

IT IS THE MISSION OF THE SCHODACK CENTRAL SCHOOLS

*to develop our students to become "...active, reflective, creative learners. In our schools, they will engage in rewarding work and practice behaviors that are intelligent in both an academic and a practical sense. Students will develop the attitudes, skills and understandings that will allow them to fulfill their potential and to function successfully in their individual and social roles."*

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Present: J. Andrew Fleck, Michael Hiser, Paul Puccio, Lisa Lafferty, Mary Yurista, Michael Charsky, George Warner (6:15), Christine DiGiulio (6:20) and Bruce Romanchak (7:58)

Also present: Robert Horan, Monica Kim, Ron Agostinoni, Michele Reickert, Matthew LaClair, Jason Chevrier, Michael Bennett, Donna Watson, Sandra Hall, Daniel Grandinetti and Jeanne Strazza

SCHODACK CENTRAL SCHOOL DISTRICT  
1216 Maple Hill Road, Castleton, New York 12033-1699

June 19, 2013

Maple Hill High School Library

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BOARD OF EDUCATION MINUTES – REGULAR MEETING

1. President J. Andrew Fleck called the meeting to order at 6:04 p.m.
2. Special: Recognitions/Awards/Welcome Reception beginning at 6:05
  - a. Top 10 Seniors Recognition – the board recognized the top 10 seniors of the graduating class of 2013. A proclamation was read and each student received a personalized copy
  - b. Art Awards – Art teachers, Janel Gregoire and Suzanne Pazienza displayed selection of student art and explained a little bit about each artist and their pieces. They also explained that each year art is voted on by faculty and staff, and the winning piece is purchased from the student to be kept on display in the school.
  - c. Welcome new board members: Jeanne Strazza and Dan Grandinetti – new board members were introduced and welcomed from current members of the board and a brief reception was held for both the seniors, artists and new board members.
3. Mary Yurista moved for approval of present agenda with the addition of the Pledge of Allegiance to the Flag. Michael Hiser seconded. All present in favor.
4. President Fleck asked everyone to stand for the Pledge of Allegiance to the Flag.
5. Approval of minutes of regular meetings: None
6. Reports / Presentations:
  - a. Claims Auditor Report – Sandra Hall explained her responsibility as claim's auditor and what she audits. She expressed that all time off for employees is audited, 15 random paychecks each pay period are audited and all claim forms are audited. She expressed she works closely with the District/Business office staff and has found them very helpful.
  - b. School Report Card – Donna Watson and Mike Bennett went over the 2011-12 school report card and explained what the different ratings were. The district scored very well with no negative findings. The (AYP) Average Yearly Progress set by the State was either met or exceeded in every instance. The report card was a result of the state testing students grades 3 through 8 participated in. Donna Watson expressed that the

administrators are very proud of the students and how they challenged these very difficult tests.

- c. 2012-13 Athletic Review – Mark Bubniak and Ron Agostinoni reported on the success of our student athletes on and off the playing field as well as in the classrooms. Mr. Bubniak talked about the scholar athlete teams. In 2012-13, Schodack had 14 scholar athlete teams. He also spoke about some of the community services various teams and athletes participated in. Mr. Bubniak explained the expectations and remediation efforts the district has in place to stress the importance of academics and assure that athlete's keep up their grades. There was discussion about selective classification and Mr. Bubniak asked the Board to consider changing the current policy. There was discussion about the district's decision to eliminate boys' volleyball and add a bowling team. Data was shared as well as discussion about meeting Title IX requirements. There were some questions and concerns expressed by members of the board on both selective classification and the additional of bowling.

Bruce Romanchak motioned to move public discussion, Mike Charsky seconded. All present in favor.

Members of the public and students spoke to the board about having an indoor track team. Mr. Horan replied that it could be started as a club, which he had been approached in the past by a faculty member but nothing evolved from that conversation. A self-funded group could be established for a period of time and after a period of time, the group could approach the board asking for the board to agree to take on the sport, much like Maple Hill Lacrosse started. Mr. Horan offered to meet with students and give them guidance to help them. He advised them that they should collect data, survey for interest by students, research competition options, figure out finances and fund raising options to help pay for the sport. The board expressed that with declining enrollment, holding too many sports and activities at the same time spreads students too thin.

