

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

August 21, 2008

Maple Hill Middle School Rooms 210-211

BOARD OF EDUCATION Regular Business Meeting - MINUTES

6:00 p.m. Tour of CES Construction Site

PRESENT: Paula Noll, President; Ricardo Cosgrave; Andrew Fleck; Seth Hendrick; Beth Nichols Hesse (@ 7:15 p.m.); Susan Megna; Phyllis Scannell Weber; George Warner

ABSENT: Paul Puccio

ALSO PRESENT: Douglas Hamlin, Superintendent; Sherri Fisher, Director of Business and Support Services; Lorraine Colistra, Director of Pupil Personnel Services; Robert Horan, HS Principal; Jason Chevrier, CES Principal; Joyce Romanowski, Substitute District Clerk

1. **Meeting called to order** by President Noll at 7:10 p.m.
2. Seth Hendrick moved to **approve present agenda with revisions/additions**. Andrew Fleck seconded. All present in favor.
3. **Election of Vice-President** for the 2008-09 school year. Andrew Fleck nominated Susan Megna for the office of Vice-President. Rik Cosgrave seconded. No other nominations. Aye 6; Nay 0; George Warner did not vote.
4. **Oath of Office** - newly elected Vice-President Susan Megna signed the "Oath of Office"
5. Seth Hendrick moved to **approve minutes of regular meeting of July 2, 2008**. Andrew Fleck seconded. All present in favor.
6. Meeting open for **public discussion**
7. Reports
 - a. **Construction** - Ed Goodwill, CTW, provided progress update on catch basins, bus garage lift, soil contamination, research of above ground lift, building progress, classroom cleaning, univents, electrical, life safety, phones, PA's. CES construction ahead of schedule. Questions/discussion. Jeff Kloetzer, SSA, reported on roof at CES.
 - b. **Capital Project** - Sherri Fisher provided update on financing: favorable interest rate, unallocated funds, interest costs lower than pre-referendum projection. Questions/discussion.

Every child will be challenged, and every child will challenge every assessment.

- c. **2008-09 Tax Levy** - Sherri Fisher reported on tax rates, Hannaford Pilot and tax certiorari, state aid, property reassessments. STAR numbers available. Property tax examples will be put on website. Questions/discussion.
- d. **CES PTO Playground Fundraising** - Jason Chevrier and Angie Beber, CES PTO, provided background information, research, guidelines, disclaimers. Proposed fundraising activities include buy-a-brick, letter writing/grant campaign and raffles. Questions/discussion.
Rik Cosgrave moved to approve CES PTO playground fundraising. Seth Hendrick seconded. All present in favor.
- e. **Community Outreach** - Doug Hamlin introduced Jason McCord, district Communications Specialist contracted through Questar III two days per week. Jason reported on communications services, publications, graphic design, printing, web services, community survey. Questions/discussion.

8. Policies

- a. Rik Cosgrave moved to **approve Salary Elections for Employees Employed for Less Than 12 Months** - 3rd Reading. Seth Hendrick seconded. All present in favor.

9. Consent agenda

- a. Seth Hendrick moved to **accept Claims Auditor's Report** for the month of June 2008. Rik Cosgrave seconded. All present in favor.
- b. Seth Hendrick moved to **accept Treasurer's Report** for the month of June 2008. Rik Cosgrave seconded. All present in favor.
- c. Seth Hendrick moved to **accept Extra-classroom Activity Report** for the month of June 2008. Rik Cosgrave seconded. All present in favor.
- d. Seth Hendrick moved to **accept donation from Christmas Wish Campaign** (c/o Clear Channel Radio) in the amount of \$600.00 in support of Maple Hill Middle School Community Charities Account (Camp Scully Camperships). Rik Cosgrave seconded. All present in favor.
- e. Seth Hendrick moved to **approve contract with Stericycle, Inc.** from September 1, 2008 through August 31, 2009 in the amount of \$82.83 per month (\$993.96 annually); additional pick-up charge for regulated medical waste services - \$115.50; additional container charge - \$35.00. Rik Cosgrave seconded. All present in favor.
- f. Seth Hendrick moved to **approve contract with On-Site Testing Services, Inc.** from, July 1, 2008 through June 30, 2009 for Administration of Drug and Alcohol Testing based on the following fee schedule: NIDA Urine Drug Test - \$59 per screening; Breath Alcohol Screen - \$29 per screening. Rik Cosgrave seconded. All present in favor.

