

(X) Required

Local

Notice

INTERPRETERS FOR HEARING-IMPAIRED PARENTS

Interpreter to be Provided

The Board of Education recognizes that District parents with hearing impairments that prevent effective participation in their child's educational program must be afforded an opportunity to participate in meetings or activities pertaining to the academic and other aspects of their child's education. Accordingly, and pursuant to law, the District shall provide an interpreter for hearing impaired parents for academic or disciplinary meetings or activities initiated by the district, which shall include but shall not be limited to the following:

- A. Parent-teacher conferences;
- B. Child/study or building level team meetings;
- C. Planning meetings with school counselors regarding educational progress;
- D. Career planning; and
- E. Suspension hearings or other conferences with school officials relating to disciplinary actions involving their child.

Written Request Format

The District shall provide an interpreter for the hearing impaired parent if a written request for the service has been submitted to and received by the District at least two (2) complete business days prior to the scheduled meeting or activity. Hearing impaired parents shall submit their requests for accommodation of their disability on a form provided by the District, or shall use such other written means to request accommodation as shall provide the information requested by the District's form.

Reasonable Accommodations When Interpreter is Unavailable

Whenever an interpreter is unavailable, the District shall make other reasonable accommodations that are agreed to by the parent and the District (e.g., a note taker, transcript, decoder, or telecommunications device for the deaf). These services shall be made available by the District at no cost to the parent.

Administrative Responsibilities

The Superintendent of Schools shall maintain a list of available interpreters and shall develop procedures to notify parents of the availability of interpreter services and the time limitation for requesting these services, and the requirement to make other reasonable accommodations satisfactory to the parent should an interpreter be unavailable. The Superintendent shall develop and make available a request form for requesting services in accordance with this policy.

Ref: Americans with Disabilities Act of 1990, 42 U.S.C. §§12131-12134
Rehabilitation Act of 1973, 29 U.S.C. §794
Education Law §3230
8 NYCRR §100.2(aa)
Rothschild v. Grottenthaler, 907 F.2d 286 (2d Cir. 1990)

Adoption date: April 21, 2016

**INTERPRETER FOR HEARING-IMPAIRED PARENTS
REQUEST FORM**

Parents in need of interpreter services are asked to complete this form.

TO: Superintendent of Schools, Schodack Central School District

FROM:

(name)

(address)

Please identify the type of interpreter needed:

- Interpreter for the Hearing Impaired
- American Sign
- Sign English
- Other _____

In the event an interpreter is not available, please indicate the type of alternative service you prefer:

- Written Communication
- Transcripts
- Decoder
- Telecommunication Device for the Deaf (TDD)
- Other (please specify) _____

This form must be completed and submitted to the Superintendent of Schools, Schodack Central School District, at least two full business days before the interpreter services are needed.

INTERPRETERS FOR HEARING-IMPAIRED PARENTS EXHIBIT

Response to requests for accommodation

FROM: Superintendent of Schools

Schodack Central School District

TO:

Name

Address

The Schodack Central School District hereby:

_____ grants your request for accommodation of a hearing disability in accordance with Board Policy 1925;

_____ denies your request for accommodation of a hearing disability for the following reason:

Adoption date: