

*IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS
to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work
and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes,
skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and
social roles."*

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

July 7, 2011

Maple Hill High School Library

BOARD OF EDUCATION MINUTES – REGULAR

Present: Andrew Fleck, Christine Digiulio, Michael Hiser, George Warner, Kenneth Flood, Lisa Lafferty and Mary Yurista

Absent: Paul Puccio and Bruce Romanchak

Also Present: Robert Horan, Monica C. Kim, Donna Watson, Ron Agostinoni and Michele Reickert

1. Meeting called to order by Board President, Andrew Fleck at 6:35 pm.
2. Christine Digiulio moved to enter executive session at 6:36 pm. Lisa Lafferty seconded.
3. Christine Digiulio moved to return to regular session at 7:07 pm. Lisa Lafferty seconded.
4. Superintendent Horan asked everyone to stand for the Pledge of Allegiance to the Flag.
5. Christine Digiulio moved to approve present agenda. Andrew Fleck seconded. All present in favor.
6. Election of temporary chairperson. Michael Hiser nominated Robert Horan. Andrew Fleck seconded. All present in favor.
7. Oath of Office – Newly and re-elected Board members must take "Oath of Office". Oaths of Office read aloud, signed and distributed for Andrew Fleck and Mary Yurista, Paul Puccio will meet with District Clerk in the upcoming week to take and sign his oath.
8. Election of President for the 2011-12 school year. Christine Digiulio nominated Andrew Fleck. Lisa Lafferty seconded. All present in favor.
9. Election of Vice-President for the 2011-12 school year. Christine Digiulio nominated Michael Hiser. Andrew Fleck seconded. All present in favor.
10. Oath of Office – Newly elected President and Vice-President must take "Oath of Office". Oaths of office for President and Vice President read aloud, signed and distributed for Andrew Fleck, President and Michael Hiser, Vice President.

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11. Reports:

- a. Internal Audit Report – presented by Michael Wolff, Internal Auditor
 With a new Treasurer and Claims Auditor this year, the audit was focused around accounts payable, receivables, cash receipts and anything to do with cash. Interviews were conducted with staff and a general overview was performed. Any previous findings were addressed as well.
 Recommendations:
- i. Any checks over 90 days that remain outstanding need to be followed up on, which they have been doing.
 - ii. The claims auditor did shadow the previous claims auditor and has strong ability. We recommend generalized training for claims auditor as a formality.
 - iii. Install a screen over the window in the payroll office so employees coming into the office cannot see any payroll information on the monitor in the payroll office.
 - iv. We previously shared with Sherri Fisher and Heather Briggs a new form for extracurricular activities, and having students run them to get experience in running a small business.
 - v. All district employees driving a district owned vehicle should be run through DMV, this includes snowplowing, anything where someone is driving a district owned vehicle.
 - vi. As workloads increase, work sometimes gets outsourced. Be sure data is encrypted, check privacy policies, hiring policy and background checks on anyone that will be handling data.
 - vii. Overall, from what I have seen, this is a very clean school district.
- b. CES Agriculture Project – presented by Karen Harris, Chris Charsky
 A project initiated by Karen Harris, Chris Charsky and Scott Charlebois to incorporate various levels of curriculum and grade levels, community participation, service learning and provide a meaningful learning experience to students through agriculture.
- They were asking the board for approval to move forward to apply for grants to construct a garden approximately 30 meters by 30 meters on the grounds of the Elementary School and would like to break ground this fall.
 - They currently have garden boxes on the terrace, as a small project to garner an interest. Current containers consist of: pizza container with tomato plants, pepper plants and basil, corn, pumpkin and sunflower plants.
 - A few samples of the curriculum the garden could be incorporated in are:
 - i. Language Arts - research and write about their garden or producing a newsletter.
 - ii. Social Studies – where does food come from
 - iii. Health & Nutrition
 - iv. Math – graphing, time measurement and calendar.
 - v. Science – the living environment
 - Legacy planting was done by the 5th grade by naturalizing daffodils into the grounds of the elementary school thereby leaving their legacy.
 - A field trip was taken into the Mountainview Cemetery where they were taught about a

stone that was placed in the cemetery in memory of the children who lost their lives during the influenza outbreak. They returned to the cemetery and planted the remaining daffodil bulbs around the stone. It encourages them to respect the cemetery for more than a walk through to a friend's house.

