boys & Girls Varsity Bowling - Chuck Thomas
 - xi. Boys Varsity Tennis - Kolby Flach
 - xii. Boys Varsity Lacrosse - Kyle Randall
 - xiii. Boys Lacrosse Volunteer Assistant - Rick Randall
 - xiv. Boys Lacrosse Volunteer Assistant - Mark Hoyt
 - xv. Varsity Baseball - Rico Frese
 - xvi. JV Baseball - Tim Ryan
 - xvii. Baseball Volunteer Assistant - Jim Canonica
 - xviii. Baseball Volunteer Assistant - Scott Monuteaux
 - xix. Varsity Softball - Dave Austin
 - xx. Softball Volunteer Assistant - Pat Austin
 - xxi. Boys Varsity Track & Field - Dan Gillespie
 - xxii. Boys Modified Track & Field - Lucas Ashby
 - xxiii. Boys Track & Field Volunteer Assistant - Jeremy Mann

- xxiv. Boys Track & Field Volunteer Assistant - Lee Wetherby
 - xxv. Girls Varsity Track & Field - Sheila Golden
 - xxvi. Girls Modified Track & Field - Holly Rosenberger. Michael Charsky seconded. All present in favor.
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- p. Bruce Romanchak moved for approval of substitute teacher(s): Emily Zeh. Michael Charsky seconded. All present in favor.
 - q. Bruce Romanchak moved for approval of tutor(s): Matthew Brom. Michael Charsky seconded. All present in favor.
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- 17. Meeting open for public discussion. There was a questions and discussion about volunteer assistant coaches and that they are not paid.
 - 18. Action items. Next steps to be taken for capital project and Planning for Board Retreat.
 - 19. Adjournment. Having no further business before the board, Michael Charsky moved to adjourn at 8:02 pm. Bruce Romanchak seconded. All present in favor. Meeting Adjourned.