- g. Seth Hendrick moved to **approve one-year contract extension with Chartwells** from July 1, 2008 through June 30, 2009 for food service management at a rate of \$2.4018 per meal for Breakfast and Lunch (\$2.2419 direct cost per meal and \$.16 administrative cost per meal), and approval of the following reimbursable meal prices: Full price breakfast \$.85; Full price Elementary lunch \$1.65; Full price Secondary lunch \$1.85; Reduced price breakfast and lunch \$.25; A La Carte prices based on the attached list
- h. Seth Hendrick moved to **approve Certificate of Acceptance for Free and Reduced Price Meal or Special Milk Program** related to the operation of the National School Breakfast and Lunch Programs. Rik Cosgrave seconded. All present in favor.
- i. Seth Hendrick moved to **approve 2008-09 Child Nutrition Program Recipient Agency Annual Renewal for School Breakfast and Lunch Programs**. Rik Cosgrave seconded. All present in favor.
- j. Seth Hendrick moved to **approve Bond Anticipation Note (BAN)** in the amount of \$177,973.11 for renewal of an existing Bond Anticipation Note pursuant to a Serial Bond Resolution dated July 12, 2007 with First Niagara Bank at an annual interest rate of 2.9%. Rik Cosgrave seconded. All present in favor.
- k. ~~Approval of service agreement with Omni Financial Group, Inc. for third party administration of employer 403(b) plan effective July 1, 2008 - **item removed**~~
- l. Seth Hendrick **moved to authorize 403(b) vendors** from July 1, 2008 through December 31, 2008: AIM Distributors, Inc.; American Fund/Capital Guardian; AXA Equitable Life Insurance Company; Cadaret, Grant & Co.; Fidelity Management Trust Co.; IDS Life of New York; ING National Trust; Mass Mutual Life; Mass Mutual VA; Massachusetts Financial Svc; Metropolitan Life Insurance Co.; Northwestern Mutual Life; Oppenheimer Shareholder Svcs.; Primerica Financial Services; Putnam Investments; Smith Barney 31; Thrivent Financial for Lutherans; Union Central Life; Vanguard Fiduciary Trust Co.; Variable Annuity Life Ins. Co.; Waddell & Reed Inc. New provider list to be approved by January 1, 2009. Rik Cosgrave seconded. All present in favor.
- m. Seth Hendrick moved to **approve 2008 tax warrant** for Town of Schodack in the amount of \$10,628,131.42 (75.44% tax rate decrease) and for Town of Stuyvesant in the amount of \$95,282.58 (5.3% tax rate increase). Rik Cosgrave seconded. All present in favor.

- n. Seth Hendrick moved to **approve Change Orders for construction contract of Arcon Construction & Management Services, Inc.** (Castleton Elementary School Project #4915-01-04-0001-014) to be deducted from construction contingency; \$0.00 change to revised contract sum amount of \$1,247,800.00:
Change Order E-#010 in the amount of \$4,650.00
Change Order E-#011 in the amount of \$4,318.00
Change Order E-#012 in the amount of \$2,130.00
 Rik Cosgrave seconded. All present in favor.
- o. Seth Hendrick moved to **approve Change Orders for construction contract of Sano-Rubin Construction Co.** (Castleton Elementary School Project #4915-01-04-0001-014) to be deducted from construction contingency; \$0.00 change to revised contract sum of \$6,499,725.00:
Change Order #027 in the amount of \$1,633.00
Change Order #028 in the amount of \$5,485.00
Change Order #029 in the amount of \$2,328.00
 Rik Cosgrave seconded. All present in favor.
- p. Seth Hendrick moved to **approve Change Order for construction contract of T. Lemme Mechanical, Inc.** (Castleton Elementary School Project #4915-01-04-0001-014) to be deducted from mechanical construction contingency, \$0.00 change to total contract sum of \$1,263,000.00:
Change Order M-#006 in the amount of \$2,037.12
 Rik Cosgrave seconded. All present in favor.
- q. Seth Hendrick moved to **approve Change Orders for construction contract of Gallo Construction Corp.** (Capital Improvement Project Phase 3 Project #4915-01-04-0002-017) to be deducted from construction contingency; \$0.00 change to contract sum of \$1,582,400.00:
Change Order #001 in the amount of \$4,392.50
Change Order #002 in the amount of \$6,564.92
 Rik Cosgrave seconded. All present in favor.
- r. Seth Hendrick moved to **approve Change Orders for construction contract of Mazone Plumbing** (Castleton Elementary School Project #4915-01-04-0001-014):
Change Order #006 in the amount of \$1,827.81 to be deducted from construction contingency; \$0.00 change to the revised contract sum of \$620,436.00
Change Order #007 in the amount of \$2,473.57; \$702.56 to be deducted from remaining construction contingency; \$1,771.11 to be added to the plumbing contract; new revised contract sum will be \$622,207.11
 Rik Cosgrave seconded. All present in favor.