- High bush cranberries were planted along the tennis courts and will be incorporated into the garden.
- Scott Charlebois tapped the maple trees this spring shared collecting sap and making syrup with his class.
- First and Second grade students planted tomato plants and Castleton Kids and the Schodack Day Camp have agreed to help care for the over the summer.
- Kenneth Flood stated he likes the project and that there is not a lot of exposure to farming and that it does involve a lot of curriculum. He also pointed out there are a lot of funding sources.
- George Warner talked about a company he knows of in Stephentown that produces root warmers to extend the growing season.
- Lisa Lafferty supported the project and offered a rototiller to assist them, also recommended checking with Columbia County Farm Bureau.
- Michael Hiser thought it was a good idea and that getting parents involved will be a valuable resource but getting the community including retirees involved and using the website would be a good idea also.
- Mary Yurista asked if the other staff was onboard for the turnover of grades each year and willing to keep it going. Karen Harris said they had talked about it at a faculty meeting and felt the other teachers were onboard.
- Andrew Fleck stated he was in favor of the project but asked that our Facilities department be involved checking that location doesn't interfere with Storm drainage.
- Mary Yurista had concern about students with disabilities being able to participate for example students needing wheelchairs. Karen Harris responded that that was taken into consideration the width of rows were designed to accommodate a wheelchair as well as the fact it will be a raised bed /canister garden so the height will also allow for handicapped students to be able to reach in without having to bend.

Chris Digiulio move to approve moving forward with the Castleton Elementary School Agriculture Project. Lisa Lafferty seconded. All present in favor.

c. Athletic Selection Classification – Mark Bubniak and Robert Horan

Robert Horan began, at the last meeting we talked about the history and how policies have come about and I have some concerns.

- The policy was looked at and created to address behavior of parents. A policy is not needed for that, it should be up to the Athletic Director, Principal and Coach as a first control.
- It is against what we teach: excel and do more than you are asked, challenge yourself and excel. Students are not held back academically, we offer advanced classes.
- Trial Option 1 is restrictive, Option 2 gives administration say in where student is placed.
- Currently students can advance academically, in music and in drama but not in sports.

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Would the Board approve a trial for 1 year and revisit.

- Some board members were concerned about turning sports into competition and that it would become about winning only and not teaching spirit and sportsmanship.

Chris Digiulio moved to modify the existing Athletic Team Membership policy by selecting option 2 for a 1 year trial period. *Option 2: 7th and 8th grade student-athletes are eligible to go through the selection/classification process and be placed at the varsity, junior varsity, or modified level. In order for a 7th grader to be placed at the varsity level or junior varsity level or an 8th grader to be placed at the varsity level the unanimous approval of the middle school principal, high school principal and athletic director would be needed.* Lisa Lafferty seconded. Kenneth Flood nay, all others present were in favor, motion passes.

12. Meeting open for public discussion: None.

Michael Hiser made motion to add board discussion. George Warner seconded. All present in favor.

Board Discussion:

- George Warner, Robert Horan and Ron Agostinoni visited RPI students and other at the Castleton Village Sewage Treatment Plan to learn about a project the students were working on to create electricity from sewage. Robert Horan and Ron Agostinoni began talks to have our students instructed on creating electricity and tied it into our Technology, Science and Math classes. Students could take advantage of hands on in classrooms, teachers possibly on an intern mode and even have students on site. Our students could be involved in creating and collecting data.
- Kenneth flood notified the board of his intent to resign from the Board of Education effective July 8, 2011. Andrew Fleck, on behalf of the Board, thanked him for his service to the district, the work that he has done while on the Board and wished him luck.
- Robert Horan talks about the trip to China:
 - It would put Schodack on the map.
 - Opportunity for students and teachers.
 - Schodack was one of the top picks from the school visits to be a sister school.
 - We would be the 1st rural school district with South Colonie and Bethlehem being the others.
- Board retreat draft handed out. Board will discuss more faculty reporting on what's going on in classrooms. Board will talk about more communication with principals and updates on what is going on in the schools.
- Robert Horan talked about a letter from the NYS Department of Transportation recognizing the excellent safety record for our school buses and that it is something to be proud of. Also recognized our mechanics and the excellent job they do.
- Middle School extracurricular assignment will be on the August agenda.
- Michael Hiser thanked Robert Horan and Ron Agostinoni on the job they did at graduation. Ron made a good call to have it inside. The setup was nice and not crowded but comfortable.

