

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS

to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

February 26, 2009

Maple Hill High School Library

BOARD OF EDUCATION MINUTES - REGULAR

Present: Paula Noll, President; Ken Flood, Andrew Fleck, Beth Nichols Hesse, George Warner, Susan Megna, Vice President; Phyllis Weber Scannell, Seth Hendrick

Absent: Paul Puccio.

Also Present: Doug Hamlin, Superintendent; Sherri Fisher, Director of Business and Support Services; Jason Chevrier, CES; Michael Bennett, MHMS; Donna Watson, Director of Curriculum and Staff Development; Lori Colistra, Director of Pupil Personnel Services; Robert Horan, MHHS; Liz Chipman, District Clerk.

- 1 Future Cities Presentation – Ken Malloy, Advisor; George Walling, Jr., Mentor; Team Members: Adrian Barber, Seema Bhaskar, Caliber Bolt, Jesse Bonin, Carla Dortic, Abby Fink, Conor Flanagan, Alex Hays, Jordan Healy, Kelly Healy, Micaela Kayser, Oteria Ludwig, David Sherman, Lee Soja, Nick Timmons, Patrick Warren. Mr. Malloy introduced the Middle School Future Cities team members and outlined the Future Cities program. The team placed third overall in competition with 22 other teams. Team also garnered Best Essay, Best Moving Part, Best Transportation System, and Best Model. Mr. Malloy extended thanks to the volunteer engineer consultant, Jed Walling.
1. Meeting called to order by President Noll at 7:34 p.m.
2. Approval of present agenda. Seth Hendrick moved to approve present agenda. George Warner seconded. All present in favor.
3. Approval of minutes of regular meeting of January 15, 2009. Phyllis Weber Scannell moved approval of minutes of regular meeting of January 15, 2009. Seth Hendrick seconded. All present in favor.
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4. Meeting open for public discussion: 8th Grade Nature's Classroom Trip - Lorrie Pizzola and Lisa Samarija. Reported on success of trip, fundraising, donations, scholarships, etc. Student comments on the experience.
5. Castleton Elementary School Opening. Jason Chevrier reported. Ceremony went very well. Kids were great. Jason extended thanks to all who helped plan, and the faculty and staff for preparation. Custodial staff was superb. Settling in to new home. Doug Hamlin commended Jason for the job he has done throughout the process.
6. Reports
 - a. 2009-10 District Revenue Projection. Doug Hamlin reported. Outlined 2009-10 budget development. Rollover expense budget, revenue reductions, tax levy increase, assessment challenges, tax rate increase, federal economic stimulus. Assessment challenges from 4 commercial properties in district, possible loss of approx. \$730k of tax revenue. "State stabilization fund" Questions, comments, discussion from board members. Information on tax certiorari claims. Phyllis Weber Scannell moved to allow public discussion at this point. Ken

Flood seconded. All present in favor. Questions from community members.

- b. 2009-10 Enrollment - Staffing Options. Doug Hamlin reported. Historic enrollment 2000-01 to present, projected enrollment through 2012-13. Classroom size general guidelines. Possible staffing/program options at elementary and middle schools in relation to projected enrollments and budget considerations. Andrew Fleck moved to open floor to public discussion. Susan Megna seconded. All present in favor. Questions/comments from community members.
- c. 2009-10 K-12 Transportation. Mary Mabb reported. Outlined current transportation department staffing and buses. Highlighted proposed 2009-10 routing of buses, arrival and dismissal times, late bus schedule. Proposed new bus purchases for 2009-10. Questions/comments from board members. Susan Megna moved to allow public discussion at this time. George Warner seconded. All present in favor. Questions, comments from the community.
- d. Maple Hill Youth Lacrosse - Rich Noll, Kyle Randall, Dave Sherwood. Outlined history of lacrosse, growth of sport in United States. Proposal for establishing Lacrosse school team at JV level within the District. Privately funded. Questions, comments from board members.

7. Meeting open for public discussion. CES opening was wonderful.

8. Policies

- a. Acceptable Student Use and Internet Safety Policy - 3rd Reading. Seth Hendrick moved to adopt policy. George Warner seconded. All present in favor.
- b. Revisions to Policy 7-300 Leave Under the Family Medical Leave Act (FMLA) [including Response Form 7-300F and Administrative Regulations 7-300R] - 2nd Reading. Policy moved by consensus to third reading.