- s. Seth Hendrick moved to **approve Change Orders for construction contract of Mazone Plumbing** (Capital Improvement Project Phase 3 Project #4915-01-04-0004-010) to be deducted from construction contingency; \$0.00 change to contract sum of \$275,067.00:
Change Order #001 in the amount of \$404.48
Rik Cosgrave seconded. All present in favor.
- t. Seth Hendrick moved to **approve Change Orders for construction contract of Mazone Plumbing** (Capital Improvement Project Phase 3 Project #4915-01-04-0005-007) to be deducted from construction contingency; \$0.00 change to contract sum of \$275,067.00:
Change Order #002 in the amount of \$1,468.20
Rik Cosgrave seconded. All present in favor.
- u. Seth Hendrick moved to **approve resolution** authorizing the District Treasurer to transfer an amount not to exceed \$40,000 from 2008-09 Unemployment Insurance Reserve Fund to 2008-09 General Fund Unreserved Fund Balance, in support of 2008-09 General Fund Budget. Rik Cosgrave seconded. All present in favor.
- v. Seth Hendrick moved to **approve resolution** authorizing the District Treasurer to transfer an amount not to exceed \$35,000 from 2008-09 Workers' Compensation Reserve Fund to 2008-09 General Fund Unreserved Fund Balance, in support of 2008-09 General Fund Budget. Rik Cosgrave seconded. All present in favor.
- w. Seth Hendrick moved to **approve resolution** authorizing the District Treasurer to transfer an amount not to exceed \$220,000 from 2008-09 Debt Service Fund to 2008-09 General Fund Unreserved Fund Balance, in support of 2008-09 capital project debt service in General Fund Budget. Rik Cosgrave seconded. All present in favor.
- x. Seth Hendrick moved to **approve cross-contract with Capital Region BOCES** for purchase, implementation and support of eSchoolData Student Information System at an initial estimated cost for 2008-09 of \$47,013.01. Rik Cosgrave seconded. All present in favor.
- y. Seth Hendrick moved to **approve Independent Contractor Agreement with Sherri Belucci**, Special Education Teacher of the Hearing Impaired, to provide sign language training for transportation personnel on September 3, 2008, at a rate of \$60.00 per hour, for a total not to exceed \$120.00. Rik Cosgrave seconded. All present in favor.
- z. Seth Hendrick moved to **approve contract for special education services with Wildwood Programs** for one (1) pupil for the period July 7 through August 15, 2008, in the amount of \$6,893.00. (Note: This is current 2007-08 rate; 2008-09 rate is pending upon final SED approval.) Rik Cosgrave seconded. All present in favor.

- aa. Seth Hendrick moved to **approve contract for special education services with Parsons Child and Family Center** for two (2) students for the period July 7 through August 15, 2008, in the amount of \$10,354.00 (\$5,177 per student). Rik Cosgrave seconded. All present in favor.
- bb. Seth Hendrick moved to **approve contract for special education services with Parsons Child and Family Center** for two (2) students for the period September 3, 2008 through June 25, 2009, in the amount of \$69,032.00 (\$34,516 per student). Rik Cosgrave seconded. All present in favor.
- cc. Seth Hendrick moved to **approve recommendations of district Committee on Pre-School Special Education** regarding 2008-09 special education services for students #000113495, 000113515, 093942616. Rik Cosgrave seconded. All present in favor.
- dd. Seth Hendrick moved to **approve recommendations of district Committee on Special Education** regarding 2008-09 special education services for students #000011342, 000011371, 000113203, 000012420, 000113364, 000011406, 000112974, 000113400, 000113445, 000113447, 000113468, 000113481, 000113472, 000113479, 000113475, 000113438, 000113477, 000113473, 000113478, 000113507, 000011434, 000113307, 000113287, 000011209, 000113327, 000011186, 000011331, 000113194, 912012339, 000113314, 000011024, 000010848, 000113376, 000011447, 000011034, 000012301, 000012282, 000113213, 000012262, 000113425, 000012390, 000012297, 000012109, 912012143. Rik Cosgrave seconded. All present in favor.
- ee. Seth Hendrick moved to **approve Change Order for construction contract of Mazone Plumbing** (Capital Improvement Project Phase 3 Project #4915-01-04-0004-010): Change Order #003 in the amount of \$885.39 to be deducted from construction contingency; \$0.00 change to contract sum of \$275,067.00. Rik Cosgrave seconded. All present in favor.
- ff. Seth Hendrick moved to **approve Change orders for construction contract of Brownell Electric Corp.** (Capital Improvement Project Phase 3 Project #4915-01-04-0004-010) to be deducted from construction contingency; \$0.00 change to contract sum of \$801,000.00:
Change Order #001 in the amount of \$6,339.00
Change Order #002 in the amount of \$4,160.94
 Rik Cosgrave seconded. All present in favor.
10. Resignations/Appointments
- a. Susan Megna moved to **accept resignation of Jerilyn Puccio**, for purposes of retirement, effective July 30, 2008. Phyllis Weber Scannell seconded. All present in favor. Board thanked Jeri for her service; she will be missed.

