

*IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS
to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work
and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes,
skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and
social roles."*

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

August 18, 2011

Maple Hill High School Library

REGULAR BOARD OF EDUCATION MINUTES – REGULAR

Present: Andrew Fleck, Michael Hiser, Paul Puccio, Bruce Romanchak, Lisa Lafferty and Mary Yurista

Absent: Christine Digiulio, George Warner and (1) vacant position

Also Present: Robert Horan, Monica C. Kim, Donna Watson, Ron Agostinoni, Michael Bennett,
Jason Chevrier and Jill Filkins

1. Meeting called to order by Board President, J. Andrew Fleck at 6:00 p.m.
2. President Andrew Fleck asked everyone to stand for the Pledge of Allegiance to the Flag.
3. Paul Puccio moved to approve present agenda. Michael Hiser seconded. All present in favor.
4. Mary Yurista moved to approve the minutes of regular meeting of April 26, 2011, May 17, 2011 and July 7, 2011. Paul Puccio seconded with one note – he was present at the May 17, 2011 meeting but isn't listed.
5. Reports:
 - a. 2011-12 Tax Levy – Monica Kim gave a powerpoint presentation on the 2011-2012 tax levy.
 - b. 2012-13 Property Tax Cap Chapter 97 – Monica Kim gave a powerpoint presentation on the newly passed property tax cap legislation as it is understood at this time, with an example of how it would have affected the 2011/12 school year had it been in effect at that time.
6. Board Discussion

Andrew Fleck recently attended the Schodack Castleton Community Partnership (SCCP) meeting and indicated that the 5 year grant that SCCP has been operating under is about to end, along with their partnership with NYCON. He said that the recent movie night at the Middle School and Tri-City Valley Cats game at the Joseph L. Bruno stadium, which were sponsored by SCCP were very successful and they hope to continue to get the message out to students that they can have fun without alcohol or drugs. He will keep the BOE informed as to the status of a new grant application

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and search for a new corporate sponsor.

Bob Horan notified BOE members that there will be a meeting of Superintendents and Board of Education members from various Rensselaer County School districts on Saturday, October 1, 2011 at Questar III. The main topic will be the Governor's Property Tax Cap Chapter 97 and he encourages all Board members to attend.

Board needs to set tax levy so that school tax bills can be prepared and mailed in late August. All members agreed to keep the tax levy rate at 2.99%, which was the rate of the adopted budget. All agreed that it is necessary in order to maintain the fund balance and will be helpful to Schodack once the tax cap is imposed.

Paul Puccio distributed a report on a proposed Exit 12 Transportation Hub. He explained that the Exit 12 area of I-90 is an ideal setting for such a proposal and Schodack, Rensselaer County and the Capital Region could benefit greatly from this economic development proposal. He will keep the Board informed of the progress of the project proposal.

Andrew Fleck noted that there are blank spaces on item "g" of the consent agenda - the CES Building Planning Team and the Audit Committee. Paul Puccio volunteered for the CES Building Planning Team. The current Board policy requires that three (3) Board members serve on the audit committee. Christine DiGiulio has already volunteered to be on the committee and to serve as a Co-Chairperson with Christopher Stevens. Mary Yurista volunteered to be the 2nd Board member and Paul Puccio made a suggestion that the Audit Committee Policy be reviewed and that the Board might want to consider reducing the requirement to two (2) members. There is currently a vacancy on the Board with Ken Flood's resignation and Bob will continue to get the message out to the community that they welcome any interested parties to apply.

Bob encouraged all Board members to attend as many upcoming community events as possible. He wants members to explain the tax levy rate and the property tax cap. Board members will attend the Kindergarten/new parent meeting, the CES, Middle School and High School back to school nights as well as the CES Community Fair.

Bob has attended several of the Reorganization Feasibility community member sessions and is very impressed with the enthusiasm and dedication of the committee members from both districts. He also encouraged Board members to discuss and answer questions about the study when they are at community events.

Bob said that the district newsletter is now available on the website and in an effort to reduce costs, calendars aren't being printed. Community members who request a calendar will be sent one.