- d. Superintendent Report on Goals for 2012-13 – Robert Horan reported to the district where the district is with APPR reporting and evaluations. All State reporting requirements were completed on time. He talked about the Dignity for All Students Act and what the district has done to meet requirements. He reported about the numerous classes that were added to the district through Distance Learning, Online Learning, Video Conferencing and Bryant and Stratton. He mentioned the recent Facilities Committee finding and recommendations and how they could effect the district in the future. He talked about the different grants the district has received and how they have been used to improve the district's efficiency and education opportunities for students. He talked about the different business relationships that the district has entered in to and are continuing to look into. Storyplace Pre-School and Questar have asked to rent additional space from the district. One of the comments they have said about the district is that they like the atmosphere and priority of kids first at Schodack. He praised Jason McCord on how quickly he gets information and stories out to the public, and he praised the administration and board for working together and challenging him.
7. Board Discussion: Andrew Fleck welcomed Jeanne Strazza and Dan Grandinetti to the board. The board thanked Donna Watson for everything she has done for the district and wished her well at her new position at Troy. He thanked Lisa Lafferty and Christine DiGiulio for the time they served on the board. Robert Horan talked about a fully funded Engineering Institute that female students from Schodack and Averill Park will be attending at RPI. Last year Niskayuna students attended so Schodack reached out to them and asked

if they would be doing something like that this year and if they would consider Schodack students. They agreed and opened the opportunity to 36 students. Mr. Horan shared a list of Jim Yox's responsibilities and the responsibilities of a School District Chief Information Officer both different in a School District environment than that of the Public environment. RFP Report and Conversation. Members of the RFP committee talked about the process they have gone through looking at architects and educational planners to come up with a plan for the district not only for necessary repairs but also for the future of education at Schodack and changes that need to take place to help move into the future ahead of the game. They spoke about the different ideas for the district and how they could affect the direction. There was a feeling of an education partnership with the architects, they were interested in what we were doing and when. It wasn't just a project to fix pipes but to enhance education for students.

8. Policies: None

9. Consent Agenda:

- a. Christine DiGiulio moved for approval of recommendations of the district Committee on Special Education regarding 2013-2014 special education services for students  
000113827, 000113617, 000114181, 000113601, 000113865, 000113828, 000113824, 000113785, 000113758, 000114071, 000113833, 000113735, 093942616, 000113735, 000113522, 000113469, 000113621, 000113619, 000113806, 000113559, 000113696, 000113482, 000113445, 000113440, 000113475, 000113543, 000113535, 000113770, 000113495, 000113673, 000113345, 000113466, 000113533, 000114021, 000113781, 000113829, 000113784, 000114054, 000114000, 000114058, 000113782, 000114074, 000113361, 000113447, 000113554, 000113327, 000011419, 000113349, 000113288, 000113353, 082520000, 000113266, 000113322, 000113305, 000113515, 000113274, 000113357, 000113311, 000113500, 000113680, 000113534, 000113537, 000113757, 000114182, 000113503, 000113513, 000113238, 000010895, 000010875, 000011367, 000010896, 000011111, 000114006, 000010851, 000010891, 000113530, 000011057, 000113655, 000010974, 000012232, 000011058, 000011053, 000012282, 000011344, 000012262, 000011040, 000012279, 000011024, 000012395, 000012299, 000010853, 000114041, 000012297, 000012301, 000012390, 000012441, 000113239, 000113978, 000012377, 000114132, 000012316, 082210002, 000010848, 082210000, 000011067, 000012323, 000012357, 000010884, 000011103, 000114046, 000011367, 000011330, 000011025, 000113280, 000113777, 000011106, 900991164, 000011236, 000113223, and 082340007. Michael Hiser seconded. All present in favor.
- b. Christine DiGiulio moved for approval of recommendations of the district Committee on Preschool Special Education regarding 2013-2014 special education services for students: 000114021, 000113781, 000113829, 000113779, 000113784, 000114054, 000114000, 000114048, 000114079, 000114058, 000113782, 00014074, 000114116, 000114231, 000114054, 000114174, 000114184, 000114188, 000114182, 000114182, 000114239, and 000114246. Michael Hiser seconded. All present in favor.
- c. Christine DiGiulio moved for approval of 2013-14 salary for District Clerk and Claims Auditor. Michael Hiser seconded. All present in favor.
- d. Christine DiGiulio moved for approval of 2013-14 salary for James Yox, Network System Engineer. Michael Hiser seconded. All present in favor.