- b. Susan Megna moved to **accept resignation of Danielle Poirier**, School Bus Driver and Driver/Trainer effective August 13, 2008. Phyllis Weber Scannell seconded. All present in favor. Board thanked Danielle for her service; she will be missed.
- c. Susan Megna moved to **accept resignation of Sarah Reisig**, School Bus Attendant, effective August 14, 2008. Phyllis Weber Scannell seconded. All present in favor.
- d. Susan Megna moved to **approve change in hours for Theresa Jackson**, Teacher Assistant, from 6.0 hours/day to 7.0 hours/day. Phyllis Weber Scannell seconded. All present in favor.
- e. Susan Megna moved to **create one School Bus Driver position** for 4.5 hours/day, five days/week, effective September 1, 2008. Phyllis Weber Scannell seconded. All present in favor.
- f. Susan Megna moved to **approve summer school personnel**: Joann Clynes, Rachel Hoffman. Phyllis Weber Scannell seconded. All present in favor.
- g. Susan Megna moved to **approve tenure appointment of Rachel Wemette** (Certification: Teaching Assistant, Level Three) as Teacher Assistant, effective September 6, 2008. Phyllis Weber Scannell seconded. All present in favor.
- h. Susan Megna moved to **approve Team Leaders** for 2008-09: Judith DiPrima, Everett Finney, Karen Harris, Carole Lovelett, Kenneth Malloy, Karen Sweet. Phyllis Weber Scannell seconded. All present in favor.
- i. Susan Megna moved to **approve extracurricular advisors/coaches** for 2008-09:
 - (1) Jillian Post - Girls JV Volleyball Coach; Girls JV Basketball Coach
 - (2) Jennifer Gold - Volunteer Soccer Assistant
 - (3) Kaitlin McGann - Volunteer Soccer Assistant
 - (4) Leonard Bacon - Science Olympiad Advisor
 - (5) Brian Keller - 7th/8th Grade Boys Basketball Coach
 - (6) Susan Wollner - MHHS Newspaper Editorial Advisor
 Phyllis Weber Scannell seconded. All present in favor.
- j. Susan Megna moved to **approve substitute teachers**: Jesse Braverman, Emily Davenport, Kim Rooney, Kathleen VerGow. Phyllis Weber Scannell seconded. All present in favor.
- k. Susan Megna moved to **approve non-instructional substitutes**: Marisol Bermudez-Ellis, Kim Rooney, Christine Wagner. Phyllis Weber Scannell seconded. All present in favor.

- l. Susan Megna moved to **approve three-year probationary appointment of Lisa M. Kelly** (certification: Students with Disabilities, Grades 1-6; Literacy Specialist, Birth-Grade 6; Childhood Education, Grades 1-6; Middle Childhood Generalist, Grades 5-9; Students with Disabilities Generalist, Grades 5-9 pending) as special education teacher, effective September 1, 2008. Salary for the 10-month position is MS Step 1. Phyllis Weber Scannell seconded. All present in favor. Andrew Fleck requested brief summary of faculty hiring process. Explanation/questions/discussion. Doug Hamlin will provide for future hires.
 - m. Susan Megna moved to **approve probationary appointment of John Carl**, School Bus Driver, for 4.5 hours/day at a rate of \$20.17/hour, One Year of Advanced Credit Granted, effective September 2, 2008 through March 2, 2009. Phyllis Weber Scannell seconded. All present in favor.
 - n. Susan Megna moved to **approve probationary appointment of Noelle Gipp**, School Bus Driver, for 4.5 hours/day at a rate of \$18.72/hour, effective September 2, 2008 through March 2, 2009. Phyllis Weber Scannell seconded. All present in favor.
 - o. Susan Megna moved to **approve change in hours for Paul Prostowich**, School Bus Driver-Trainer, from "variable hours as needed" to 3.5 hours/day, effective August 22, 2008. Phyllis Weber Scannell seconded. All present in favor.
11. **Board discussion:** Seth Hendrick complimented HS/MS "Meet the Coaches Night." Paula Noll read letter from Maple Hill Youth Lacrosse thanking Board for use of grounds. George Warner talked about communications and asked Board to look at Shenendehowa's "grapevine rumors" link. He also spoke about drug treatment facility proposed for Route 9 and lack of commercial development. Questions/discussion.
12. Meeting open for **public discussion** - none
13. **Action items:** Communications plan; community outreach; faculty appointment summary form
14. Having no other business before the Board, meeting was **adjourned** at 9:00 p.m.

Respectfully submitted,

Joyce Romanowski
Substitute District Clerk

[BOE\MINS AUG 21 08]

Every child will be challenged, and every child will challenge every assessment.