9. Board Discussion: Budget Advisory Committees. Doug Hamlin reported. District Budget Advisory Committee and Community Budget Advisory Committee have each met previous to BOE meeting. One more meeting scheduled for each group. Discussion of process for budget development. Reports from the budget advisory committees. NYSSBA Legislative Structure workshops.

10. Consent agenda

- a. Seth Hendrick moved acceptance of Treasurer's Report for the month of December 2008. Sue Megna seconded. All present in favor.
- b. Seth Hendrick moved acceptance of Claims Auditor's Report for the month of December 2008. Sue Megna seconded. All present in favor.
- c. Seth Hendrick moved acceptance of Extra-classroom Activity Report for the month of December 2008. Sue Megna seconded. All present in favor.
- d. Seth Hendrick moved acceptance of Revenue and Budget Status Reports for the month of December 2008. Sue Megna seconded. All present in favor.
- e. Seth Hendrick moved revision to designation of official newspapers for the school district - Albany Times Union and Troy Record. Sue Megna seconded. All present in favor.
- f. Seth Hendrick moved acceptance of donation of proceeds from Maple Hill Middle School International Dessert Night from Maple Hill Middle School PAC Account in the amount of \$457.50 in support of Maple Hill Middle School Work Study Program. Sue Megna seconded. All present in favor.
- g. Seth Hendrick moved acceptance of donation of proceeds from Maple Hill Middle School International Dessert Night from Maple Hill Middle School PAC Account in the amount of \$457.50 in support of Maple Hill Middle School PBIS Program (Wildcat Pride). Sue Megna seconded. All present in favor.

- h. Seth Hendrick moved approval of resolution authorizing an increase in 2008-09 General Fund budget in the total amount of \$457.50 to support expenses associated with the Maple Hill Middle School PBIS program, to be offset by a \$457.50 donation from proceeds from Maple Hill Middle School International Dessert night from the Maple Hill Middle School PAC Account. Sue Megna seconded. All present in favor.
- i. Acknowledgement of donations from Future City Competition in the total amount of \$900.00 in support of Maple Hill Middle School PAC Account/Technology Program: Check #1015 \$100.00; Check #1027 \$100.00; Check #1013 \$100.00; Check #1012 \$100.00; Check #1008 \$500.00. Sue Megna seconded. All present in favor.
- j. Seth Hendrick moved approval of cancellation of Change Order #054, (Sano-Rubin Construction Co. Phase 2 -Castleton Elementary School-Project #4915-01-04-0001-014) in the amount of \$26,612.00 (approved at January 15, 2009 Board meeting). Sue Megna seconded. All present in favor.
- k. Seth Hendrick moved approval of Change Order for construction contract of Sano-Rubin Construction Co. (Phase 2 -Castleton Elementary School-Project #4915-01-04-0001-014) to be deducted from the construction contingency; \$0.00 change to revised contract sum of \$6,519,604.00: Change Order #054 in the amount of \$842.00. Sue Megna seconded. All present in favor.
- l. Seth Hendrick moved approval of Change Orders for construction contract of Sano-Rubin Construction Co. (Phase 2 -Castleton Elementary School-Project #4915-01-04-0001-014) to be added to the construction contract; new revised contract sum will be \$6,540,995.00:
Change Order #055 in the amount of \$7,452.00
Change Order #056 in the amount of \$10, 829.00
Change Order #057 in the amount of \$3,110.00. Sue Megna seconded. All present in favor.
- m. Seth Hendrick moved approval of Change Order for construction contract of T. Lemme Mechanical, Inc. (Phase 2 - Castleton Elementary School-Project #4915-01-04-0001-014) to be deducted from mechanical construction contingency, \$0.00 change to total contract sum of \$1,263,000.00: Change Order M-#008 in the amount of \$2,226.56. Sue Megna seconded. All present in favor.
- n. Seth Hendrick moved approval of Change Order for construction contract of Mazone Plumbing (Phase 2 - Castleton Elementary School-Project #4915-01-04-0001-014) to be added to the plumbing contract; new revised contract sum will be \$628,452.11:
Change Order P-#009 in the amount of \$2,904.00
Change Order P-#010 in the amount of \$2,280.00. Sue Megna seconded. All present in favor.
- o. Seth Hendrick moved approval of Change Orders for construction contract of Arcon Construction & Management Services, Inc. (Phase 2 - Castleton Elementary School-Project #4915-01-04-0001-014) to be added to the electrical contract; new revised contract sum will be \$1,280,836.00:
Change Order E-#017 in the amount of \$7,968.00
Change Order E-#018 in the amount of 1,227.00. Sue Megna seconded. All present in favor.
- p. Seth Hendrick moved approval of Change Orders for construction contract of Brownell Electric Corp. (Capital Improvement Project Phase 3-Project #4915-01-04-0004-010) to be deducted from the electrical construction contingency, \$0.00 change to total contract sum of \$759,000:
Change Order E-#006 in the amount of \$2,826.06 (Project #4915-01-04-0005-007-Bus Garage)
Change Order E-#007 in the amount of \$1,088.23 (Project #4915-01-04-0004-010-MHMS)
Change Order E-#008 in the amount of \$294.05 (Project #4915-01-04-0002-017-MHHS)