Andrew noted that item "hh" of the consent agenda has been stricken. The district is still working with the Faculty Association to complete the document and agree on the local assessment tools and the observation rubric to be used in the evaluations. The document needs to be approved by the Board of Education on or before September 1, 2011 and since it isn't finalized yet, all members

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agreed to meet on September 1, 2011 at 7:00 am at the district office to vote on the proposed document language.

7. Meeting open for public discussion – none.
8. Policies:
 - a. Fixed Assets Management – 3rd Reading and Adoption. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
 - b. Budget Transfers – 3rd Reading and Adoption. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
 - c. Electric Banking – 3rd Reading and Adoption. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
 - d. Reserve Funds – 1st Reading. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
9. Consent agenda
 - a. Acceptance of Treasurer’s Reports for the month of June 2011. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
 - b. Acceptance of Revenue and Budget Status Reports for the month of June 2011. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
 - c. Acceptance of Extra-Classroom Activity Report for the month of June 2011. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
 - d. Acceptance of Claims Auditor Report for the month of June, 2011. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
 - e. Approval of recommendations of the district Committee on Preschool Special Education regarding 2011-2012 special education services for students: 000114002, 000114000, 000113681. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
 - f. Approval of recommendations of the district Committee on Special Education regarding 2011-2012 student: #000113600. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
 - g. Appointment of members of Board of Education to committees and task forces
 - CES Building Planning Team - Paul Puccio.
 - Audit Committee – Mary Yurista and one vacant seat.
 Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.

- h. Approval of resolution to designate Board and Community members to serve on the Internal Audit Committee, effective July 1, 2011 as required by statute: Christine DiGiulio, Mary Yurista, one vacant board member slot, Scott Schulz, Christopher Stephens and designation of Christine DiGiulio and Christopher Stephens as Co-chairpersons. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
- i. Approval of contract for special education services with Wildwood Programs for one (1) pupil for the period July 1, 2011 through August 13, 2011, in the amount of \$7,181.00 (Note: this is based on a rate set by SED on April 6, 2011). Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
- j. Approval of a contract for special education services with Parsons Child and Family Center for two (2) pupils for the period July 05, 2011 through June 21, 2012, in the amount of \$81,072.00 (Note: 6 week 2011 summer and 40 week 2011-2012 school year are included in one contract). Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
- k. Approval of contract for special education services under IDEA with Crossroads Center for Children, Inc. for the 2011-12 school year. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
- l. Approval of Inter-municipal Agreement with Rensselaer City School District for Internal Audit Services effective July 1, 2011 through June 30, 2012 at an estimated cost of \$680.00 per day for up to 10 days. (The fee is based on a \$680 per staff day for the internal auditor, based upon a 7.5 hour day and \$400 per staff day for any paraprofessional, based upon a 7.5 hour day). Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
- m. Approval of a tutorial contract with Four Winds Saratoga for the 2011-12 school year at a rate of \$29/hour, based on schedule of ten (10) hours per week for Middle or High School Students and five (5) hours per week for students in elementary school. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
- n. Approval of Cooperative Agreement between Hudson Valley Community College and Schodack Central School District for College in the High School courses for the period September 1, 2010 through June 30, 2011. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
- o. Moved approval of waiver of Board of Education Policy #3-208 to allow Questar III to use the High School facilities for their opening conference day on September 1, 2011. Lisa Lafferty made a motion to approve. Paul Puccio seconded. All present in favor.
- p. Approval of Certificate of Acceptance for Free and Reduced Price Meal or Special Milk Program related to the operation of the National School Breakfast and Lunch Programs.

- Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
- q. Approval of 2011-12 Child Nutrition Program Recipient Agency Annual Renewal for School Breakfast and Lunch Programs. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
 - r. Approval of 2011 tax warrant for the Town of Schodack in the amount of \$11,390,316.72 and for the Town of Stuyvesant in the amount of \$94,842.28. (Total Tax Levy \$11,485,159.00). Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
 - s. Approval of Bond Anticipation Note (BAN) for bus purchase pursuant to a Serial Bond Resolution dated July 7, 2011, with KeyBank at an annual interest rate of 1.49% in the amount of \$210,000. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
 - t. Approval of Bond Anticipation Note (BAN) in the amount of \$156,690.11 for renewal of existing Bond Anticipation Note pursuant to a Serial Bond Resolution dated July 1, 2010, with KeyBank at an annual interest rate of 1.49%. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
 - u. Approval of Bond Anticipation Note (BAN) in the amount of \$141,514.88 for renewal of existing Bond Anticipation Note pursuant to a Serial Bond Resolution dated June 18, 2009, with KeyBank at an annual interest rate of 1.49%. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
 - v. Approval of Bond Anticipation Note (BAN) in the amount of \$44,493.27 for renewal of existing Bond Anticipation Note pursuant to a Serial Bond Resolution dated July 12, 2007 with KeyBank at an annual interest rate of 1.49%. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
 - w. Approval of an Independent Contract Agreement with James V. Bigley, H.M.B. Consultants, for assistance in the evaluation of the District's Food Service Management Company, during the period September 1, 2011 through June 30, 2012, not to exceed \$1,800. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
 - x. Approval of a lease agreement with Story Place Preschool, Inc., 2500 Pond View Road, Castleton, NY 12033, for the 2011-12 school year for one classroom and ancillary space use at the Castleton Elementary School, in the amount of \$1,500.00 per month. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
 - y. Approval of resolution authorizing the District Treasurer to transfer an amount not to exceed \$150,000 from 2011-12 Debt Service Fund to 2011-12 General Fund Unreserved Fund Balance, in support of 2011-12 capital project debt service in General Fund Budget.

Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.

- z. Approval of the contract with Questar III BOCES for the period September 1, 2011 through June 30, 2012 for services as detailed in final service request. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
- aa. Approval of the contract with Community Care Physicians, P.C. for the period July 1, 2011 through June 30, 2012 for the provision of school physician and health services based on the following fee schedule:

School Physician Services:

\$3,600/ year for 30 hours/ year, \$180/hour thereafter

Employee Physician Services:

19A Driver Physicals (On-Site at District)	\$ 69.00
19A Driver Physicals (at Physician Office)	\$ 55.00
Hepatitis B Vaccine (per dose)	\$ 90.00
Employee Physical Exams done at Physicians Office	\$ 51.00

Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.

- bb. Acknowledgement of a donation from Catholic Charities (Rensselaer County)/Concerns U in the amount of \$70.00 to support the summer work study program. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
- cc. Approval of a resolution to abolish the equivalent of one 1.0 FTE position in the tenure area of Family and Consumer Science, effective August 28, 2011. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
- dd. Approval of a resolution to create one (1) .4 FTE Family and Consumer Science position effective August 29, 2011. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
- ee. Approval of a resolution to create one (1) 10 month Health Care Aide position at a rate of \$16.01 for 6 hours/day effective August 29, 2011. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
- ff. Approval of a resolution to abolish one full-time, 40 hour per week, 10 month plus 20 days, Automotive Mechanic position, effective August 19, 2011; and termination of the following incumbent in the Automotive Mechanic position, effective August 29, 2011: David Sager. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.
- gg. Approval of a resolution to create one full-time, 40 hour per week, 12 month Automotive Mechanic position, effective August 19, 2011; and approval of the permanent appointment

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of David Sager, Automotive Mechanic, effective August 19, 2011 at the service pay rate of \$28.12 per hour. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.

~~hh. Approval of the 2011-12 APPR language. Andrew Fleck made a motion to remove Item "hh" from the agenda. Paul Puccio seconded. All present in favor.,~~

ii. Acknowledgment of a donation from The Kim Santore Memorial Fund and Maple Hill Athletic Booster Club in the amount of \$3,439.41 in support of the Schodack Central School Athletic Program, for the purpose of purchasing two soccer goals for the Varsity soccer field. Paul Puccio made a motion to approve. Lisa Lafferty seconded. All present in favor.

