

Required
 Local
 Notice

SCHOOL VOLUNTEERS

The Board of Education recognizes that the use of volunteers strengthens school/community relations through positive participation. The use of volunteers builds an understanding of school programs among interested citizens and can assist district employees in providing more individualized and enriched opportunities in instruction.

The service of volunteers may be accepted by the Board of Education, the Superintendent of Schools, and principals or persons designated by them to handle this responsibility.

Volunteers may come from all backgrounds and age groups and may include any persons willing to give their time for the purpose of helping children through planned auxiliary services. Volunteers may be involved in many facets of school operations: from mentor/tutor relationships to clerical tasks. School personnel who are responsible for tasks or projects that involve the use of volunteers shall identify appropriate tasks and time schedules for such volunteer activities, as well as make provisions for adequate supervision and evaluations. Volunteers shall not be used to provide transportation for school-sponsored activities. No volunteer shall be permitted to have unsupervised direct contact with students.

Injuries sustained by a volunteer while performing volunteer duties will not be covered by the School Districts Workers Compensation insurance.

Other than volunteers for day field trips, persons wishing to volunteer for drama events, athletic coaching, classroom volunteers and overnight field trips must complete a volunteer application form. Fingerprinting is not required by the State of New York for volunteers. However, the district shall have the authority to request fingerprinting and/or conduct a background check at any time during a volunteer's service.

The district shall retain a complete record of all information obtained through the application process for the same period of time it retains information regarding district employees.

All volunteers are required to act in accordance with district policies, regulations, and school rules.

The District reserves the right to decline volunteer services from anyone at any time.

The Principal shall be responsible for maintaining a current and complete list of all active volunteers and their assignments.

Adoption date: June 15, 2017