

*IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS
to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in
rewarding work and practice behaviors that are intelligent in both an academic and a practical sense.
Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential
and to function successfully in their individual and social roles."*

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

December 6, 2007

Maple Hill Middle School Library

BOARD OF EDUCATION MINUTES - SPECIAL

Members present: Paula Noll, President; Susan Megna, Vice President; Ricardo Cosgrave; Robert Hamilton; Beth Nichols Hesse; Phyllis Weber Scannell; Seth Hendrick (@ 7:07 p.m.); George Warner (@ 7:10 p.m.); Paul Puccio (@ 7:55 p.m.)

Also Present: Douglas Hamlin, Superintendent; Sherri Fisher, Director of Business and Support Services; Jason Chevrier, Elementary School Principal; Roger Gorham, Middle School Principal; Robert Horan, High School Principal; Lorraine Colistra, Director of Pupil Personnel Services; Donna Watson, Director of Curriculum and Instruction; Joyce Romanowski, Substitute District Clerk

1. Meeting called to order by President Noll at 7:05 p.m.
2. Robert Hamilton moved to approve present agenda with additions. Ricardo Cosgrave seconded. All present in favor.
3. Meeting open for public discussion - Doug Hamlin welcomed Joe Minnisale, Chris Murphy, Melissa Golden, Jen Gold, Kirsten Watson
4. Reports
 - A. Capital Project and Town Re-Assessment Impact
 - (1) Re-Assessment Communication Plan - Doug Hamlin reported on 12/5 meeting with Capital Region BOCES Communications Services, Averill Park CSD, East Greenbush CSD, town assessors; consistency across districts but tailor plans to individual districts; meet mid-February with GAR to learn about process/assessments; impact notices to be mailed 2/28. Concerns/questions: comparison based on current budget rates; adjusted tax rate based on entire town; Homestead provision; expect little shift from commercial to residential.
 - (2) Capital Project Financial Report - Sherri Fisher explained pending change orders for CES; recent water main break clean-up bill from Village; subcontractors' pending liens against contractor regarding Modular Village - district to withhold payments until resolved/no impact on district; BAN/fiscal impact of bond referendum;. Project timeline: December - anticipate SED approval; Jan-Feb - bids; Feb-March - contract approvals; April-May -

construction. Questions/clarifications: neighbors' concerns being addressed - contractor issue; conversation with Village; unallocated funds/bidding contingency; standardize boiler and security systems in CES for compatibility with other buildings - resolution to address on 12/20/07. Board members to e-mail questions or bring to 12/20 meeting.

- B. RCG Health Insurance Trust Agreement - no questions; action required on 12/20/07
- C. 2008-09 Budget Calendar/Funding Guidelines - two community forums scheduled. Issues will impact budget development: property re-assessment and last year's narrow budget approval; new programs to maintain (Distance Learning); current data management program (pre-State data warehouse requirement) submission interface difficulties; Capital Project expenses; move back to CES; contractual obligations; negotiations; NYS funding. Importance of communication with public.

5. Consent agenda

- A. Robert Hamilton moved to accept donation from Council of Community Services of NYS in the amount of \$1,000.00 in support of MHHS SADD Spirit week expenses. Ricardo Cosgrave seconded. All present in favor.
- B. Robert Hamilton moved to accept donation from Maple Hill Middle School PTO in the amount of \$600.00 to support a portion of the cost associated with the purchase of an Audio Visual mixer for Maple Hill Middle School instructional program. Ricardo Cosgrave seconded. All present in favor.
- C. Robert Hamilton moved to accept donation from Maple Hill Middle School PTO in the amount of \$332.42 in support of Grade 6 field trip to the Metropolitan Museum (November 2007). Ricardo Cosgrave seconded. All present in favor.
- D. Robert Hamilton moved to accept supplemental insurance proceeds from Utica National Insurance Company in the amount of \$4,741.44 for additional costs incurred by the district relative to the vandalism at Maple Hill High School on 09/04/05. Ricardo Cosgrave seconded. All present in favor.
- E. Robert Hamilton moved to accept proposal from Questar III for completion of GASB 45 Planning and Implementation Services at a cost not to exceed \$7,500.00 for an initial full valuation plus \$1,000.00 for the cost to update the valuation in year two. Ricardo Cosgrave seconded. All present in favor.
- F. Robert Hamilton moved to accept marketing proposal from Re/Max Premier for real estate marketing services related to the sale of district property located at 1943 Brookview Road, Castleton, NY at a commission of six (6) percent of the sale price. Question: Doug Hamlin explained property history; noted that Castleton Kids is still interested in purchase. Ricardo Cosgrave seconded. All present in favor.