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Kenneth Flood made motion to approve Robert Horan's trip to China. Christine Digiulio seconded. All present in favor.

13. 2011-12 reorganization

- a. Christine Digiulio moved to approve appointments, effective July 1, 2011 through June 30, 2012:
 - 1. Clerk of the Board of Education – Michele Reickert
 - 2. District Treasurer – Heather Briggs
 - 3. Deputy Treasurer – Monica C. Kim
 - 4. Central School Treasurer – Heather Briggs
 - 5. Claims Auditor – Sandra Hall
 - 6. Internal Auditor – Michael Wolff
 - 7. External Auditor – Marvin and Company, PC
 - 8. Tax Collector – Town of Schodack, Receiver of Taxes
 - 9. Attendance Officer – Donna Watson
 - 10. Health and Safety Officer – Monica C. Kim
 - 11. School Physician – Community Care Physicians, PC - Dr. Leonidas
 - 12. School Attorney – Whiteman, Osterman & Hanna, Attorneys-at-Law
 - 13. Insurance Agent – Rose & Kiernan, Inc.
 - 14. Insurance Carrier – Utica National Insurance Group & Pupil Benefits Plan, Inc.
 - 15. Risk Management Consultant – Needham Risk Management Resource Group. Lisa Lafferty seconded. All present in favor.
- b. George Warner moved to approve the designation of official newspapers for the school district – presently the Albany Times Union and the Troy Record. Michael Hiser seconded. All present in favor.
- c. George Warner moved to approve the designation of depository banks for the school district – presently Key Bank of Eastern New York, NA (maximum deposit \$2,500,000), MBIA Class (maximum deposit amount \$15,000,000), and HSBC (maximum deposit \$2,500,000). Michael Hiser seconded. All present in favor.
- d. George Warner moved to approve the designation of time and date for all regular business meetings: present date – third Thursday of each month; present time – 6:00 p.m. Prevailing Time. Michael Hiser seconded. All present in favor.
- e. George Warner moved for authorization of Superintendent to certify payroll to Treasurer for payment – present incumbent is Robert Horan. Michael Hiser seconded. All present in favor.
- f. George Warner moved for authorization of Treasurer or Deputy Treasurer to sign School Lunch Claims and Reports – present incumbents are Heather Briggs and Monica C. Kim. Michael Hiser seconded. All present in favor.
- g. George Warner moved for authorization of Treasurer or Deputy Treasurer to sign Form SA300,

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Federal Commodities – present incumbents are Heather Briggs and Monica C. Kim. Michael Hiser seconded. All present in favor.

- h. George Warner moved for authorization of Treasurer or Deputy Treasurer to sign district checks with facsimile signatures – present incumbents are Heather Briggs and Monica C. Kim. Michael Hiser seconded. All present in favor.
- i. George Warner moved for authorization of Treasurer or Deputy Treasurer to execute transfers of funds by telephone among authorized district bank accounts – present incumbents are Heather Briggs and Monica C. Kim. Michael Hiser seconded. All present in favor.
- j. George Warner moved for authorization of Director of Business and Support Services to approve hand drawn payments – present incumbent is Monica C. Kim. Michael Hiser seconded. All present in favor.
- k. Christine Digiulio moved to approve the designation of signatures on checks: Heather Briggs, Treasurer, or Monica C. Kim, Director of Business and Support Services, or Robert Horan, Superintendent. Lisa Lafferty seconded. All present in favor.
- l. Christine Digiulio moved for authorization of Superintendent to approve budget transfers – present incumbent is Robert Horan. Lisa Lafferty seconded. All present in favor.
- m. Christine Digiulio moved for authorization of Director of Business and Support Services as purchasing agent – present incumbent is Monica C. Kim. Lisa Lafferty seconded. All present in favor.
- n. Christine Digiulio moved for authorization of Director of Business and Support Services as Records Management Officer – present incumbent is Monica C. Kim. Lisa Lafferty seconded. All present in favor.
- o. Christine Digiulio moved for authorization of Superintendent as Records Access Officer – present incumbent is Robert Horan. Lisa Lafferty seconded. All present in favor.
- p. Christine Digiulio moved for authorization of Superintendent to approve attendance at conferences, conventions, workshops, etc. – present incumbent is Robert Horan. Lisa Lafferty seconded. All present in favor.
- q. Christine Digiulio moved for authorization of Director of Curriculum, Instruction and Pupil Personnel Service as Title IX Officer – present incumbent is Donna Watson. Lisa Lafferty seconded. All present in favor.
- r. Christine Digiulio moved for authorization of Superintendent of Buildings and Grounds as LEA (Local Educational Agency) Asbestos Designee – present designation is Mark Meehan with Needham Risk Management through September 28, 2011 and Matt LaClair September 29, 2011

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through June 30, 2012. Lisa Lafferty seconded. All present in favor.

