

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS

to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."

SCHODACK CENTRAL SCHOOL DISTRICT
1216 Maple Hill Road, Castleton, New York 12033-1699

July 6, 2017

Castleton Elementary School Library

BOARD OF EDUCATION AGENDA –ORGANIZATIONAL MEETING

1. Election of temporary chairperson
2. Meeting called to order by the temporary chairperson at 6:00 p.m.
3. Pledge of Allegiance to the Flag
4. Approval of present agenda
5. Appointment of the Clerk of the Board of Education – Michele Reickert, per M/C agreement for the period of July 1, 2017 through June 30, 2018
6. Oath of Office – Michele Reickert, District Clerk
7. Oath of Office – New Board Member(s) or Re-Elected Board Member(s)
8. Election of President for the 2017-18 school year
9. Election of Vice-President for the 2017-18 school year
10. Oath of Office – Re-elected members, newly elected members, Newly elected President and Vice-President must take "Oath of Office"
11. 2017-18 Organization
 - a. Appointments, effective July 1, 2017 through June 30, 2018:
 1. District Treasurer – Jill Filkins – per M/C agreement
 2. Deputy Treasurer – Director of Business and Support Services - \$0 annual stipend
 3. Central School Treasurer – Director of Business and Support Services - \$0 annual stipend
 4. Claims Auditor – Sandra Hall – per M/C agreement
 5. Student Activity Auditor – Sandra Hall - \$0 annual stipend
 6. Tax Collector – Town of Schodack, Receiver of Taxes
 7. Attendance Officer – Michael Bennett - \$0 annual stipend
 8. Health and Safety Officers – Matthew LaClair - \$0 annual stipend
 9. School Physician – William Kostun
 10. School Attorney – Whiteman, Osterman & Hanna, Attorneys-at-Law and Honeywell Law Firm, PLLC.
 11. Insurance Agent – Rose & Kiernan, Inc.
 12. Insurance Carrier – Utica National Insurance Group & Pupil Benefits Plan, Inc.

13. Risk Management Consultant – Needham Risk Management Resource Group
14. Bond Counsel – Fiscal Advisors
15. Workers Compensation Consortium Designee – Director of Business and Support Services
16. Federal and State Grant Coordinators – Jason Chevrier and Michael Bennett
17. Section 504 Compliance Officer – Michael Bennett
18. Medicaid Compliance Officer – Michael Bennett
19. Information Security Program Designee – James Yox
20. Chief Emergency Officer – Jason Chevrier
21. Title I Coordinator – Michael Bennett
22. Liaison for Homeless Children and Youth – Michael Bennett

- b. Designation of official newspaper for the school district – presently the Troy Record
- c. Designation of depository banks for the school district – presently TD Bank (maximum deposit \$20,000,000), MBIA Class (maximum deposit amount \$20,000,000), and TD Bank (maximum deposit \$20,000,000).
- d. Designation of Board of Education Workshop/Meeting Schedule for the 2017-18 School Year:

September 21, 2017	6:00	Regular	High School Library
October 19, 2017	6:00	Regular	High School Library
November 2, 2017	6:00	Workshop	High School Library
November 18, 2017	6:00	Regular	High School Library
December 21, 2017	6:00	Regular	High School Library
January 18, 2018	6:00	Regular	High School Library
February 8, 2018	6:00	Regular	High School Library
March 1, 2018	6:00	Workshop	High School Library
March 15, 2018	6:00	Regular	High School Library
April 19, 2018	6:00	Regular	High School Library
May 3, 2018	6:00	Public Hearing	High School Library
May 15, 2018	7:00	Regular	High School Library *
June 14, 2018	6:00	Regular	High School Library
July 2, 2018	6:00	Organizational	High School Library
August 9, 2018	6:00	Regular	High School Library

* School Budget Vote and Election, note time

- e. Authorization of Superintendent to certify payroll to Treasurer for payment – present incumbent is Jason Chevrier
- f. Authorization of District Treasurer or Deputy Treasurer to sign School Lunch Claims and Reports – present incumbents are Jill Filkins and Director of Business and Support Services
- g. Authorization of District Treasurer or Deputy Treasurer to sign Form SA300, Federal Commodities – present incumbents are Jill Filkins and Director of Business and Support Services
- h. Authorization of District Treasurer or Deputy Treasurer to sign district checks with facsimile

signatures – present incumbents are Jill Filkins and Director of Business and Support Services and Jason Chevrier

- i. Authorization of District Treasurer or Deputy Treasurer to execute transfers of funds by wire among authorized district bank accounts – present incumbents are Jill Filkins and Director of Business and Support Services
- j. Authorization of Director of Business and Support Services to approve hand drawn payments.
- k. Designation of signatures on checks: Jill Filkins, District Treasurer, or Director of Business and Support Services, or Jason Chevrier.
- l. Authorization of Superintendent to approve budget transfers – present incumbent is Jason Chevrier
- m. Authorization of Director of Business and Support Services as purchasing agent.
- n. Authorization of Director of Business and Support Services as Records Management Officer.
- o. Authorization of Superintendent as Records Access Officer – present incumbent is Jason Chevrier
- p. Authorization of Superintendent to approve attendance at conferences, conventions, workshops, etc. – present incumbent is Jason Chevrier
- q. Authorization of Assistant Superintendent of School Administration as Title IX Officer – present incumbent is Michael Bennett.
- r. Authorization of Director of Facilities II as LEA (Local Educational Agency) Asbestos Designee – present incumbent Matt LaClair.
- s. Authorization of Director of Facilities II as Toxic Substances Coordinator – present incumbent is Matt LaClair.
- t. Authorization of Director of Facilities II as Integrated Pest Management (IPM) Coordinator – present incumbent is Matt LaClair.
- u. Approval of annual resolution to establish standard workday for appointed employees for reporting to NYS Employees' Retirement System and New York State Teachers' Retirement System
- v. Establishment of 2017-18 mileage reimbursement rate for use of personally owned vehicles while on official business at IRS rate, currently \$.53.5 per mile.
- w. Authorization of petty cash allotments and custodians as follows:
 - 1) \$100 for district office – Michele Reickert (Shelli)
 - 2) \$100 for high school office – E. Lisa Nichols
 - 3) \$100 for middle school office – Janis Clarke
 - 4) \$100 for elementary school office – Ruth Gregware

5) \$100 for MHMS Community Charities Account – Jacqueline Hill

- x. Approval of \$100,000 (per employee) and \$1,000,000 (for Treasurer, Claims Auditor, Tax Collector and Director of Business and Support Services) Faithful Blanket Bond for the 2017-18 school year
- y. Authorization of job titles requiring district-owned cellular telephones per list.
- z. Approval to grant the following district employees a monthly cell phone reimbursement for the purpose of conducting school district business:

Jason Chevrier	\$40.00
High School Principal	\$40.00
High School Assistant Principal	\$40.00
Matt LaClair	\$40.00
Rhonda Greenway	\$40.00
Jim Yox	\$40.00
Matthew Purificato	\$40.00
Monica C. Kim	\$40.00
Director of Business and Support Services	\$40.00
James Derby	\$40.00
David Austin	\$40.00
Michael Bennett	\$40.00
Jacqueline Hill	\$40.00
Sandra Hall	\$40.00

- aa. Authorization of 403(b) vendors for the 2017-18 school year: American Fund; Ameriprise Financial (River Source); AXA Equitable Life Insurance Company; Fidelity Investments; ING/VOYA; Mass Mutual; MetLife of CT (Travelers); Oppenheimer Funds; Primerica Financial; Thrivent Financial; Vanguard Fiduciary Trust Co.
- bb. Approval of annual resolution authorizing district to participate in cooperative bidding arrangements as approved by purchasing agent.
- cc. Approval of 2017-18 rates for substitutes, chaperones, scorekeepers and timers, sports officials, election officials, continuing education instructors, tutors, mentors, summer school, curriculum development, photo copier use and extension of regular work duties beyond teacher contract day based on rate list.
- dd. Approval of the 2017-18 Facilities Use rates.
- ee. Re-adoption of all policies and codes of ethics in effect during 2016-17.
- ff. Re-adoption of all academic curriculum in effect during 2016-17.
- gg. Re-adoption of all textbook series in effect during 2016-17.
- hh. Appointment of members of Board of Education to committees and task forces
 - CES Building Planning Team _____

- MS / HS Building Planning Team _____
 - Professional Development Planning _____
 - District Communication Committee _____
 - Technology Committee _____
 - NYSSBA Legislative Liaison _____
 - Health and Safety / SAVE Committee _____
 - Wellness Committee _____
 - Audit Committee _____
 - Policy Committee _____
 - Building Visitation Committee _____
 - Capital Project Representation Committee: _____
- ii. Approval of resolution to designate Board and Community members to serve on the Internal Audit Committee, effective July 1, 2017 as required by statute:
_____, Scott Schulz, Christopher Stephens as committee members.
- jj. Appointment of Jason Chevrier, Michael Bennett, James Derby, Jacqueline Hill, HS Principal and HS Assistant Principal as Dignity Act Coordinators; Michael Bennett, Jason Chevrier as District-wide Dignity Act Coordinators.

BOARD OF EDUCATION AGENDA – REGULAR MEETING

1. Approval of minutes of regular meeting June 15, 2017.
2. Reports:
 - a. Construction Update – Marty Griffin, Turner Construction
 - b. Professional Development Plan – Jason Chevrier and Administrative Team
3. Meeting open for public discussion:
4. Executive Session to discuss personnel matters of particular individuals.
5. District news / Committee Reports:
 - District News:
 - CES
 - Middle School
 - High School
 - District
 - Committee Reports:
 - CES Building Planning Committee – Michael Tuttle
 - MS/HS Building Planning Committee – Paul Puccio and Michael Charsky
 - Professional Development Planning Committee – Bruce Romanchak
 - Technology Committee – Christian Olsen and Mary Yurista
 - NYSSBA Legislative Liaison – Michael Hiser
 - Health and Safety / SAVE Committee – Victoria Adler
 - Audit Committee – Daniel Grandinetti, Mary Yurista, and Christian Olsen

- Policy Committee – Bruce Romanchak and Victoria Adler
 - Building Visitation Committee – All members as a whole
 - Capital Project Representation Committee –
 - Schodack Wildcat Foundation, Inc. – Paul Puccio
6. Board discussion:
- Board Goals:
 - Conduct an effective, transparent and successful Superintendent appointment process.
 - Become more knowledgeable regarding current trends of educational advancement.
 - Board of Education members to commit to personal involvement in school events of 3-5 times minimum per year.
 - All Board of Education members will be fully trained as required by NYSED guidelines.
 - Board of Education to evaluate and decide the question of whether the consolidation may involve a change in the school time for starting/ending.
7. Policies: Approval of the following policy for 1st reading.
- a. 8505 – Charging School Meals
8. Consent agenda
- a. Acceptance of the Claims Auditor's Report for the month of May 2017.
 - b. Acceptance of the Treasurer's Report for the month of May 2017.
 - c. Acceptance of the Student Activities Report for the quarter ending June 2017.
 - d. Approval of recommendations of the district Committee on Special Education regarding 2017-18 special education services for students: TBD.
 - e. Approval of recommendations of the district Committee on Special Education regarding 2017-18 special education services for students: TBD
 - f. Approval of members of Committees on Pre-School Education for the 2017-18 school year: Parents of the preschool child; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; CPSE Chairpersons: Michael Bennett and Jacqueline Hill; Additional Parent Members at the request of parent; An individual who can interpret the instructional implications of evaluation results; Other persons having knowledge or special expertise regarding the student; For a child in transition from early intervention to CPSE, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and Special Education Coordinator for Rensselaer County (invited – not required) Anne Hansen.
 - g. Approval of members of Subcommittees on Special Education for the 2017-18 school year: Parents of the student; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student; Sub-CPSE and Sub-CSE Chairperson: Michael Bennett, Lauren Simon-Friedfel, Jennifer Delaney; a school psychologist, whenever a new psychological evaluation is reviewed or a change to

a more intensive staff/student ratio; an individual who can interpret the instructional implications of evaluation results; other persons having knowledge or special expertise regarding the student; and if appropriate, the student.

- h. Approval of members of Committee on Special Education for the 2017-18 school year: Parent or persons in parental relationship to the student; Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment; Not less than one special education teacher or special education provider of the student: Kaitlyn Castle, Laura Larsen, Andrea Hanna, Mary Mosher, Wendy Nolan, Sarah Loszynski, Tammy Seres, Kelly Halpin, Jennifer Sober, Marlene Macri, Lucas Ashby, Sandra Silva, Erica Zampella, Stacy Herron, Kerry Kakule, Jamie Colloton, Lauren MacDonald, Lori Clesceri; School Psychologist: Lauren Simon-Friedfel, Jennifer Delaney; CSE Chairpersons: Michael Bennett and Jacqueline Hill; An Individual who can interpret the instructional implications of evaluation results; School Physician, if requested: Community Care Physicians, P.C.; Additional Parent Members at the request of the parents; Other persons having knowledge or special expertise regarding the student; and if appropriate, the student.
- i. Approval of Committee on Special Education Surrogate Parents for 2017-18: Father Thomas Krupa, Sacred Heart Church, Castleton; Barbara Gershman, Castleton; Reverend of Emmanuel Reformed Trinity Lutheran Church.
- j. Approval of Independent Evaluators: Dr. Alan J. Barnett, Clifton Park; Dr. Tobie Ann Dorn, Albany; Dr. Carol Possin, Niskayuna; Karner Psychological Associates, Guilderland; Dr. Alison Curley, Niskayuna; Children's Neuropsychological Services, PLLC-Dr. Andrew Labarge/Dr. Paula Zuffante, Slingerlands; Campbell House, Schenectady
- k. Approval of list of impartial hearing officers for 2017-18: All Impartial Hearing Officers on the *Rotational Selection List of IHO's* established by the State Education Department.
- l. Approval of a Bond Anticipation Note (BAN) pursuant to the serial bond resolutions dated May 20, 2014 and May 7, 2015 for \$18,806,347 with _____ with a net interest cost of ____%.
- m. Approval for Indoor Track to operate as a self-funded sport for the 2017-18 school year under the same terms and conditions as the 2016-17 school year.
- n. Approval for Derek Rossetti to swim as a team of one for the 2017-2018 school year.
- o. Approval of a contract with H.M.B. Consultants, (James Bigley), for assistance in the evaluation of the Districts Food Services Management Company for the 2017-18 school year.
- p. Approval of a Professional Services Retainer Agreement in the amount of \$6,780 with Computer Professionals International (CPI) for the period July 1, 2017 through June 30, 2018 with services billed in accordance with the following rates: Standard Systems Engineering \$130/hour; Advanced Systems Engineering \$145/hour, Enterprise Systems Engineering \$175/hour and Support Center \$120 hour.

- q. Approval of Change Orders for construction contract of J. McBain, Inc. (MHHS Project 4915-01-04-0002-020) to be deducted from construction allowance, \$0.00 change to revised sum of \$1,797,607.:

Change order PCO-013 in the amount of \$11,666.27

- r. Approval of Change Orders for construction contract of J. McBain, Inc. (MHHS Project 4915-01-04-0002-020) to be deducted from construction allowance, \$0.00 change to revised sum of \$1,797,607.:

Change order PCO-018 in the amount of \$6,268.57

- s. Approval of Change Orders for construction contract of J. McBain, Inc. (MHHS Project 4915-01-04-0002-020) to be deducted from construction allowance, \$0.00 change to revised sum of \$1,797,607.:

Change order PCO-019 in the amount of \$1,126.21

Change order PCO-025 in the amount of \$1,859.19

- t. Approval of Change Orders for construction contract of J. McBain, Inc. (MHHS Project 4915-01-04-0002-020) to be deducted from construction allowance, \$0.00 change to revised sum of \$1,797,607.:

Change order PCO-020 in the amount of \$861.30

Change order PCO-033 in the amount of \$939.40

Change order PCO-035 in the amount of \$732.82

- u. Approval of Change Orders for construction contract of J. McBain, Inc. (MHHS Project 4915-01-04-0002-020) to be deducted from construction allowance, \$0.00 change to revised sum of \$1,797,607.:

Change order PCO-028 in the amount of \$6,695.26

- v. Approval of Change Orders for construction contract of J. McBain, Inc. (MHHS Project 4915-01-04-0002-020) to be deducted from construction contingency, \$22,865.15 change to revised sum of \$1,820,472.15:

Change Order PCO-007 in the amount of \$22,865.15

- w. Approval of Change Orders for construction contract of J. McBain, Inc. (MHHS Project 4915-01-04-0002-020) to be deducted from construction allowance, \$0.00 change to revised sum of \$1,797,607:

Change Order PCO-014 in the amount of \$4,107.01

Change Order PCO-017 in the amount of \$1,630.00

- x. Approval of Change Order for construction contract of BCI Construction (MHHS Project 4915-01-04-0002-020) to be deducted from construction allowance, \$0.00 change to revised sum of

\$8,927,500.00:

Change Order PCO-001 in the amount of \$3,762.38

- y. Approval of Change Order for construction contract of BCI Construction (MHHS Project 4915-01-04-0002-020) to be deducted from construction contingency, \$88,800 change to revised sum of \$9,016,300:
Change Order in the amount of \$88,800
- z. Approval of the Professional Development Plan.
- aa. Approval of a resolution to abolish one full-time, 40 hours per week, 10 month, Groundskeeper position, effective June 30, 2017; and termination of the following incumbent in the Groundskeeper title, effective June 30, 2017: Charles Thomas
- bb. Approval of a resolution to create one full-time, 40 hours per week, 12 month, Groundskeeper position, effective July 1, 2017; and approval of the permanent appointment of Charles Thomas, Groundskeeper, effective July 1, 2017 at the service pay rate of \$25.34 per hour.

12. Resignations/Appointments

- a. Approval of the appointment of Michael Bennett as acting High School Principal effective July 7, 2017.
- b. Approval of a four year probationary term of Jodi Sullivan, (certification: School Building Leader) commencing on July 1, 2017, as Assistant Principal, in the tenure area of Assistant Principal.
- c. Approval of the permanent appointment of Jennifer Davids, Health Care Aide, at a rate of \$18.28 for 7 hours per day, effective September 5, 2017.
- d. Approval of an unpaid leave of absence for Annette Segarra for the 2017-18 School Year.
- e. Approval of the appointment of Renee Egan as Summer School Online Coordinator.
- f. Approval of the appointment of Lynn Donnelly as Summer Distance Learning Teaching Assistant for Middle School Skills and High School Regents Review.
- g. Approval of the appointment of Brenda Nixon as Summer Distance Learning Substitute Teaching Assistant for Middle School Skills and High School Regents Review.
- h. Acceptance of the resignation of Kaitlyn Johnson, Special Education Teacher, from a (1) one year Special Education Teacher leave position effective June 30, 2017.
- i. Approval of the appointment of Joseph Milot for up to 30 hours per week at a rate of \$9.70 per hour, effective June 26, 2017 through September 1, 2017.
- j. Approval of the following funded advisor(s) for the 2017-18 school year:
 - i. MS Computer Specialist (Co-) – James Farrell

- ii. MS Computer Specialist (Co-) – Everett Finney
 - iii. MS Visual Aide (Co-) – James Farrell
 - iv. MS Visual Aide (Co-) – Everett Finney
- k. Approval bring back and approve tabled item h. from June 15, 2017, meeting:
Approval of the appointment of the following Coach(es) for the 2017-18 school year:
- i. Tennis Girls - Varsity – Patrick Austin
 - ii. Basketball Boys Varsity - Scott Hanrahan
 - iii. Basketball Boys JV- Kolby Flach
 - iv. Basketball Girls Varsity- Seth Hendrick
 - v. Basketball Girls JV- Jacklyn Martin
 - vi. Basketball 7th/8th Grade Boys- Nathan Porter
 - vii. Basketball 7th/8th Grade Girls- Melissa Morse
 - viii. Wrestling Varsity- Thomas Gibbons
 - ix. Wrestling 7th/8th Grade- Joseph Garavelli
 - x. Baseball Varsity- Americo Frese
 - xi. Softball Varsity- Patrick Austin
 - xii. Track Boys Varsity- Daniel Gillespie
 - xiii. Track Girls Varsity- Sheila Golden
 - xiv. Track 7th/8th Grade Boys- Scott Charlebois
 - xv. Track 7th/8th Grade Girls- Samantha Ayala
 - xvi. Indoor Track Boys & Girls Varsity- Andrew Charsky
 - xvii. Soccer Boys Varsity- Daniel Gillespie
 - xviii. Soccer Boys JV- Kolby Flach
 - xix. Soccer Girls Varsity- Sheila Golden
 - xx. Soccer Girls JV- Renee Egan
 - xxi. Soccer 7th/8th Grade Boys- Scott Charlebois
 - xxii. Soccer 7th/8th Grade Girls- Melissa Morse
 - xxiii. Volleyball Girls Varsity- Leonard Bacon
 - xxiv. Volleyball Girls JV- Jillian Austin
 - xxv. Cross Country Varsity – James Farrell
 - xxvi. Cross Country 7th/8th Grade- Rachael Kerner
13. Meeting open for public discussion
14. Action items
15. Adjournment