

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS

to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

July 9, 2015

Maple Hill High School Library

BOARD OF EDUCATION AGENDA – REORGANIZATION MEETING

1. Meeting called to order by Superintendent Horan at 6:00 p.m.
2. Pledge of Allegiance to the Flag
3. Approval of present agenda
4. Election of temporary chairperson
5. Oath of Office – Michele Reickert, District Clerk
6. Election of President for the 2015-16 school year
7. Election of Vice-President for the 2015-16 school year
8. Oath of Office – Newly elected President and Vice-President must take “Oath of Office”
9. Reports:
 - a. NONE
10. Board Discussion
11. Meeting open for public discussion
12. 2015-16 Reorganization
 - a. Appointments, effective July 1, 2014 through June 30, 2015:
 1. Clerk of the Board of Education – Michele Reickert – per M/C agreement
 2. District Treasurer – Jill Filkins – per M/C agreement
 3. Deputy Treasurer – Monica C. Kim - \$0 annual stipend
 4. Central School Treasurer – Monica C. Kim - \$0 annual stipend
 5. Claims Auditor – Sandra Hall – per M/C agreement
 6. Student Activity Auditor – Sandra Hall - \$0 annual stipend
 7. External Auditor – Marvin and Company, PC

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8. Tax Collector – Town of Schodack, Receiver of Taxes
 9. Attendance Officer – Michael Bennett - \$0 annual stipend
 10. Health and Safety Officer – Matt LaClair - \$0 annual stipend
 11. School Physician – William Kostun
 12. School Attorney – Whiteman, Osterman & Hanna, Attorneys-at-Law
 13. Insurance Agent – Rose & Kiernan, Inc.
 14. Insurance Carrier – Utica National Insurance Group & Pupil Benefits Plan, Inc.
 15. Risk Management Consultant – Needham Risk Management Resource Group
 16. Bond Counsel – Fiscal Advisors
 17. Workers Compensation Consortium Designee – Monica Kim
- b. Designation of official newspaper for the school district – presently the Troy Record
- c. Designation of depository banks for the school district – presently Key Bank of Eastern New York, NA (maximum deposit \$15,000,000), MBIA Class (maximum deposit amount \$15,000,000).
- d. Designation of Board of Education Workshop/Meeting Schedule for the 2015-16 School Year:
- | | | |
|--------------------|------|----------------|
| September 17, 2015 | 6:00 | Regular |
| October 15, 2015 | 6:00 | Regular |
| November 5, 2015 | 6:00 | Workshop |
| November 19, 2015 | 6:00 | Regular |
| December 3, 2015 | 6:00 | Workshop |
| December 17, 2015 | 6:00 | Regular |
| January 21, 2016 | 6:00 | Regular |
| February 11, 2016 | 6:00 | Regular |
| March 17, 2016 | 6:00 | Regular |
| April 21, 2016 | 6:00 | Regular |
| May 5, 2016 | 6:00 | Public Hearing |
| May 17, 2016 * | 8:00 | Regular |
| June 16, 2016 | 6:00 | Regular |
| July 7, 2016 | 6:00 | Organizational |
| August 18, 2016 | 6:00 | Regular |
- * School Budget Vote and Election
- e. Authorization of Superintendent to certify payroll to Treasurer for payment – present incumbent is Robert Horan
- f. Authorization of District Treasurer or Deputy Treasurer to sign School Lunch Claims and Reports – present incumbents are Jill Filkins and Monica C. Kim
- g. Authorization of District Treasurer or Deputy Treasurer to sign Form SA300, Federal

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Commodities – present incumbents are Jill Filkins and Monica C. Kim

- h. Authorization of District Treasurer or Deputy Treasurer to sign district checks with facsimile signatures – present incumbents are Jill Filkins and Monica C. Kim
- i. Authorization of District Treasurer or Deputy Treasurer to execute transfers of funds by wire among authorized district bank accounts – present incumbents are Jill Filkins and Monica C. Kim
- j. Authorization of Director of Business and Support Services to approve hand drawn payments – present incumbent is Monica C. Kim
- k. Designation of signatures on checks: Jill Filkins, District Treasurer, or Monica C. Kim, Director of Business and Support Services, or Robert Horan, Superintendent
- l. Authorization of Superintendent to approve budget transfers – present incumbent is Robert Horan.
- m. Authorization of Director of Business and Support Services as purchasing agent – present incumbent is Monica C. Kim.
- n. Authorization of Director of Business and Support Services as Records Management Officer – present incumbent is Monica C. Kim.
- o. Authorization of Superintendent as Records Access Officer – present incumbent is Robert Horan
- p. Authorization of Superintendent to approve attendance at conferences, conventions, workshops, etc. – present incumbent is Robert Horan
- q. Authorization of Assistant Superintendent of Curriculum, Instruction and Pupil Personnel Services as Title IX Officer – present incumbent is Michael Bennett.
- r. Authorization of Superintendent of Buildings and Grounds as LEA (Local Educational Agency) Asbestos Designee – present incumbent Matt LaClair.
- s. Authorization of Superintendent of Buildings and Grounds as Toxic Substances Coordinator – present incumbent is Matt LaClair.
- t. Authorization of Superintendent of Buildings and Grounds as Integrated Pest Management (IPM) Coordinator – present incumbent is Matt LaClair.
- u. Approval of annual resolution to establish standard workday for appointed employees for reporting to NYS Employees' Retirement System and New York State Teachers' Retirement

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System

- v. Establishment of 2015-16 mileage reimbursement rate for use of personally owned vehicles while on official business at IRS rate, currently \$.575 per mile.
- w. Authorization of petty cash allotments and custodians as follows:
 - 1) \$100 for district office – Michele Reickert (Shelli)
 - 2) \$100 for high school office – E. Lisa Nichols
 - 3) \$100 for middle school office – Janis Clarke
 - 4) \$100 for elementary school office – Ruth Gregware
 - 5) \$100 for MHMS Community Charities Account – James Derby
- x. Approval of \$100,000 (per employee) and \$1,000,000 (for Treasurer, Claims Auditor, Tax Collector and Director of Business and Support Services) Faithful Blanket Bond for the 2015-16 school year
- y. Authorization of job titles requiring district-owned cellular telephones per list (to be provided)
- z. Approval to grant the following district employees a monthly cell phone reimbursement for the purpose of conducting school district business:

Robert Horan	\$50.00
Jason Chevrier	\$40.00
Ron Agostinoni	\$40.00
Matt LaClair	\$40.00
Mary Mabb	\$40.00
Jim Yox	\$40.00
Matthew Purificato	\$40.00
Monica Kim	\$40.00
James Derby	\$40.00
David Austin	\$40.00
Michael Bennett	\$40.00
- aa. Authorization of 403(b) vendors for the 2015-16 school year: American Fund; Ameriprise Financial (River Source); AXA Equitable Life Insurance Company; Fidelity Investments; ING/VOYA; Mass Mutual; MetLife of CT (Travelers); Oppenheimer Funds; Primerica Financial; Thrivent Financial; Vanguard Fiduciary Trust Co.
- bb. Approval of annual resolution authorizing district to participate in cooperative bidding arrangements as approved by purchasing agent.
- cc. Approval of 2015-16 rates for substitutes, chaperones, scorekeepers and timers, sports officials, election officials, continuing education instructors, tutors, mentors, summer

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school, curriculum development, photo copier use and extension of regular work duties beyond teacher contract day based on rate list.

- dd. Approval of the 2015-16 Facilities Use rates.
- ee. Re-adoption of all policies and codes of ethics in effect during 2014-15.
- ff. Re-adoption of all academic curriculum in effect during 2014-15.
- gg. Re-adoption of all textbook series in effect during 2014-15.
- hh. Appointment of members of Board of Education to committees and task forces
 - CES Building Planning Team _____
 - MS Building Planning Team _____
 - HS Building Planning Team _____
 - Professional Development Planning _____
 - Information Communication Committee _____
 - NYSSBA Legislative Liaison _____
 - Health and Safety / SAVE Committee _____
 - Audit Committee _____
 - Policy Committee _____
- ii. Approval of resolution to designate Board and Community members to serve on the Internal Audit Committee, effective July 1, 2015 as required by statute:
_____, Mary Yurista, Scott Schulz, Christopher Stephens as committee members.
- jj. Appointment of Michael Bennett and Jason Chevrier as District-wide Dignity Officer; Robert Horan, James Derby, and Ron Agostinoni as Building Dignity Officers.