- s. Christine Digiulio moved for authorization of Superintendent of Buildings and Grounds as Toxic Substances Coordinator – present incumbent is Edward Costigan through September 28, 2011 and Matt LaClair September 29, 2011 through June 30, 2012. Lisa Lafferty seconded. All present in favor.
- t. Christine Digiulio moved for authorization of Superintendent of Buildings and Grounds as Integrated Pest Management (IPM) Coordinator – present incumbent is Edward Costigan through September 28, 2011 and Matt LaClair September 29, 2011 through June 30, 2012. Lisa Lafferty seconded. All present in favor.
- u. Christine Digiulio moved for approval of annual resolution to establish standard workday for appointed employees for reporting to NYS Employees’ Retirement System and New York State Teachers’ Retirement System. Lisa Lafferty seconded. All present in favor.
- v. Christine Digiulio moved to establish \$.555 per mile as the 2011-12 mileage reimbursement rate for use of personally owned vehicles while on official business. Lisa Lafferty seconded. All present in favor.
- w. Christine Digiulio moved for authorization of petty cash allotments and custodians as follows:
 - 1) \$100 for district office – Michele Reickert (Shelli)
 - 2) \$100 for high school office – E. Lisa Nichols
 - 3) \$100 for middle school office – Janis Clarke
 - 4) \$100 for elementary school office – Ruth Gregware
 - 5) \$100 for MHMS Community Charities Account – Michael Bennett. Lisa Lafferty seconded. All present in favor.
- x. George Warner moved for approval of \$100,000 (per employee) and \$1,000,000 (for Treasurer, Claims Auditor, Tax Collector and Director of Business and Support Services) Faithful Blanket Bond for the 2011-12 school year. Christine Digiulio seconded. All present in favor.
- y. George Warner moved for authorization of job titles requiring district-owned cellular telephones per list. Christine Digiulio seconded. All present in favor.
- z. George Warner moved for authorization of 403(b) vendors for the 2011-12 school year: American Fund/Capital Guardian; AXA Equitable Life Insurance Company; Cadaret, Grant & Co.; Columbia Mutual Life Ins. Co.; Fidelity Management Trust Co.; Hartford Life Ins. Co.; ING National Trust-NY; Mass Mutual VA; MetLife; MetLife of CT (Travelers); Oppenheimer Shareholder Svcs.; Primerica Financial Services; Putnam Investments; RiverSource Life Insurance Co. of NY; Thrivent Financial for Lutherans; Union Central Life; Vanguard Fiduciary Trust Co.; Waddell & Reed Inc. Christine Digiulio seconded. All present in favor.
- aa. George Warner moved for approval of annual resolution authorizing district to participate in

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cooperative bidding arrangements as approved by purchasing agent. Christine Digiulio seconded. All present in favor.