- e. Christine DiGiulio moved for approval of 2013-14 salary for Stephen Morrissey, Network Administrator. Michael Hiser seconded. All present in favor.
- f. Christine DiGiulio moved for approval of 2013-14 salary for Matthew LaClair, Superintendent of Building & Grounds. Michael Hiser seconded. All present in favor.
- g. Christine DiGiulio moved for approval of 2013-14 salary for Mary Mabb, Transportation Supervisor. Michael Hiser seconded. All present in favor.
- h. Christine DiGiulio moved for approval of 2013-14 salaries for Management/Confidential employees (12 months minus 4 unpaid days). Michael Hiser seconded. All present in favor.
- i. Christine DiGiulio moved for approval of an Inter-municipal Agreement with New Lebanon Central School District to establish a shared service arrangement for 2013-14 transportation management and supervision based on a sixty percent work schedule for Schodack and a forty percent work schedule for New Lebanon, cost of Transportation Supervisor salary and benefits to be shared proportionately. Michael Hiser seconded. All present in favor.
- j. Christine DiGiulio moved for approval of an Inter-municipal Agreement with New Lebanon Central School District to provide New Lebanon with Superintendent of Building and Grounds Phase II facilities maintenance at a rate of \$78/hour plus mileage for the 2013-14 school year. Michael Hiser seconded. All present in favor.
- k. Christine DiGiulio moved for approval of District to exercise the first option to extend the RFP from Marvin and Company, P.C. for external auditing services through the fiscal year ending 6/30/14 at an all-inclusive maximum cost of \$17,750 for the FYE 6/30/14, option to extend services for up to two additional years upon mutual consent based on the following costs: FYE 6/30/15 \$18,250 and FYE 6/30/16 \$18,800. Michael Hiser seconded. All present in favor.
- l. Christine DiGiulio moved for approval of a Consulting Agreement with Needham Risk Management Resource Group, LLC for the consultation and maintenance of health and safety programs, and for personnel and human resource management services, effective July 1, 2013 through June 30, 2014, at the rate of \$350/month. Authorized services in excess of total hours will be billed at a rate of \$65.00/hour. Michael Hiser seconded. All present in favor.
- m. Christine DiGiulio moved for approval of an Agreement with Benetech, Inc. for third party administration of employer 403(b) plan effective July 1, 2013 through June 30, 2014, for an annual administration fee of \$1,500.00. Michael Hiser seconded. All present in favor.
- n. Christine DiGiulio moved for approval of reimbursable meal prices for the 2013-14 school year as follows:

Full price Breakfast \$1.00, Full price Elementary Lunch from \$2.00 to \$2.10, Full price Secondary Lunch from \$2.15 to \$2.25, Reduced price Breakfast and Lunch \$0.25, Milk

\$0.50, and Adult prices \$3.47 then with tax the price would be \$3.75. Michael Hiser seconded. All present in favor.

- o. Christine DiGiulio moved for approval of resolution to implement June 2013 Reserve Plan as needed. Michael Hiser seconded. All present in favor.
- p. Christine DiGiulio moved for acceptance of a donation from Whiteman, Osterman and Hanna of (2) two five drawer filing cabinets valued at \$200.00 each for a total donation of \$400.00. Michael Hiser seconded. All present in favor.
- q. Christine DiGiulio moved for approval of a contract with Top Form, Inc. for athletic trainer services for August 19, 2013 through June 1, 2014 for a base contract rate of \$5,950.00. Michael Hiser seconded. All present in favor.
- r. Christine DiGiulio moved for approval of a resolution to hold the Annual Reorganizational meeting on July 11, 2013 instead of the second Tuesday in July, in accordance with New York State Education Law §1707(2). Michael Hiser seconded. All present in favor.
- s. Christine DiGiulio moved for approval of change in assessment from \$399,900 to \$350,000, due to Town of Schodack clerical error, for Richard H. and Mary P. Kilmer for real property located on 1188 – 1194 River Rd., Schodack Landing, NY (208.-6-20.1) pursuant to Real Property Tax Law Section 550 2(a), resulting in 2012-13 property tax refund of \$998.56. Michael Hiser seconded. All present in favor.
- t. Christine DiGiulio moved for approval for Story Place Preschool to put a playground at the Castleton Elementary School in accordance with their proposal and district's requirements for location and ability to relocate.
- u. Christine DiGiulio moved for approval of a resolution authorizing the district to participate in the Rensselaer Student Transportation Collective 2013-2014 Bus Lease Program. Michael Hiser seconded. All present in favor.
- v. Christine DiGiulio moved for acknowledgement of a donation from Rensselaer County Catholic Charities – Concerns U, in the amount of \$560.00 in support of the Summer Work Study Program. Michael Hiser seconded. All present in favor.