- q. Seth Hendrick moved approval of Negative Change Orders for construction contract of Brownell Electric Corp. (Capital Improvement Project Phase 3-to be deducted from the contract sum; new revised contract sum will be \$728,680.46: Change Order E-#009 in the amount of -\$23,767.22 (Project #4915-01-04-0004-010-MHMS) Change Order E-#010 in the amount of -\$6,552.32 (Project #4915-01-04-0002-017-MHHS) . Sue Megna seconded. All present in favor.
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- r. Seth Hendrick moved approval of Change Order for construction contract of Mazone Plumbing (Capital Improvement Project Phase 3-Project #4915-01-04-0002-017) to be deducted from the construction contingency; \$0.00 change to contract sum of \$275,067.00: Change Order #004 in the amount of \$471.52
Sue Megna seconded. All present in favor.
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- s. Seth Hendrick moved approval of Addendum No. 2 to lease dated as of May 24, 2007 between Williams Scotsman, Inc. and the Schodack Central School District, Re: Termination of Lease and Return of Equipment - Maple Hill School. Sue Megna seconded. All present in favor.
- t. Seth Hendrick moved approval of disposition of district property in accordance with Board of Education Policy #4-206: (2) trailers (not road worthy); (1) stainless steel counter w/4 built in warmers. Sue Megna seconded. All present in favor.
- u. Seth Hendrick moved approval of two-year Custom Network Solutions Basic Agreement with Sprint Solutions, Inc. in the amount of \$8,500 for the engineering, connection and installation of equipment at the Castleton Elementary School for cellular communication and reception. Sue Megna seconded. All present in favor.
- v. Seth Hendrick moved acceptance of bid from Schodack Landing Fire District in the amount of \$101.00 for Bus #78, 1996 Ford Van, VIN#1FDJE37F2THA10841, pursuant to a surplus bid opening January 29, 2009. Sue Megna seconded. All present in favor.
- w. Seth Hendrick moved approval of contract for special education services under IDEA with Early Childhood Education Center for the 2008-09 school year. Sue Megna seconded. All present in favor.
- x. Seth Hendrick moved approval of recommendations of district Committee on Pre-School Special Education regarding 2008-09 special education services for students #000113508, #000113538, #000113515, #000113503, #000113519. Sue Megna seconded. All present in favor.
- y. Seth Hendrick moved approval of recommendations of district Committee on Special Education regarding 2008-09 special education services for students #912012339, 000011321, 090300000. Sue Megna seconded. All present in favor.
- z. Seth Hendrick moved approval of special Board of Education meeting to be held at 7 p.m. on March 4, 2009 in the Maple Hill High School library. Sue Megna seconded. All present in favor.
- aa. Seth Hendrick moved approval of 60-month telecommunications contract with Capital Region BOCES/NERIC for the installation and maintenance of a 100 MB WAN connection for the Castleton Elementary School based on Capital Region BOCES/NERIC RFP 07-038. (Total Year 1 Implementation Cost \$15,536.84). Sue Megna seconded. All present in favor.