- bb. George Warner moved for approval of tentative non-resident tuition rates for 2011-12 per 1.0 FTE as follows: Grades K-6 - \$7,757.00; Grades 7-12 - \$6,974; Special Ed. K-6 - \$22,450.00; Special Ed. 7-12 - \$21,667.00. Christine Digiulio seconded. All present in favor.
- cc. George Warner moved for approval of 2011-12 rates for substitutes, chaperones, scorekeepers and timers, sports officials, election officials, continuing education instructors, tutors, mentors, summer school, curriculum development, photo copier use and extension of regular work duties beyond teacher contract day based on rate list. Christine Digiulio seconded. All present in favor.
- dd. George Warner moved to re-adopt all policies and codes of ethics in effect during 2010-11. Christine Digiulio seconded. All present in favor.
- ee. George Warner moved to re-adopt all academic curriculum in effect during 2010-11. Christine Digiulio seconded. All present in favor.
- ff. George Warner moved to re-adopt all textbook series in effect during 2010-11. Christine Digiulio seconded. All present in favor.
- gg. Michael Hiser move to approve the appointment of members of Board of Education to committees and task forces
 - CES Building Planning Team _____
 - MS Building Planning Team Lisa Lafferty
 - HS Building Planning Team Michael Hiser
 - Schodack/Castleton Community Partnership Andrew Fleck
 - Professional Development Planning Bruce Romanchak
 - Information Communication Committee Mary Yurista
 - GOV. & NGO Liaison George Warner
 - SAVE Committee Christine DiGuilo and Paul Puccio
 - Audit Committee Christine Digiulio.
 - Negotiations Committee Christine Digiulio, Andrew Fleck and Lisa Lafferty. Kenneth Flood seconded. All present in favor.
- hh. ~~Approval of resolution to designate Board and Community members to serve on the Internal Audit Committee, effective July 1, 2011 as required by statute: Christine DiGiulio, _____, _____, Scott Schulz, Christopher Stephens and designation of Christine DiGiulio and Christopher Stephens as Co-chairpersons.~~

George Warner moved to remove item hh. from the July 7, 2011 agenda and place on the August 18, 2011 agenda. Michael Hiser seconded. All present in favor.

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14. Kenneth Flood moved for approval of minutes of regular meeting of June 16, 2011. George Warner seconded. All present in favor.
15. Policies:
 - a. Cellular Phones – 2nd Reading and Adoption Christine Digiulio moved to adopt policy as written. Lisa Lafferty seconded. All present in favor.
 - b. Competitive Bidding – 2nd Reading and Adoption. Christine Digiulio moved to adopt policy as written. Kenneth Flood seconded. All present in favor.
 - c. Alcohol and Controlled Substance Testing for Commercial Driver-Licensed Operators – 2nd Reading and Adoption. Christine Digiulio moved to adopt policy as written. Lisa Lafferty seconded. All present in favor.
 - d. Fixed Assets Management – 2nd Reading. Moved by consensus to third reading.
 - e. Budget Transfers – 2nd Reading. Moved by consensus to third reading.
 - f. Electric Banking – 2nd Reading. Moved by consensus to third reading.
16. Consent agenda
 - a. George Warner moved for acceptance of Treasurer’s Reports for the month of May 2011. Kenneth Flood seconded. All present in favor.
 - b. George Warner moved for acceptance of Revenue and Budget Status Reports for the month of May 2011. Kenneth Flood seconded. All present in favor.
 - c. George Warner moved for acceptance of Extra-Classroom Activity Report for the month of May 2011. Kenneth Flood seconded. All present in favor.
 - d. George Warner moved for acceptance of Claims Auditor Report for the month of May 2011. Kenneth Flood seconded. All present in favor.
 - e. George Warner moved for approval of members of Committees on Pre-School Education for the 2011-12 school year: Parents of the preschool child; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; CPSE Chairperson: Donna Watson Michael Bennett; Additional Parent Member: Patricia McKnight, Melanie Teliska, Linda Siatkowski; An individual who can interpret the instructional implications of evaluation results; Other persons having knowledge or special expertise regarding the student; For a child in transition from early intervention to CPSE, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and Special Education Coordinator for Rensselaer County (invited – not required)Anne Hansen. Kenneth Flood seconded. All present in favor.
 - f. George Warner moved for approval of members of Subcommittees on Special Education for the 2011-12 school year: Parents of the student; Not less than one regular education teacher of

the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; Sub-CPSE and Sub-CSE Chairperson: Donna Watson, Michael Bennett, Rebecca Blais, Jennifer Delaney; a school psychologist, whenever a new psychological evaluation is reviewed or a change to a more intensive staff/student ratio; an individual who can interpret the instructional implications of evaluation results; other persons having knowledge or special expertise regarding the student; and if appropriate, the student. Kenneth Flood seconded. All present in favor.