#### 10. Appointments / Resignations:

Bruce Romanchak spoke to the value of the employees and that the decisions they are approving are not taken lightly.

- a. Paul Puccio moved for approval of a resolution to reduce six (6) positions in the tenure area of teaching assistant from (6) six hours/day to (4) four hours/day, effective July 1, 2013, and six (6) incumbents in the tenure area of teaching assistant shall be reduced from (6) six hours/day to (4) four hours/day, in reverse order of seniority:

Concetta Zobre  
Elaine Nardacci  
Deborah Legge

Lynn Donnelly

Kerry Warner

Joanne Clynes. Michael Charsky seconded. All present in favor.

- b. Paul Puccio moved for approval of a resolution to abolish one full-time, 6 hour per day, 10 month Typist position effective June 30, 2013. Michael Charsky seconded. All present in favor.
- c. Paul Puccio moved for approval of a resolution to create one full-time, 4 hour per day, 10 month Secretary I position effective July 1, 2013. Michael Charsky seconded. All present in favor.
- d. Paul Puccio moved for approval of resolution to reduce one 1.0 FTE position in the tenure area of Library Media Specialist to .50 FTE, effective June 30, 2012; and approval of the reduction of employment to .5 FTE of one incumbent in the tenure area of Library Media Specialist, effective July 1, 2013: Kimberly Nemeth. Michael Charsky seconded. All present in favor.
- e. Paul Puccio moved for approval of resolution to reduce one 1.0 FTE position in the tenure area of Mathematics 7-12 to .8 FTE, effective June 30, 2013; and approval of the reduction of employment to .8 FTE of one incumbent in the tenure area of Mathematics 7-12, effective July 1, 2013: Amy Hirschhoff. Michael Charsky seconded. All present in favor.
- f. Paul Puccio moved for approval of resolution to reduce one 1.0 FTE position in the tenure area of Special Education to .8 FTE, effective June 30, 2013; and approval of the reduction of employment to .8 FTE of one incumbent in the tenure area of Special Education, effective July 1, 2013: Sandra Silva. Michael Charsky seconded. All present in favor.
- g. Paul Puccio moved for approval of a resolution to reduce one .40 FTE position in the tenure area of Foreign Language K-12 to .20 FTE, effective June 30, 2013; and approval of reduction of employment to .20 FTE of one incumbent in the tenure area of Foreign Language K-12, effective July 1, 2013: Susan Gomes. Michael Charsky seconded. All present in favor.
- h. Paul Puccio moved for approval of a resolution to abolish one .4 FTE position in the tenure area of ESL (English a Second Language) and approval to decrease employment by .4 FTE of incumbent in the tenure area of ESL (English a Second Language): Susan Gomes, effective June 30, 2013. Michael Charsky seconded. All present in favor.
- i. Paul Puccio moved for approval of resolution to reduce one 1.0 FTE position in the tenure area of English 7-12 to .8 FTE, effective June 30, 2013; and approval of the reduction of employment to .8 FTE of one incumbent in the tenure area of English 7-12, effective July 1, 2013: Heather Flood. Michael Charsky seconded. All present in favor.
- j. Paul Puccio moved for approval of the appointment of Jeffrey Gibney as Temporary School Monitor for 2.75 hours/day, effective May 13, 2013 through June 17, 2013. Michael Charsky seconded. All present in favor.