10. Resignations/Appointments

- a. Acceptance of the resignation of Lisa Wilcox, Registered Nurse, effective July 15, 2011. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
- b. Acceptance of the resignation of Heather Flood, English Language Arts 7-12, effective August 28, 2011. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
- c. Approval of appointment of Mark Bubniak (certification: Business and Distributive Education) as Athletic Director (7-12) .5 FTE, effective July 1, 2011 through June 30, 2012. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
- d. Approval of three-year probationary appointment of Heather Flood (certification: Literacy B-6, Literacy 5-12) in the tenure area of reading teacher, effective August 29, 2011. Salary for the 10-month position is MA Step 2. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
- e. Approval of Erin Dougherty (certification: Library Media Specialist) as extended term substitute teacher for Laura Naumovitz, effective August 29, 2011. Salary for the position is MS Step 1. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
- f. ~~Approval of three year probationary appointment of _____ (certification: _____) as Family and Consumer Science teacher (.4 FTE), effective August 29, 2011. Salary for the 10 month position is _____ Step 1. Michael Hiser made a motion to remove agenda item. Lisa Lafferty seconded. All present in favor.~~
- g. ~~Approval of three year probationary appointment of _____ (certification: _____) as English 7-12 teacher (.35 FTE), effective August 29, 2011. Salary for the 10 month position is _____ Step 1. Michael Hiser made a motion to remove agenda item.~~

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~~Lisa Lafferty seconded. All present in favor.~~

- ~~h. Approval of probationary appointment of _____, Registered School Nurse, for 6.50 hours/day at a rate of \$21.20/hour, effective August 29, 2011 through February 28, 2012. Michael Hiser made a motion to remove agenda item. Lisa Lafferty seconded. All present in favor.~~

Michael Hiser made a motion to remove Items "f", "g" and "h" from the agenda. Lisa Lafferty seconded. All present in favor.

- i. Acceptance of the resignation of Tracy Arno, Girls JV Soccer, effective August 5, 2011. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
- j. Approval of extracurricular advisors/coaches for 2011-12:
- i. Girls JV Basketball Coach – Seth Hendrick
 - ii. All County Supervision (Winter) – Tina Gibney and Adam Streeter
 - iii. All County Supervision (Spring) – Tina Gibney and Adam Streeter
 - iv. Jazz Band – Adam Streeter
 - v. Memorial Day Supervision – Adam Streeter
 - vi. Art Club – Janel Gregoire
 - vii. MHMS Video News – Kenneth Malloy
 - viii. Builders Club – Jacqueline Hill
 - ix. Student Council Assistant – Kenneth Malloy
 - x. Newspaper (MHMS) – Christine Fowler
 - xi. Yearbook Photo Co-Advisors – Val Flood and Sheila Golden
 - xii. Musical Director – Allison Green and Adam Streeter
 - xiii. Dramatics Advisor – Janel Gregoire
 - xiv. MS Computer Specialist – Kenneth Malloy
 - xv. MS Visual Aide Co-Advisors – Kenneth Malloy and Ed Finney
 - xvi. Ski Club Assistant – Scott Charlebois
 - xvii. Girls JV Soccer – Timothy Prall
- Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
- k. Approval of volunteer assistant coach(es):
- i. Boys Soccer – Lee Wetherby. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
- l. Approval of non instructional substitute(s): Deborah Pfeffer (sub-driver) and Glenn Berner. Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.
- m. Approval of substitute teacher(s): Amanda L. Martucci and Amy B. Fink
Paul Puccio made a motion to approve. Michael Hiser seconded. All present in favor.

11. Meeting open for public discussion. None

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12. Action items – Andrew Fleck requested that Bob Horan set up a “doodle poll” of BOE member availability for each of the back to school nights and other community events so that at least one Board member will speak and others will be in attendance. Paul Puccio requested that Bob come up with a list of positive things Board members can discuss. They can certainly address the budgetary issues but also want to brag about all of the good things that are happening in Schodack despite the difficult financial situation.
13. Paul Puccio made a motion to enter executive session at 7:45 p.m. to discuss a legal matter and a personnel issue. Bruce Romanchak seconded. All present in favor.
14. Adjournment: Having no further business before the board, Andrew Fleck moved to adjourn. Paul Puccio seconded. Meeting adjourned at 7:55 pm.

Respectfully Submitted,

Jill M. Filkins
Substitute District Clerk