- g. Christine Digiulio moved for approval of members of Committee on Special Education for the 2011-12 school year: Parent or persons in parental relationship to the student; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student: Rebekah De Massio, Laura Eaton, Andrea Hanna, Florence Heeder, Jacqueline Hill, Lisa Kelly, Mary Mosher, Wendy Nolan, Sarah Loszynski, Tammy Seres, Zenia Skalij, Lucas Ashby, Stacy Herron, Kerry Kakule, Jamie Colloton, Lauren MacDonald; School Psychologist: Rebecca Blais, Jennifer Delaney; CSE Chairperson: Donna Watson, Michael Bennett; An Individual who can interpret the instructional implications of evaluation results; School Physician, if requested: Community Care Physicians, P.C.; Additional Parent Member: Patricia McKnight, Carol Nato, Linda Siatkowski; Other persons having knowledge or special expertise regarding the student; and if appropriate, the student. Lisa Lafferty seconded. All present in favor.
- h. Christine Digiulio moved for approval of Committee on Special Education Surrogate Parents for 2011-12: Father Thomas Krupa, Sacred Heart Church, Castleton; Barbara Gershman, Castleton; Pastor Amber Malone, Emmanuel Reformed Trinity Lutheran Church. Lisa Lafferty seconded. All present in favor.
- i. Christine Digiulio moved for approval of Independent Evaluators: Dr. Alan J. Barnett, Clifton Park; Dr. Tobie Ann Dorn, Albany; Dr. Carol Possin, Niskayuna; Karner Psychological Associates, Guilderland; Dr. Alison Curley, Niskayuna; Children's Neuropsychological Services, PLLC-Dr. Andrew Labarge/Dr. Paula Zuffante, Slingerlands; Campbell House, Schenectady. Lisa Lafferty seconded. All present in favor.
- j. Christine Digiulio moved for approval of list of impartial hearing officers for 2011-12: All Impartial Hearing Officers on the *Rotational Selection List of IHO's* established by the State Education Department. Lisa Lafferty seconded. All present in favor.
- k. Christine Digiulio moved for approval of a Serial Bond Resolution for the purchase of school bus vehicles, pursuant to a voter referendum dated May 17, 2011, in the amount not to exceed \$212,000.00. Lisa Lafferty seconded. All present in favor.
- l. Christine Digiulio moved for acknowledgement of a donation from Robert Deyoe for one (1) Trombone valued at \$400.00 and one (1) trumpet valued at \$250.00 to benefit the Schodack

Central School Music program. Lisa Lafferty seconded. All present in favor.

- m. Christine Digiulio moved for acknowledgement of a donation from St. Paul's United Methodist Church in the amount of \$102.00 in support of the Schodack Central School Art program. Lisa Lafferty seconded. All present in favor.
- n. Christine Digiulio moved for approval of a Consulting Agreement with Needham Risk Management Resource Group, LLC for the consultation and maintenance of health and safety programs, and for personnel and human resource management services, effective July 1, 2011 through June 30, 2012, at the rate of \$1,250.00 per calendar month for up to 185 hours per year. Authorized services in excess of base hours billed at rate of \$65.00/hour, ancillary services upon request at rates per Attachment B of contract. Lisa Lafferty seconded. All present in favor.
- o. Michael Hiser moved for approval of an Agreement with Needham Risk Management Resource Group, LLC for Water Operator Certification, effective July 1, 2011 through June 30, 2012, at the rate of \$65.00 per hour at approximately 2 hours per month. George Warner seconded. All present in favor.
- p. Michael Hiser moved for approval of a representation letter/agreement from David Wukitsch, McNamee, Lochner, Titus & Williams, P.C., 677 Broadway, Albany, NY 12201-0459, for legal services in connection with the Hannaford Brothers tax certiorari proceeding at a rate of \$175.00 per hour for attorney fees and \$75.00 per hour for paralegal fees covering tax years 2011-2012. George Warner seconded. All present in favor.
- q. Michael Hiser moved for approval of recommendations of the district Committee on Special Education regarding 2011-2012 students: #000011067, 000113311, 000113438, 000113447, 0001133275, 000113554, 000011980, 000113213, 000012431, 082210002, 000012395, 000012168, 000012121, 000113619, 000010884, 082490000, 000010853. George Warner seconded. All present in favor.
- r. Michael Hiser moved for approval of a one-year contract extension with Chartwells from July 1, 2011 through June 30, 2012 for food service management at a rate of \$2.1033 per meal for Breakfast and Lunch, and approval of the following reimbursable meal prices: Full price Breakfast \$1.00, Full price Elementary Lunch \$1.90, Full price Secondary Lunch \$2.05, Reduced price Breakfast and Lunch \$0.25, Milk \$0.50. George Warner seconded. All present in favor.
- s. Michael Hiser moved for approval of the 2011-12 Professional Development Plan. George Warner seconded. All present in favor.
- t. Michael Hiser moved for acknowledgement of a donation from the Maple Hill Athletic Booster Club in the amount of \$2,000.00 to offset the cost of having an athletic trainer on site (1) one day a week after school. George Warner seconded. All present in favor.