bb. Seth Hendrick moved approval of reduction to real property tax, due to clerical error, for Stephen Soltys, for real property located at 646 Van Hoesen Road, Castleton (208.-1-11) from \$3,009.81 to \$1,701.78 pursuant to Real Property Tax Law Section 550(2c), resulting in a 2007-08 property tax refund of \$1,308.03. Sue Megna seconded. All present in favor.

cc. Seth Hendrick moved approval of reduction to real property tax, due to clerical error, for Stephen Soltys, for real property located at 646 Van Hoesen Road, Castleton (208.-1-11) from \$3,280.04 to \$2,245.96 pursuant to Real Property Tax Law Section 550(2c), resulting in a 2008-09 property tax refund of \$1,034.08. Sue Megna seconded. All present in favor.

11. Resignations/Appointments. Sue Megna moved to remove items a. and b. from consent agenda. George Warner seconded. All present in favor.

- a. Sue Megna moved acceptance with regret and appreciation of her years of reliable service, of resignation of Gail Morocco, Stenographer, for the purpose of retirement, effective June 30, 2009. Seth Hendrick seconded. All present in favor.
- b. George Warner moved acceptance of resignation of Lynda Essenter, Registered School Nurse, for the purpose of retirement, effective June 30, 2009, with thanks for exceptional service and gratitude. Andrew Fleck seconded. All present in favor.
- c. George Warner moved acceptance of resignation of Jillian Post as JV softball coach for 2008-09. Phyllis Weber Scannell seconded. All present in favor.
- d. George Warner moved approval of Katherine Hudson-Sabens (certification: Music) as music teacher (.5FTE), effective February 23, 2009. Salary for the position is BA Step 1. Discussion. Phyllis Weber Scannell seconded. All present in favor.
- e. George Warner moved approval of permanent appointment of Nikki Cioffi, Clerk, effective March 2, 2009. Phyllis Weber Scannell seconded. All present in favor.
- f. George Warner moved approval of permanent appointment of Noelle Gipp, School Bus Driver, effective March 2, 2009. Phyllis Weber Scannell seconded. All present in favor.
- g. George Warner moved approval of permanent appointment of John Carl, School Bus Driver, effective March 2, 2009. Phyllis Weber Scannell seconded. All present in favor.
- h. George Warner moved approval of substitute teachers: Alison Archambault, Russell Brinthead, Rebecca Calhoun, Danielle Dearstyne, Michael Dobin, Kelli Donovan, Amy Gadziala, Eryn Hockler, Sarah Millsbaugh, John Nicholas, Michael Skaar, Michelle Springer, Monica Staats, Melissa Zager. Phyllis Weber Scannell seconded. All present in favor.
- i. George Warner moved approval of non-instructional substitutes: Patricia Mackay and Catherine Sager. Phyllis Weber Scannell seconded. All present in favor.
- j. George Warner moved approval of extracurricular advisors/coaches for 2008-09:
 - (1) Mark Bubniak - 7th/8th Grade Boys Track Coach
 - (2) Jennifer Delaney - SADD HS Co-Advisor
 - (3) Lynda Essenter - SADD HS Co-Advisor
 - (4) James Canonica - Volunteer Baseball Coach
 - (5) Scott Monuteaux - Volunteer Baseball Coach.
 - (6) Tracy Arno - 7th/8th Grade Girls Track Coach
 - (7) Sheila Golden - Varsity Girls Track Coach. Phyllis Weber Scannell seconded. All present

in favor.

- k. George Warner moved acceptance of resignation of Rebecca Perry, English teacher, effective June 30, 2009. Phyllis Weber Scannell seconded. All present in favor.
- l. George Warner moved approval of substitute school bus driver: Gail Akins. Phyllis Weber Scannell seconded. All present in favor.
- 12. Meeting open for public discussion. None.
- 13. Action items. Budget. Agenda items. Lacrosse.
- 14. Executive Session: Negotiations with CSEA, SAA; pending litigation; work history of specific employee. Sue Megna moved to enter into executive session at 11:05pm. Seth Hendrick seconded. All present in favor.
- 15. Adjournment. Having no other business before the board, meeting adjourned at 11:40pm.

Respectfully submitted,
Elizabeth Chipman
District Clerk