- k. Paul Puccio moved for acceptance of the resignation of Darlene Hotaling, for the purpose of retirement, effective June 30, 2013. Michael Charsky seconded. All present in favor.
- l. Paul Puccio moved for acceptance of the resignation of Kathleen Shapiro, for the purpose of retirement, effective June 24, 2013. Michael Charsky seconded. All present in favor.
- m. Paul Puccio moved for acceptance of the resignation of Karen Green, for the purpose of retirement, effective June 24, 2013. Michael Charsky seconded. All present in favor.
- n. Paul Puccio moved for acceptance of the resignation of Marlene Newkirk, for the purpose of retirement, effective June 29, 2013. Michael Charsky seconded. All present in favor.
- o. Paul Puccio moved for approval of the permanent appointment of Jill Hanrahan, Secretary I, 7.5 hours/day, 12 months less 10 unpaid days, effective June 20, 2013. Michael Charsky seconded. All present in favor.
- p. Paul Puccio moved for acceptance of the resignation of Alison Michalek, Teaching Assistant, effective June 30, 2013. Michael Charsky seconded. All present in favor.
- q. Paul Puccio moved for approval of the following Advisor for the 2012-13 school year:
  - i. Chemical Hygiene Officer – Jeffrey Smith. Michael Charsky seconded. All present in favor.
- r. Paul Puccio moved for approval of substitute teacher(s): Grace McKnight. Michael Charsky seconded. All present in favor.
- s. Paul Puccio moved for approval of non-instructional substitute(s): Zelda Hotaling, Karen Green. Michael Charsky seconded. All present in favor.
- t. Paul Puccio moved for approval of Summer School personnel: K-2 and 3-5 Reading Position – Zenia Skalij, K-2 and 3-5 Math Position – Erika Zampella, 6-8 Reading and Math Position Sandra Silva, K-2 Teaching Assistant – Kathy Shapiro, 3-5 Teaching Assistant – Connie Zobre, 6-8 Teaching Assistant - Lynn Donnelly, School Nurse - Debbie Sweet, Occupational Therapist - Lauren MacDonald, Physical Therapist - Jamie Colloton, Speech and Language Therapist - Stacy Herron. Michael Charsky seconded. All present in favor.
- u. Paul Puccio moved for approval of Summer Transportation personnel: Drivers: Kara Householder, Bruce Smith, Noel Gipp, Kathy Matrese, Tracy Sukup, Jennifer Campbell, Frank Bareis, Tina Martino, Deborah Pfeffer, Kandee Goodall, Jamie Pulver, Denise Bates, Keith Mastromarchi and Zelda Hotaling; Bus Attendants: Deborah Hammond and Deborah Clifford. Michael Charsky seconded. All present in favor.
- v. Paul Puccio moved for acceptance of the resignation of Kenneth Malloy, Technology Teacher, for the purpose of retirement, effective June 30, 2013. Michael Charsky seconded. All present in favor.
- w. Paul Puccio moved for acceptance of a settlement agreement between Kenneth Malloy and the District accepting the resignation of Kenneth Malloy. Michael Charsky seconded. All present in favor.

- x. Paul Puccio moved for approval of the appointment of Jeremy Mann as regular substitute teacher for Jennifer Gold effective August 28, 2013. Michael Charsky seconded. All present in favor.
  - y. Paul Puccio moved for approval of an unpaid leave of absence for Rachel Murphy for the 2013-2014 school year. Michael Charsky seconded. All present in favor.
  - z. Paul Puccio moved for approval of the probationary appointment of Anthony Moak, Custodial Worker, for 4 hours per day at a rate of \$15.57 per hour, effective July 1, 2013 through January 1, 2014. Michael Charsky seconded. All present in favor.
  - aa. Paul Puccio moved for acceptance of the resignation of Donna Watson, Director of Curriculum, Instruction and Pupil Personnel Services, effective June 30, 2013. The board expressed that the acceptance was with profound regrets and recognition of the great service this person has shown to this district. Michael Charsky seconded. All present in favor.
- 11. Meeting open for public discussion. None.
  - 12. Action items: Additional work on the RFP, retreat planning and Superintendent to meet with students about Indoor track.
  - 13. Michael Hiser moved to enter executive Session to discuss Superintendent Contract at 9:57 pm. Mary Yurista seconded. All present in favor.
  - 14. Adjournment: Having no further business before the board, Michael Charsky moved to adjourn at 11:05 pm. Michael Hiser seconded. All present in favor.