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- u. Michael Hiser moved for acknowledgement of a donation from Christmas Wish Campaign c/o 810 WGY in the amount of \$400.00 in support of the Maple Hill Middle School Work Study Program. George Warner seconded. All present in favor.
- v. Michael Hiser moved for acknowledgement of a donation from Catholic Charities of Rensselaer County, Concerns U in the amount of \$560.00 in support of the Maple Hill Middle School Work Study Program. George Warner seconded. All present in favor.

17. Resignations/Appointments

- a. Michael Hiser moved for approval of the change in hours of Joann Clynes, Teacher Assistant from 6.75 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
- b. Michael Hiser moved for approval of the change in hours of Kerry Warner, Teacher Assistant from 7.0 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
- c. Michael Hiser moved for approval of the change in hours of Lynn Donnelly, Teacher Assistant from 6.50 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
- d. Michael Hiser moved for approval of the change in hours of Nancy Agans, Teacher Assistant from 6.75 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
- e. Michael Hiser moved for approval of the change in hours of Susan Brewer, Teacher Assistant from 6.25 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
- f. Michael Hiser moved for approval of the change in hours of Valerie Camper, Teacher Assistant from 6.50 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
- g. Michael Hiser moved for approval of the change in hours of Lisa Clevenger, Teacher Assistant from 6.25 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
- h. Michael Hiser moved for approval of the change in hours of Nancy Dorr, Teacher Assistant from 5.0 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
- i. Michael Hiser moved for approval of the change in hours of Alison Michalek, Teacher Assistant from 5.0 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner

- seconded. All present in favor.
- j. Michael Hiser moved for approval of the change in hours of Tracey Roehr, Teacher Assistant from 5.0 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
 - k. Michael Hiser moved for approval of the change in hours of Marcia Rossetti, Teacher Assistant from 6.25 hours per day to 6.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
 - l. Michael Hiser moved for approval of the change in hours of Pam Seiden, Teacher Aide from 1.0 hours per day to 2.0 hours per day, effective July 1, 2011. George Warner seconded. All present in favor.
 - m. Michael Hiser moved for approval of probationary appointment of Richard Vogel as Custodial Worker, for 8.0 hours/day, at a rate of \$15.57/hour, effective July 1, 2011 through January 31, 2012. George Warner seconded. All present in favor.
 - n. Michael Hiser moved for approval of the two-year probationary appointment of Timothy Prall (certification: Mathematics 5-12) as a 1.0 FTE Secondary Math Teacher, in the tenure area of Mathematics 7-12, effective August 29, 2011. Salary for the 10-month position is MA Step 3. George Warner seconded. All present in favor.
 - o. Michael Hiser moved for approval of extracurricular advisors/coaches for 2011-12:
 - i. Ski Club Advisor – Kevin Hunter
 - ii. Junior Class Co-Advisor – Candace Eustace
 - iii. Junior Class Co-Advisor – Kelsey Roman
 - iv. Maple Hill High School Visual Aide – Kelsey Roman
 - v. High School Yearbook Editorial – Kelsey Roman
 - vi. Swing Choir – Christina Gibney
 - vii. Sophomore Class Co-Advisor – Heather Flood
 - viii. Sophomore Class Co-Advisor – Pat Wood
 - ix. High School Yearbook Business – Pat Wood
 - x. Peer Leadership – Pat Wood
 - xi. High School Yearbook Photo – Pat Wood
 - xii. High School Stage Band – Scott Hanrahan
 - xiii. All –County Supervision (Fall) – Scott Hanrahan
 - xiv. All-County Supervision (Winter) – Scott Hanrahan
 - xv. Memorial Day Parade Supervision – Scott Hanrahan
 - xvi. Science Olympiad Co-Advisor – Leonard Bacon
 - xvii. Science Olympiad Co-Advisor – Jeffrey Smith
 - xviii. Chemical Hygiene Officer – Jeffrey Smith
 - xix. Cheerleading – Sheila Golden