BOARD OF EDUCATION AGENDA – REGULAR MEETING

1. Approval of minutes of regular meeting June 18, 2015.
2. Policies:
 - b. Curriculum Development, Resources and Evaluation – 2nd reading and adoption
 - c. Education of Homeless Children and Youth – 2nd reading and adoption
 - d. Student Transportation – 2nd reading and adoption
 - e. Title I Parent Involvement – 2nd reading and adoption

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3. Consent agenda

- a. Acceptance of the Claims Auditor's Report for the month of June 2015.
- b. Approval of members of Committees on Pre-School Education for the 2015-16 school year: Parents of the preschool child; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; CPSE Chairperson: Michael Bennett; Additional Parent Members: Patricia McKnight, Melanie Teliska, Linda Siatkowski, Diana Ferreira; An individual who can interpret the instructional implications of evaluation results; Other persons having knowledge or special expertise regarding the student; For a child in transition from early intervention to CPSE, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and Special Education Coordinator for Rensselaer County (invited – not required) Anne Hansen.
- c. Approval of members of Subcommittees on Special Education for the 2015-16 school year: Parents of the student; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; Sub-CPSE and Sub-CSE Chairperson: Michael Bennett, Lauren Simon-Friedfel, Jennifer Delaney; a school psychologist, whenever a new psychological evaluation is reviewed or a change to a more intensive staff/student ratio; an individual who can interpret the instructional implications of evaluation results; other persons having knowledge or special expertise regarding the student; and if appropriate, the student .
- d. Approval of members of Committee on Special Education for the 2015-16 school year: Parent or persons in parental relationship to the student; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student: Laura Eaton, Andrea Hanna, Florence Heeder, Jacqueline Hill, Mary Mosher, Wendy Nolan, Sarah Loszynski, Tammy Seres, Zenia Skalij, Lucas Ashby, Sandra Silva, Erica Zampella, Stacy Herron, Kerry Kakule, Jamie Colloton, Lauren MacDonald; School Psychologist: Lauren Simon-Friedfel, Jennifer Delaney; CSE Chairperson: Michael Bennett; An Individual who can interpret the instructional implications of evaluation results; School Physician, if requested: Community Care Physicians, P.C.; Additional Parent Members: Patricia McKnight, Carol Nato, Linda Siatkowski, Diana Ferreira; Other persons having knowledge or special expertise regarding the student; and if appropriate, the student.
- e. Approval of Committee on Special Education Surrogate Parents for 2015-16: Father Thomas Krupa, Sacred Heart Church, Castleton; Barbara Gershman, Castleton; Reverend of Emmanuel Reformed Trinity Lutheran Church.

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- f. Approval of Independent Evaluators: Dr. Alan J. Barnett, Clifton Park; Dr. Tobie Ann Dorn, Albany; Dr. Carol Possin, Niskayuna; Karner Psychological Associates, Guilderland; Dr. Alison Curley, Niskayuna; Children's Neuropsychological Services, PLLC-Dr. Andrew Labarge/Dr. Paula Zuffante, Slingerlands; Campbell House, Schenectady
 - g. Approval of list of impartial hearing officers for 2015-16: All Impartial Hearing Officers on the *Rotational Selection List of IHO's* established by the State Education Department.
 - h. Approval of a Contract Extension with Chartwells as food service management company for the 2015-16 school year at a per meal price of \$2.3765 for Lunch .
 - i. Approval of contract for special education services with Wildwood Programs for two (2) pupils for the period July 6, 2015 through August 14, 2015, in the amount of \$15,310.00 (Note: this is based on an interim 2014-15 tuition rate, subject to change once 2015-16 tuition rates set by SED are released).
 - j. Approval of recommendations of the district Committee on Special Education regarding 2015-16 special education services for students: 000114660.
 - k. Approval of a Bond Anticipation Note (BAN) pursuant to the serial bond resolutions dated May 20, 2014 and May 7, 2015 for \$3,026,347.00 with TD Bank, NA with a net interest cost of 0.77%.
4. Resignations/Appointments
- a. Approval of the appointment of Kerry Mullahy, as .6 AIS Math Specialist, effective September 1, 2015
 - b. 2014-15 Unused Extra-Curricular funds from Girls JV Softball assigned as follows:
 - 1. MHHS Yearbook Photography Editor: \$819.66 to Pat Wood
 - 2. MHHS Science Bowl Coach: \$409.83 to Leonard Bacon
 - 3. MHHS Book Club: \$204.92 to Susan Wollner
 - 4. MHHS Book Club: \$204.92 to Heather Flood
 - 5. MHHS Student of the Month Chairperson: \$204.92 to Heather Flood
 - 6. CES Lip Sync DVD Development: \$204.92 to Kelsey Roman
 - c. Approval of the appointment of Gretchen Ashby, Teaching Assistant, for Summer Distance Learning MS Skills Development and for Distance Learning HS Regents review; Brenda Nixon as substitute.
 - d. Approval of the appointment of Lucas Ashby as Summer School Online Coordinator
5. Meeting open for public discussion

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6. Action items
7. Adjournment

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