- G. Robert Hamilton moved to approve 2008-09 Budget Calendar and Funding Guidelines. Ricardo Cosgrave seconded. All present in favor.
- H. Robert Hamilton moved to approve resolution authorizing an increase in 2007-08 General Fund budget in the total amount of \$1,120 to support a portion of the cost associated with the purchase of an Audio Visual mixer for the Maple Hill Middle School instructional program, to be offset by a \$600 gift/donation from the Maple Hill Middle School PTO and a \$520 gift/donation from the Maple Hill Middle School Student Council. Ricardo Cosgrave seconded. All present in favor.
- I. Robert Hamilton moved to approve resolution regarding school district compensation for ten-month employees, permitting payment of 22 or 26 paychecks each year, for compliance with IRS regulation 409-A. Ricardo Cosgrave seconded. All present in favor.
- J. Robert Hamilton moved to approve resolution regarding 403(b) Tax Deferred Annuity Program to permit contract exchanges, for compliance with IRS regulation 403(b). Ricardo Cosgrave seconded. All present in favor.
- K. Robert Hamilton moved to accept donation from Maple Hill Middle School **Student Council** in the amount of \$520 to support a portion of the cost associated with the purchase of an Audio Visual mixer for Maple Hill Middle School instructional program. Ricardo Cosgrave seconded. All present in favor.

6. Resignations/Appointment

- A. Ricardo Cosgrave moved approval of April Nelson (certification pending: physical education, health education) as regular substitute teacher for Jerilyn Puccio, effective November 13, 2007. Seth Hendrick seconded. All present in favor.
- B. Ricardo Cosgrave moved approval of Kristen Nunziato (certification: Childhood Education [Grades 1-6]) as regular substitute teacher for Christine Charsky, effective November 15, 2007. Seth Hendrick seconded. All present in favor.
- C. Ricardo Cosgrave moved emergency conditional approval of substitute teachers: Victoria Roberts, Timothy VanVliet. Seth Hendrick seconded. All present in favor.
- D. Ricardo Cosgrave moved emergency conditional approval of non-instructional substitutes: Kaitlynn Oles. Seth Hendrick seconded. All present in favor.
- E. Ricardo Cosgrave moved to approve substitute teachers: Courtney Hanrahan. Seth Hendrick seconded. All present in favor.
- F. Ricardo Cosgrave moved to approve non-instructional substitutes: Franklin Bareis, Lisa Wilcox. Seth Hendrick seconded. All present in favor.

7. Board discussion

Bob Hamilton: Clarified statement regarding immunizations in Independent article/letter from constituent; announced resignation from Board of Education effective 1/1/08 to become Associate Dean of College of Pharmacy at Burlington, Vermont campus. Paula Noll thanked Bob for his service as Board member over the years.

Seth Hendrick: Gym wiring for scoreboard and PA for future - possibility of obtaining from Rensselaer HS. District will inquire.

Paul Puccio: Invitation - 12/17 with Commissioner of Education regarding Tech Valley - expectations of business. QIII/NYSSBA met with Comptroller's office regarding internal audit without good results but ongoing effort.

George Warner: excellent audit report.

Susan Megna: received Power Authority energy program information to review/share for potential savings.

Bob Horan: Interest in student groups/clubs presenting overview of activities at meetings - BOE agreed.

George Warner: Department of Defense language programs; possibility of community education Chinese class. Bob Horan will look into.

Susan Megna: Bob Hamilton tremendous asset to BOE for many years - difficult to replace.

8. Meeting open for public discussion

Joe Minnisale, Independent asked if BOE would replace Questar III as internal auditor; Doug Hamlin stated district is not in agreement with Comptroller's office and wishes to clarify.

9. Action items: Homestead provision; conversation with Village; wiring for scoreboard

10. Robert Hamilton moved to go into executive session to discuss work history of specific employee, Superintendent evaluation, negotiations with SCFA at 8:29 p.m. Ricardo Cosgrave seconded. All present in favor.

Ricardo Cosgrave moved to return to regular session. Seth Hendrick seconded. All present in favor.

Ricardo Cosgrave moved to approve 2007-08/2008-09 contract with Director of Business and Support Services contract. Seth Hendrick seconded. All present in favor

11. Adjournment: Having no other business before the Board, meeting adjourned at 9:05 p.m.