- xx. Senior Co-Class Advisor – Jennifer Delaney
- xxi. High School SADD Co-Advisor – Jennifer Delaney
- xxii. High School SADD Co-Advisor – Jacqueline Hill
- xxiii. Odyssey of the Mind – Mary VanVliet
- xxiv. Senior Class Co-Advisor – Mary VanVliet
- xxv. High School Student Council – Susan Wollner
- xxvi. Newspaper Editorial – Susan Wollner
- xxvii. National Honor Society Co-Advisor – Jennifer Gold
- xxviii. National Honor Society Co-Advisor – Kaitlin McGann
- xxix. Freshman Class Advisor – Mark Hoyt
- xxx. International Club Advisor – Mark Hoyt
- xxxi. Girls JV Soccer – Tracy Arno
- xxxii. Boys & Girls Modified Cross Country – Jaclyn Dunn
- xxxiii. Boys Varsity Basketball – Scott Hanrahan
- xxxiv. Boys JV Basketball – Dave Austin
- xxxv. Boys Modified Basketball – Chris Murphy
- xxxvi. Girls Varsity Basketball – Mark Bubniak
- xxxvii. Girls Modified Basketball – Jaclyn Dunn
- xxxviii. Varsity Wrestling – Tom Gibbons
- xxxix. Boys Varsity Volleyball – S. Jake Colwell
- xl. Varsity Baseball – Rico Frese
- xli. JV Baseball – Tim Ryan
- xlii. Modified Baseball – Tony Purificato
- xliii. Varsity Softball – David Austin
- xliv. JV Softball – Jaclyn Dunn
- xlv. Boys Varsity Tennis – Kolby Flach
- xlvi. Boys Varsity Lacrosse – Kyle Randall
- xlvii. Boys Varsity Track & Field – Dan Gillespie
- xlviii. Girls Varsity Track & Field – Sheila Golden. Lisa Lafferty seconded. All present in favor.

p. Christine Digiulio moved for approval of volunteer assistant coach(es):

- i. Lacrosse – Mark Hoyt and Rick Randall
- ii. Girls Soccer - Tim Prall
- iii. Girls Basketball – Brian Dailey
- iv. Baseball – Scott Monuteaux
- v. Baseball – Jim Canonica
- vi. Softball – Patrick Austin
- vii. Boys Basketball – Patrick Austin. George Warner seconded. All present in favor.

q. Approval of non-instructional substitutes: None.

r. Christine Digiulio moved for approval of transportation personnel for summer 2011 bus runs based on summer runs schedule: Pam Seiden, Deborah Hammond, Darlene Hotaling, Jack

Carl, Kathy Matrese, Noelle Gipp, Frank Baries, Kara Householder, Tracy Sukup, Sue Ellers, Dorothy VanDeWal, Jen Campbell and Bruce Smith: Pay rate per CSEA contract. George Warner seconded. All present in favor.

- s. Christine Digiulio moved for approval of summer school personnel: Cathy Reed, Zenia Skalij, Jacqueline Hill, Val Camper, Allison Michalek, Lynn Donnelly, Debbie Sweet, Lauren MacDonald, Jamie Colloton, Stacy Herron. George Warner seconded. All present in favor.
- t. Christine Digiulio moved for acknowledgement of the resignation and many years of dedicated service of Bob Cross, Perennial Timer operator. Mark Bubniak spoke to his history with the school district: Mr. Cross retired as a Social Studies teacher in 1987 and ran the scoreboard for 49 years for the district. The plaque read: *"The Schodack Central School District Celebrates Bob Cross For his dedication, integrity, professionalism and support of student-athletes. With Gratitude and Appreciation for 49 years of operating the scoreboard for athletic events in the Maple Hill High School gymnasium"*
- u. Christine Digiulio moved for approval of Zenia Skalij (certification: Early Childhood Education (Birth-Grade 2), Literacy (Birth – Grade 6), Childhood Education (Grades 1-6) and Students with Disabilities (Grades 1-6)) as extended term substitute teacher for Rachel Murphy, effective August 29, 2011. Salary for the position is MS Step 1. George Warner seconded. All present in favor.

18. Meeting open for public discussion: None

19. Action items: Survey for new Board of Education member.

20. Adjournment: Having no further business before the board, Kenneth Flood moved to adjourn. Michael Hiser seconded. Meeting adjourned at 8:47 pm.

Respectfully Submitted,

Michele A. Reichert
District Clerk